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hcai.ca.gov



**Hospital Building Safety Board
Education and Outreach Committee**

Thursday, August 1, 2024

10:00 a.m. – 2:00 p.m.

Locations:

2020 West El Camino Ave, Conference Room 930, Sacramento, CA 95833
355 South Grand Avenue, Conference Room 1901, Los Angeles, CA 90071
Teams Meeting Access; Meeting ID: 222 564 840 521; Passcode: TSXypi
Call in: (916) 535-0978; Phone Conference ID: 314 139 717#

Committee Members Present

Scott Mackey, Chair
Cody Bartley, Vice-Chair
Louise Belair
Janice Cheung
Michael Davis
Gary Dunger
Teresa Endres
Courtney Johnson
Jim Malley

Consulting Members Present

Bruce Rainey
Bill Zellmer

HCAI Staff Present

Arash Altoontash
Richard Tannahill
Monica Colosi
Darren Graves
Joe LaBrie
Mia Marvelli
Nanci Timmins
Andria Farzaneh, Attorney

HBSB Staff Present

Veronica Yuke, Executive Director
Marcus Palmer
Evet Torres

- 1 **1. Call to Order and Welcome**
- 2 **Facilitator:** Scott Mackey, Chair
- 3 Scott Mackey called the session to order at 10:00 a.m., after a brief introduction and
- 4 welcome.

1 **2. Roll Call and Meeting Advisories/Expectations**

2 **Facilitator:** Veronica Yuke, Executive Director

3 Veronica Yuke conducted the roll call, confirming a quorum, and outlined meeting
4 expectations and rules of engagement for both in-person and virtual attendees.

5

6 **3. Review and approve the draft May 22, 2024, meeting report/minutes**

7 **Facilitators:** Scott Mackey

8 Scott Mackey reviewed the highlights from the previous meeting.

9 **Motion: [Bartley/Malley]**

10 The committee unanimously voted to approve the draft May 22, 2024, meeting report.

11

12 **4. Report on the Preapproved Fabricated Components and Systems webinar held**
13 **on June 25, 2024**

14 **Facilitator:** Cody Bartley, Committee Vice-Chair (or designees)

15 Cody Bartley provided an update on the webinar held on June 25, 2024, which was
16 well-received with 393 participants, though some questions remained unanswered. The
17 committee discussed the possibility of a follow-up session to address these outstanding
18 queries and the importance of continuing to develop resources that cater to industry
19 needs.

20 **Discussion:**

- 21
- 22 • Cody Bartley reported on the success of the webinar, highlighting strong
23 attendance and engagement, though not all questions were addressed during the
24 session.
 - 25 • Discussions ensued about the need for a follow-up webinar to address
26 unanswered questions and continue the dialogue.
 - 27 • Michael Davis provided positive feedback, emphasizing the value of collaboration
28 between industry members and OSHPD staff.

29 **5. Update on the Policy Intent Notice (PIN) 50 – Integrated Review webinar**

30 **Facilitator:** Gary Dunger, Committee member

31 Gary Dunger confirmed that preparations for the PIN 50 webinar were on track. The
32 session aims to clarify the integrated review process using the OSHPD Electronic
33 Services Portal. Monica Colosi detailed the outreach efforts, including the use of
34 LinkedIn and daily tips to promote the event.

1 **Discussion:**

- 2 • Gary Dunger confirmed the webinar is on track, with preparations including a
3 mock project demonstration to show integrated review processes.
- 4 • Monica Colosi outlined the outreach plans, starting with a "Tip of the Day"
5 campaign on September 5th.
- 6 • Teresa Endres raised questions about whether PIN 50 was being revised or just
7 explained in the webinar.
- 8

9 **6. Report on the California Administrative Proficiency (CAP) Training webinar**

10 **Facilitator:** Monica Colosi, Compliance Officer, HCAI

11 Monica Colosi and Darren Graves reported on the recent CAP training webinars and
12 exams. The first round saw a 39% pass rate, which was considered a reflection of the
13 field's current knowledge level. The committee discussed potential improvements,
14 including more accessible training options and the possibility of expanding exam
15 locations. The importance of maintaining high standards for certification was
16 emphasized, despite the lower pass rate.

17 **Discussion:**

- 18 • Monica Colosi and Darren Graves reported on the CAP Training process, noting
19 a 39% pass rate from the July 2024 exam.
- 20 • Teresa Endres inquired about the possibility of offering the exam through an
21 external testing service, which would involve a fee.
- 22 • Scott Mackey encouraged maintaining the current no-charge, in-person format
23 but suggested improvements in the preparation process to increase pass rates.
- 24 • The correct title is "Construction Administration Proficiency (CAP) Training and
25 Certification."
- 26

27 **7. Report on the Inspect-to-Pass Approach to Field Inspections webinar**

28 **Facilitator:** Michael Davis, Committee Member

29 Michael Davis presented an outline for a future webinar on the "Inspect-to-Pass"
30 approach, aimed at fostering a collaborative, proactive mindset among Inspectors of
31 Record (IORs). The committee discussed the importance of a positive framing of the
32 concept and agreed to form a Subcommittee to develop the webinar further. There was
33 also discussion on potentially renaming the concept to better convey its intent, such as
34 "Inspect-for-Success."

35

1 **Discussion:**

- 2 • Michael Davis presented an outline for a potential "Inspect-to-Pass" webinar,
3 focusing on fostering a collaborative and proactive approach to inspections.
- 4 • Joe LaBrie emphasized the need for a broader project team buy-in, not just the
5 IORs, to ensure successful outcomes.
- 6 • Gary Dunger and Cody Bartley volunteered to contribute to the development of
7 this webinar.
- 8 • A discussion arose about possibly renaming the webinar to convey a more
9 positive connotation, such as "Inspect for Success."
- 10 • The committee voted to form a Subcommittee to further develop the webinar,
11 with potential involvement from various stakeholders, including OSHPD staff and
12 Board members.

13

14 **8. Update on OSHPD 6 Chemical Dependency Recovery Hospitals**

15 **Facilitator:** Mia Marvelli, Architect, Supervisor, HCAI

16 Mia Marvelli presented the draft CAN (Code Application Notice) for OSHPD 6 Chemical
17 Dependency Recovery Hospitals, highlighting the integration of this new facility type into
18 existing codes. The committee discussed the challenges of defining and regulating
19 these facilities, particularly concerning reimbursement and alignment with healthcare
20 regulations. It was suggested that a future Advisory Guide or webinar might be
21 necessary as more facilities are developed.

22 **Discussion:**

- 23 • Mia Marvelli presented the proposed CAN for OSHPD 6, explaining its role and
24 the flexibility provided within the code.
- 25 • Bill Zellmer raised numerous questions about the practical implementation of
26 Chemical Dependency Recovery Hospitals (CDRHs), including issues related to
27 reimbursement, facility requirements, and occupancy classification.
- 28 • The discussion highlighted the need for further exploration and potential
29 development of a detailed Advisory Guide or webinar to address these
30 complexities.

31

32 **9. Update on PINs, CANs, and Advisory Guides**

33 **Facilitator:** Mia Marvelli

34 Mia Marvelli, the Building Standards Unit Supervisor, provided an extensive update on
35 the progress and recent publications of Project Information Notices (PINs), CANs, and
36 Advisory Guides. She detailed the recent reissuing of several key documents, including

1 CAN 1-0, which clarifies the effective dates of the California Administrative Code
2 following its filing with the Secretary of State. This update was essential to align with the
3 July supplement and maintain clarity on code enforcement timelines.

4 **Discussion:**

- 5 • Mia Marvelli discussed CAN 2-108, which addresses Temporary/Interim
6 Structures, Tents, and Equipment Uses. This notice was significant because it
7 provided detailed guidelines on the use of temporary tents, a particularly
8 pertinent issue during emergencies, and set limits on extensions for their use.
- 9 • A critical update was made to CAN 3-517, which pertains to healthcare
10 microgrids being considered as Type I Essential Electrical System (EES)
11 sources. This update, developed by Senior Electrical Engineer Jamie Schnick,
12 aimed to ensure that microgrids meet the minimum standards for reliability in
13 healthcare settings.
- 14 • Further updates included revisions to the Non-Material Alterations (NMA) CAN,
15 which now incorporates supplemental changes and provides clearer instructions
16 on handling full-size sheets submitted as NMAs.
- 17 • PIN 74 was updated to bridge gaps before the release of the supplemental code,
18 with relevant information being incorporated into Advisory Guide A6. Mia Marvelli
19 emphasized the collaborative effort in these updates, highlighting contributions
20 from various engineers and staff members.
- 21 • Scott Mackey actively engaged in the discussion, asking for clarifications and
22 providing feedback on the updates, particularly concerning the inclusion of terms
23 in the glossary. He also showed appreciation for the thoroughness of the
24 updates.
- 25 • Bill Zellmer was particularly involved in the discussion regarding the Chemical
26 Dependency Recovery Hospital CAN, raising important questions about the
27 classification and practical implications of the proposed changes. He also
28 expressed his support for the efforts made by the staff in developing these
29 documents.
- 30 • Richard Tannahill provided insight into the challenges and considerations in
31 developing the CANs, particularly the Remodel CAN, and contributed to the
32 discussion on the advisory guides. He also providing insight into the structural
33 steel QA/QC PIN. Richard Tannahill supported the overall progress and offered
34 assistance in the continued development of these documents.

35
36 **10. Prioritize development of future educational programs**

37 **Facilitator:** Mia Marvelli

1 Mia Marvelli facilitated a discussion on the prioritization and development of future
2 educational programs. She outlined the necessity for strategic planning in the creation
3 of these programs, emphasizing the importance of aligning them with current needs and
4 emerging trends within the hospital safety and compliance sectors.

5 **Discussion:**

- 6 • Mia Marvelli highlighted the collaborative efforts involved in gathering feedback
7 from various stakeholders, including members of the committee, healthcare
8 professionals, and public representatives. This feedback was crucial in identifying
9 key areas where educational outreach could be most impactful. She also
10 mentioned the ongoing process of working with other departments to ensure that
11 the content of these programs is relevant, up-to-date, and addresses the specific
12 challenges faced by the healthcare community.
- 13 • There was an emphasis on ensuring that these programs are flexible enough to
14 adapt to new information and the evolving needs of the healthcare industry.
- 15 • Overall, the session on prioritizing future educational programs underscored the
16 committee's commitment to enhancing knowledge dissemination and ensuring
17 that all stakeholders are equipped with the necessary tools and information to
18 maintain and improve hospital safety standards. This approach reflects a
19 proactive stance in addressing the educational needs of the healthcare
20 community, ensuring that programs are not only relevant but also effectively
21 contribute to the broader goal of improving patient care and safety in hospitals
22 across the state.
- 23 • Jim Malley acknowledged the importance of the programs being developed,
24 expressing that they should be relevant to a wide audience within the healthcare
25 community. He highlighted the necessity of making these programs adaptable to
26 ensure they remain effective as industry standards and practices evolve.
- 27 • Louise Belair supported the approach, noting that flexibility in the educational
28 content is crucial. She emphasized that these programs should be able to
29 respond to changes in regulations, technology, and industry best practices to
30 maintain their relevance and utility.
- 31 • The discussion underscored the committee's commitment to creating educational
32 resources that are not only comprehensive and accessible but also capable of
33 evolving alongside the industry they serve.

34
35 **11. Comments from the Public/Committee Members on Issues not on Agenda**

36 **Facilitator:** Scott Mackey

37 Scott Mackey focused on gathering comments from the public and committee members
38 on issues that were not included on the formal agenda.

1 **Discussion:**

- 2 • Teresa Endres took this opportunity to share details of a recent OSHPD
3 presentation she and Richard Tannahill conducted for the AIA Central Valley
4 Academy of Architecture for Health. Their presentation aimed to clarify the
5 differences between OSHPD and HCAI and highlighted the role of the Hospital
6 Building Safety Board. The session was well-received, prompting interest from
7 other AIA chapters across California, leading Teresa to propose the idea of
8 making such presentations a more formal and recurring outreach effort.
- 9 • Scott Mackey expressed his support for this idea, emphasizing the importance of
10 education and outreach in the committee's mission. He agreed that such a
11 program would align well with the committee's goals and encouraged further
12 development of this initiative, suggesting that the committee could offer support
13 in making these presentations more formalized and accessible to a broader
14 audience.
- 15 • The consensus among the committee members reflected a shared commitment
16 to these outreach activities, recognizing them as vital to ensuring that the public
17 and industry professionals are well-informed about the committee's work and the
18 regulatory environment. This discussion underscored the committee's ongoing
19 dedication to enhancing public understanding and engagement through
20 education and proactive communication.

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22 **12. Adjournment**

23 **Facilitators:** Scott Mackey

24 The meeting concluded with Scott Mackey facilitating the adjournment. He
25 acknowledged the efforts of the committee members, HCAI staff, and the public for their
26 participation and contributions throughout the meeting. He emphasized the importance
27 of the discussions held and reiterated the committee's commitment to supporting the
28 hospital safety community through educational initiatives and outreach.

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30 The meeting adjourned at approximately 12:40 p.m.