



2020 West El Camino Avenue, Suite 800
Sacramento, CA 95833
hcai.ca.gov



Hospital Building Safety Board Collaborative Inspection Approach to Field Inspections Webinar Development Subcommittee of the Education and Outreach Committee

AGENDA

April 24, 2025

10:00 a.m. – 4:00 p.m.

The Subcommittee may not discuss or act on any matter raised during the public comment section that is not included on this agenda, except to place the matter on a future meeting agenda. (Government Code §§ 11125, 11125.7, subd. (a).)

Locations:

[2020 West El Camino Ave, Conference Room 930, Sacramento, CA 95833](#)

[355 South Grand Avenue, Conference Room 2000, Los Angeles, CA 90071](#)

[Teams Meeting Access](#); Meeting ID: 271 823 073 373; Passcode: Pj9Qc7AJ

Call in: (916) 535-0978; Phone Conference ID: 430 346 929#

- Item #1 Call to Order and Welcome
Facilitator: Michael Davis, CHI, CEO Emeritus, DavisHBC, Inc.; Subcommittee Chair (or designee)
- Item #2 Roll Call and Meeting Advisories/Expectations
Facilitator: Veronica Yuke, Manager, HCAI; Executive Director (or designee)
- Item #3 Draft Meeting Reports/Minutes
- Review and approve the following draft meeting reports/minutes:
 - [February 27, 2025](#)
 - [March 27, 2025](#)
 - Discussion and public input
- Facilitator: Michael Davis (or designee)*

- Item #4 Mock delivery of [webinar presentation outlines](#)
- Walk-through of the following presentations:
 - a. Ownership – Gary Dunger
 - b. Design Professional of Record – Scott Mackey
 - c. Contractor of Record/Sub-Contractor – Cody Bartley
 - d. Inspector of Record/Testing Lab – Michael Davis
 - e. OSHPD and Field Staff – Monica Colosi
 - Discussion and public input
- Facilitator: Michael Davis (or designee)*
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- Item #5 Discuss ideas for the introduction and conclusion of the webinar
- Discussion and public input
- Facilitator: Michael Davis (or designee)*
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- Item #6 Plan for future meetings and practice sessions
- Schedule a subcommittee meeting for late May 2025
 - Goal: Refined practice session, including the introduction and conclusion
 - Discuss possible webinar dates
 - Discussion and public input
- Facilitator: Michael Davis (or designee)*
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- Item #7 Comments from the Public/Subcommittee Members on Issues not on this Agenda
- The Subcommittee will receive comments from the Public/Subcommittee Members. Matters raised at this time may be taken under consideration for placement on a subsequent agenda.
- Facilitator: Michael Davis (or designee)*
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- Item #8 Adjournment

Subcommittee
Members:

Michael Davis, CHI, CEO Emeritus, DavisHBC, Inc.;
 Subcommittee Chair
 Cody Bartley, DPR Construction; Subcommittee Vice-Chair
 Gary Dunger, Executive Director, Design and Construction,
 Cedars-Sinai Health System
 Bert Hurlbut, VP Construction, Stanford Healthcare, Retired
 Scott Mackey, AIA, NCARB, APEC, Healthcare Design
 Consultant

HCAI Staff: Elizabeth Landsberg, Director
Chris Tokas, Deputy Director
Richard Tannahill, Deputy Division Chief
Arash Altoontash, Deputy Division Chief
Veronica Yuke, Executive Director
Andia Farzaneh, Attorney III

Monica Colosi, Compliance Officer
Joe LaBrie, Regional Compliance Officer

The Collaborative Inspection Approach to Field Inspections Webinar Development Subcommittee of the Education and Outreach Committee agenda and other notices about meetings are posted online and can be found by searching for the Hospital Building Safety Board, and meeting month at <https://hcai.ca.gov/public-meetings>.

For further information about this meeting, please contact Evett Torres or Marcus Palmer at (916) 440-8300, HBSBSupportStaff@hcai.ca.gov, or send a letter to The Department of Health Care Access and Information, 2020 West El Camino Avenue, Sacramento, CA 95833.

The Subcommittee may take action under any agenda item.

Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. Items not listed on the agenda will not be considered. The Subcommittee may take a brief break during the meeting. Members of the public are NOT required to identify themselves or provide other information to attend or participate in this meeting. If Microsoft Teams (or another platform) requires a name, you may enter "Anonymous". You may also input fictitious information for other requested information if required to attend the meeting (e.g., anonymous@anonymous.com).

This meeting is accessible to persons with a disability. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Evett Torres or Marcus Palmer at HBSBSupportStaff@hcai.ca.gov, or sending a written request to HBSB Staff at 2020 West El Camino Avenue, Sacramento, CA 95833. Providing your request at least seven (7) business days before the meeting will help ensure availability of the requested accommodation.

If you need help understanding or translating into another language, or if you need sign language services, please contact Evett Torres or Marcus Palmer at HBSBSupportStaff@hcai.ca.gov. Let us know at least seven days before the meeting so we can set up the services you need.

Spanish/ Español

Si necesita ayuda para entender esta agenda de la reunión, necesita que se traduzca en otro idioma, o necesita servicios en lenguaje de señas Evett Torres HBSBSupportStaff@hcai.ca.gov. Avísenos al menos siete días antes de la reunión a fin de que podamos programar los servicios que necesita.

Korean/韓國人

이 회의 안건을 이해하는 데 도움이 필요하거나, 다른 언어로 번역이 필요하거나, 수화 서비스가 필요한 경우: Evett Torres HBSBSupportStaff@hcai.ca.gov. 필요한 서비스를 제공할 수 있도록 회의 개최 7일 전까지 알려주십시오.

Chinese Simplified/簡體中文

如果您在理解本会议议程方面需要帮助，需要将本会议议程翻译成其他语言，或需要手语服务 Evett Torres HBSBSupportStaff@hcai.ca.gov. 请至少在会议前七天通知我们，以便我们安排您所需的服务。

Tagalog/Tagalog

Kung kailangan mo ng tulong upang maunawaan ang adyenda ng pagpupulong na ito, kailangan itong isalin sa ibang wika, o kailangan ng mga serbisyo para sa sign language Evett Torres HBSBSupportStaff@hcai.ca.gov. Ipaalam sa amin nang hindi bababa sa pitong araw bago ang pagpupulong upang mai-set up namin ang kailangan mong mga serbisyo.

Vietnamese/Tiếng Việt

Nếu quý vị cần trợ giúp để hiểu chương trình nghị sự của cuộc họp này, như cần dịch sang ngôn ngữ khác hoặc cần dịch vụ ngôn ngữ ký hiệu Evett Torres HBSBSupportStaff@hcai.ca.gov. Vui lòng cho chúng tôi biết ít nhất bảy ngày trước cuộc họp để chúng tôi có thể bố trí các dịch vụ mà quý vị cần

Chinese 繁體中文

如果您在理解本會議議程方面需要幫助，需要將本會議議程翻譯成其他語言，或需要手語服務 Evett Torres HBSBSupportStaff@hcai.ca.gov. 至少在會議前七天通知我們，以便我們安排您所需的服務。

Sacramento Office:

Free parking is available around the building. Please do not park in reserved spaces.

Los Angeles Office:

You may take public transportation via:

- The "B" or "D" Metro Lines to Pershing Square

- The “A” or “E” Metro Lines to Grand Avenue Arts/Bunker Hill
- The B Dash bus to Financial District (on Alameda St)
- The Commuter bus at Patsaouras Plaza (Stop# 3)

Public parking locations in the area:

- 330 S. Hope Street - Wells Fargo Center
 - On Site; \$4.75 for each 10 minutes/\$47.50 for 10 hours
- 465 S. Flower Street - Westin Bonaventure Garage
 - .12 Miles; \$20
- 530 S. Grand Avenue - Pac Mutual Building Garage
 - .15 Miles; \$25
- 601 W. 5th Street - Cal Edison Building
 - .18 Miles; \$18
- 625-631 S. Olive Street - Crown Plaza Garage
 - .23 Miles; \$10