



2020 West El Camino Avenue, Suite 800
Sacramento, CA 95833
hcai.ca.gov



**Certified Wellness Coach Employer Support Grant Program
Grant Guide ADDENDUM 2
for Fiscal Year 2024-25
February 13, 2024**

This addendum shall be part of the Grant Guide documents. All conditions not affected by this addendum shall remain unchanged.

UPDATE (in bold and strikethrough text)

Update Section C. Eligible Applicants and Available Funding, Subsection 1. Eligible Applicants on page 4 to read:

1. Eligible Applicants

Public and non-profit organizations (as defined under IRS tax code Section 501(c)(3)), including:

- Local Education Agencies
- County Offices of Education
- School-Based Early Education Agencies
- School-Based and School-Linked Community-Based Organizations. This includes mental health and/or substance use disorder services exclusively or in combination with health and/or other services.
- **Higher educational institutions (community colleges and four-year universities).**

Each applying Local Education Agency must collaborate with their County Office of Education, including a determination as to which organization is taking the lead for that jurisdiction. Proof in the form of a letter documenting this partnership is required as part of the application.

County Offices of Education are also eligible for funding when a Local Education Agency applies separately so long as the County Office of Education is seeking funding for other Local Education Agencies or settings.

Each applying non-profit community-based organization shall provide proof in the form of a letter **or other documentation** between the applicant organization and County Office of Education or Local Education Agency of the relationship between the two parties.

More than one organization may join together to submit a single application (for example, as a consortium). If one or more of the organizations is a public entity (for example, a County Office of Education), HCAI recommends this entity submit the application on behalf of the group so as to avoid needing to provide education/ community-based organization affiliation documentation. If there is no public organization in the group (for example, all organizations are CBOs), the lead organization submitting the application will be required to document the relationship between the CBO and each public organization that will join together to implement this grant program.

Update Section F. Budget Conditions on page 6 to read:

F. Budget Conditions

HCAI will allow up to ten percent (10%) of the total direct costs to use for costs indirectly attributed to the completion of the program which can include but not limited to, utilities, rent, equipment, and administrative service/payroll staff.

Program Category	Funding Amount
Certified Wellness Coach Employees	Up to \$69,500 per CWC I Up to \$82,550 per CWC II
Certified Wellness Coach Intern Stipend	Up to \$6,000 per CWC I Up to \$9,000 per CWC II
Certified Wellness Coach Employee Supervision*	Up to \$6,250 per CWC Employee
Certified Wellness Coach Intern Supervision*	Up to \$3,000 per intern
Indirect Costs	Not to exceed 10% of direct costs