



Hospital Building Safety Board
Collaborative Inspection Approach to Field Inspections
Webinar Development Subcommittee
of the Education and Outreach Committee

AGENDA

April 24, 2025

10:00 a.m. – 4:00 p.m.

The Subcommittee may not discuss or act on any matter raised during the public comment section that is not included on this agenda, except to place the matter on a future meeting agenda. (Government Code §§ 11125, 11125.7, subd. (a).)

Locations:

[2020 West El Camino Ave, Conference Room 930, Sacramento, CA 95833](#)

[355 South Grand Avenue, Conference Room 2000, Los Angeles, CA 90071](#)

[Teams Meeting Access](#); Meeting ID: 271 823 073 373; Passcode: Pj9Qc7AJ

Call in: (916) 535-0978; Phone Conference ID: 430 346 929#

- Item #1 Call to Order and Welcome
Facilitator: Michael Davis, CHI, CEO Emeritus, DavisHBC, Inc.; Subcommittee Chair (or designee)
- Item #2 Roll Call and Meeting Advisories/Expectations
Facilitator: Veronica Yuke, Manager, HCAI; Executive Director (or designee)
- Item #3 Draft Meeting Reports/Minutes
- Review and approve the following draft meeting reports/minutes:
 - [February 27, 2025](#)
 - [March 27, 2025](#)
 - Discussion and public input
- Facilitator: Michael Davis (or designee)*

Item #1

Call to Order and Welcome

Facilitator: Michael Davis, CHI, CEO Emeritus, DavisHBC, Inc.;

Subcommittee Chair (or designee)

Item #2 Roll Call and Meeting Advisories/Expectation
*Facilitator: Veronica Yuke, Manager, HCAI; Executive Director (or
designee)*

Item #3

Draft Meeting Reports/Minutes

- Review and approve the following draft meeting reports/minutes:
 - February 27, 2025
 - March 27, 2025
- Discussion and public input

Facilitator: Michael Davis (or designee)

Item #4

Mock delivery of webinar presentation outlines

- Walk-through of the following presentations:
 - a. Ownership – Gary Dunger
 - b. Design Professional of Record – Scott Mackey
 - c. Contractor of Record/Sub-Contractor – Cody Bartley
 - d. Inspector of Record/Testing Lab – Michael Davis
 - e. OSHPD and Field Staff – Monica Colosi
- Discussion and public input

Facilitator: Michael Davis (or designee)

Item #5

Discuss ideas for the introduction and conclusion of the webinar

- Discussion and public input

Facilitator: Michael Davis (or designee)

Item #6

Plan for future meetings and practice sessions

- Schedule a subcommittee meeting for late May 2025
 - Goal: Refined practice session, including the introduction and conclusion
- Discuss possible webinar dates
- Discussion and public input

Facilitator: Michael Davis (or designee)

Item #7

Comments from the Public/Subcommittee Members on Issues not on this Agenda

The Subcommittee will receive comments from the Public/Subcommittee Members. Matters raised at this time may be taken under consideration for placement on a subsequent agenda.

Facilitator: Michael Davis (or designee)

No future Collaborative Inspection Approach to Field Inspections Webinar Development Subcommittee meetings scheduled at this time.

Item #8

Adjournment