Agenda V: Data Release Committee Roles & Responsibilities

Tara Zimonjic, Supervisor, Policy & Governance Group, HCAI

Statutory Provisions for Data Release Committee

- Advise on criteria, policies, and procedures for access to and release of HPD data.

- Make recommendations about applications for HPD data.

- Consider whether the use of the data is consistent with the goals of the system, whether it provides greater transparency regarding health care costs, utilization, quality, or equity, or how the information may be used to inform policy decisions regarding the provision of quality health care, improving public health, reducing health disparities, advancing health coverage, or reducing health care costs.

- Advise the HCAI director about privacy and security matters related to the program.

- Provide feedback on the program's data application review processes and other matters.

HSC Section 127671-127674

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Data Release Committee Phases

Development (2023)

Onboarding and Orientation – Understand the HPD Program goals, data access and release objectives, and the DRC's role.

Provide input on **criteria, policies, and procedures** related to data access and release.

Operations (2024 and Beyond)

Review and make recommendations on all requests for access to **research identifiable data.**

Review and make recommendations on all requests for **transmission of data sets outside of the enclave.**

As requested by HCAI, review and make recommendations on other requests.

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DRC Member Expectations

- Meeting frequency: Every two months (mostly) through 2023, monthly thereafter.
- Time commitment will vary with application volume.
- Attendance and Participation:
  - Quorum: one fewer than one-half of full membership (5).
  - Cannot designate a substitute to attend in member's place.
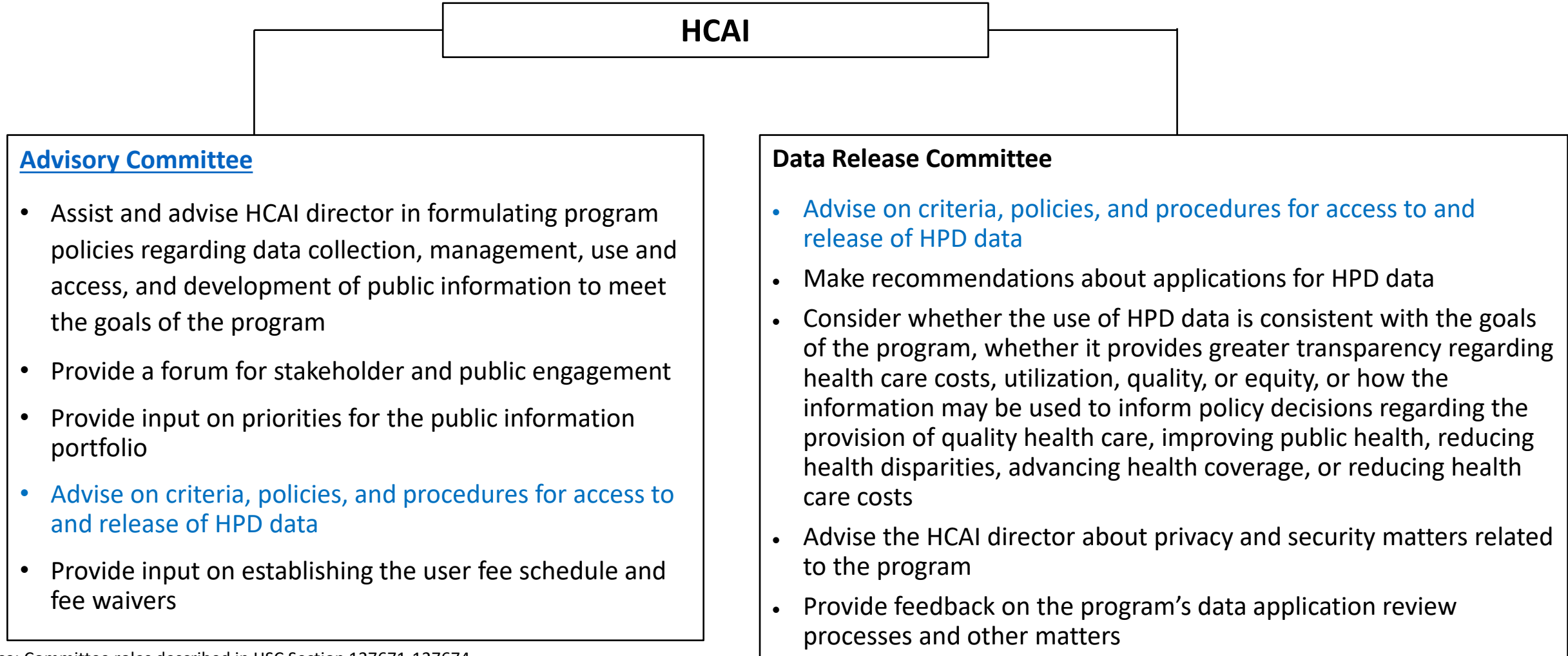- Subject to Bagley-Keene - open meeting rules apply

Development Phase: as requested by HCAI, provide input on criteria, policies, and procedures related to data access and release

Operations Phase: Make recommendations to HCAI regarding approval and dispensation of data requests

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Roles: Advisory Committee, Data Release Committee

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Advisory Committee

- Assist and advise HCAI director in formulating program policies regarding data collection, management, use and access, and development of public information to meet the goals of the program

- Provide a forum for stakeholder and public engagement

- Provide input on priorities for the public information portfolio

- Advise on criteria, policies, and procedures for access to and release of HPD data

- Provide input on establishing the user fee schedule and fee waivers

Data Release Committee

- Advise on criteria, policies, and procedures for access to and release of HPD data

- Make recommendations about applications for HPD data

- Consider whether the use of HPD data is consistent with the goals of the program, whether it provides greater transparency regarding health care costs, utilization, quality, or equity, or how the information may be used to inform policy decisions regarding the provision of quality health care, improving public health, reducing health disparities, advancing health coverage, or reducing health care costs

- Advise the HCAI director about privacy and security matters related to the program

- Provide feedback on the program's data application review processes and other matters
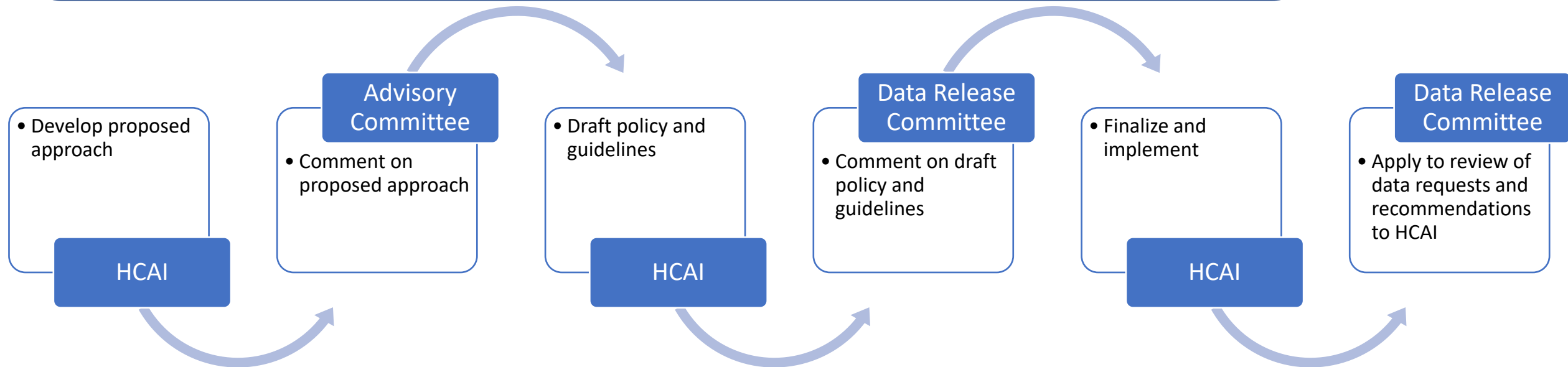
Source: Committee roles described in HSC Section 127671-127674

Typical Roles for HCAI and Committees

"Advise on criteria, policies, and procedures for access to and release of nonpublic data" HSC Section 127671-127674

Sample topics for input from AC and DRC:
- Who can use the data, for what purposes, under what conditions.
- Data products and access methods.
- Access to/release of confidential or sensitive information:
  - Protected Health Information (PHI) and patient-level records
  - Entity & Financial Information (EFI), e.g., payments, payer and provider identifiers
  - Data privacy and security protections
- Benefit to California as a condition of data access/release.

- Develop proposed approach

HCAI

Advisory Committee
- Comment on proposed approach

- Draft policy and guidelines

HCAI

Data Release Committee
- Comment on draft policy and guidelines

- Finalize and implement

HCAI

Data Release Committee
- Apply to review of data requests and recommendations to HCAI

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DRC Development Timeline (Dec 2022 - Jan 2024)

Dec 2022

Overview of HPD Program and DRC Role

March 2023

June 2023

Nov 2023

Jan 2023

Regulations

HPD Program Deeper Dive

Data Access & Release

May 2023

Sept 2023

Jan 2024

Goal: Conduct Initial Reviews

Future meeting topics to be further developed in collaboration with Data Release Committee

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