



2020 West El Camino Avenue, Suite 800  
Sacramento, CA 95833  
hcai.ca.gov



## Hospital Building Safety Board Ad Hoc How-To-Guide Development for Preapproved Fabricated Components and Systems Subcommittee

AGENDA  
May 6, 2026  
10:00 a.m. – 4:00 p.m.

The Subcommittee may not discuss or act on any matter raised during the public comment section that is not included on this agenda, except to place the matter on a future meeting agenda. (Government Code §§ 11125, 11125.7, subd. (a).)

Note: All Subcommittee members will attend this meeting virtually.

### Locations:

[2020 West El Camino Ave, Conference Room 930, Sacramento, CA 95833](#)  
[355 South Grand Avenue, Conference Room 2000, Los Angeles, CA 90071](#)  
[Teams Meeting Access](#); Meeting ID: 216 977 859 648 37; Passcode: c6go36e2  
Call in: (916) 535-0978; Phone Conference ID: 832 989 119#

- Item #1      Call to Order and Welcome  
*Facilitator: Cody Bartley, DPR Construction; Subcommittee Chair (or designee)*
- Item #2      Roll Call and Meeting Advisories/Expectations  
*Facilitator: Veronica Yuke, HCAI; HBSB Executive Director (or designee)*
- Item #3      [Review and approve the draft March 19, 2026, meeting report/minutes](#)
  - Discussion and public input*Facilitator: Cody Bartley (or designee)*
- Item #4      Review and discuss [proposed Advisory Guide outlines](#)
  - Discuss direction to make content into an Advisory Guide in lieu of a White Paper
  - Review Assembled Content

- Discussion and public input  
*Facilitator: Cody Bartley (or designee)*

Item #5 [Review Q&A from the June 25, 2024, “Preapproved Fabricated Components and Systems” webinar](#)

- Review and discuss responses to open questions.
- Discussion and public input

*Facilitator: Cody Bartley (or designee)*

Item #6 Determine timeline for deliverables and schedule next meeting

- Discussion and public input

*Facilitator: Cody Bartley (or designee)*

Item #7 Comments from the Public/Subcommittee Members on Issues not on this Agenda

The Subcommittee will receive comments from the Public/Subcommittee Members. Matters raised at this time may be taken under consideration for placement on a subsequent agenda.

*Facilitator: Cody Bartley (or designee)*

Item #8 Adjournment

Subcommittee

Members:

Cody Bartley, DPR Construction; Subcommittee Chair  
Belinda Young, AIA, LEED BD+C, Assoc. DBIA, Regional  
Leader of Healthcare, HOK; Subcommittee Vice-Chair  
Michael L. Davis, CHI, CEO Emeritus, DavisHBC, Inc.  
Gary Dunger, Executive Director, Design and Construction,  
Cedars-Sinai Health System  
Scott Karpinen, Chief Design Engineer, Frank M. Booth, Inc.  
Carl Newth, PE, CBO, LEED BD+C, Building Official and Director  
of Engineering Services, University of California Los Angeles

HCAI Staff:

Elizabeth Landsberg, Director  
Chris Tokas, SE, F.SEAOC, CBO, Deputy Director  
Richard Tannahill, Architect, Deputy Division Chief  
Arash Altoontash, PhD, SE, Deputy Division Chief  
Veronica Yuke, HBSB Executive Director  
HCAI Attorney (TBA)

Alireza Asgari, PhD, SE, Senior Structural Engineer  
Ali Sumer, PhD, SE, Supervisor

The Ad hoc How-To-Guide Development for Preapproved Fabricated Components and Systems Subcommittee agenda and other notices about meetings are posted online and can be found by searching for the Hospital Building Safety Board, and meeting month at <https://hcai.ca.gov/public-meetings>.

For further information about this meeting, please contact Evett Torres or Marcus Palmer at (916) 440-8300, [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov), or send a letter to The Department of Health Care Access and Information, 2020 West El Camino Avenue, Sacramento, CA 95833.

The Subcommittee may take action under any agenda item.

Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. Items not listed on the agenda will not be considered. The Subcommittee may take a brief break during the meeting. Members of the public are NOT required to identify themselves or provide other information to attend or participate in this meeting. If Microsoft Teams (or another platform) requires a name, you may enter "Anonymous". You may also input fictitious information for other requested information if required to attend the meeting (e.g., [anonymous@anonymous.com](mailto:anonymous@anonymous.com)).

This meeting is accessible to persons with a disability. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Evett Torres or Marcus Palmer at [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov), or sending a written request to HBSB Staff at 2020 West El Camino Avenue, Sacramento, CA 95833. Providing your request at least seven (7) business days before the meeting will help ensure availability of the requested accommodation.

If you need help understanding or translating into another language, or if you need sign language services, please contact Evett Torres or Marcus Palmer at [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov). Let us know at least seven days before the meeting so we can set up the services you need.

### **Spanish/ Español**

Si necesita ayuda para entender esta agenda de la reunión, necesita que se traduzca en otro idioma, o necesita servicios en lenguaje de señas Evett Torres [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov). Avísenos al menos siete días antes de la reunión a fin de que podamos programar los servicios que necesita.

### **Korean/ 한국어**

이 회의 안건을 이해하는 데 도움이 필요하거나, 다른 언어로 번역이 필요하거나, 수화 서비스가 필요한 경우: Evett Torres [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov). 필요한 서비스를 제공할 수 있도록 회의 개최 7일 전까지 알려주십시오.

### **Chinese Simplified/簡體中文**

如果您在理解本会议议程方面需要帮助，需要将本会议议程翻译成其他语言，或需要手语服务 Evett Torres [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov). 请至少在会议前七天通知我们，以便我们安排您所需的服务。

### **Tagalog/Tagalog**

Kung kailangan mo ng tulong upang maunawaan ang adyenda ng pagpupulong na ito, kailangan itong isalin sa ibang wika, o kailangan ng mga serbisyo para sa sign language Evett Torres [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov). Ipaalam sa amin nang hindi bababa sa pitong araw bago ang pagpupulong upang mai-set up namin ang kailangan mong mga serbisyo.

### **Vietnamese/Tiếng Việt**

Nếu quý vị cần trợ giúp để hiểu chương trình nghị sự của cuộc họp này, như cần dịch sang ngôn ngữ khác hoặc cần dịch vụ ngôn ngữ ký hiệu Evett Torres [HBSBSupportStaff@hcai.ca.gov](mailto:HBSBSupportStaff@hcai.ca.gov). Vui lòng cho chúng tôi biết ít nhất bảy ngày trước cuộc họp để chúng tôi có thể bố trí các dịch vụ mà quý vị cần

### **Chinese 繁體中文**

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### **Sacramento Office:**

Free parking is available around the building. Please do not park in reserved spaces.

### **Los Angeles Office:**

You may take public transportation via:

- The "B" or "D" Metro Lines to Pershing Square
- The "A" or "E" Metro Lines to Grand Avenue Arts/Bunker Hill
- The B Dash bus to Financial District (on Alameda St)
- The Commuter bus at Patsaouras Plaza (Stop# 3)

Public parking locations in the area:

- 330 S. Hope Street - Wells Fargo Center
  - On Site; \$4.75 for each 10 minutes/\$47.50 for 10 hours
- 465 S. Flower Street - Westin Bonaventure Garage
  - .12 Miles; \$20
- 530 S. Grand Avenue - Pac Mutual Building Garage
  - .15 Miles; \$25
- 601 W. 5th Street - Cal Edison Building
  - .18 Miles; \$18
- 625-631 S. Olive Street - Crown Plaza Garage
  - .23 Miles; \$10