

**DEPARTMENT OF HEALTH CARE ACCESS AND INFORMATION
CALIFORNIA EMERGENCY DEPARTMENT AND
AMBULATORY SURGERY PATIENT DATA REPORTING MANUAL, FIFTH EDITION**

PATIENT ADDRESS

Section 97255

(a) Effective with encounters occurring on or after January 1, 2023, the patient’s address shall be reported. The address shall include the address number and street name, city, state, and ZIP Code. Do not report the address of the hospital. If more than one address is available for the patient, report the address of the patient’s usual residence. If exact address is unknown or the patient is experiencing homelessness, provide as much information as possible.

<p>ADDRESS NUMBER AND STREET NAME</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><small>If the address is not part of the United States, leave blank</small></p>		
<p>CITY</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><small>If the city is not part of the United States, leave blank</small></p>		
<p>STATE</p> <div style="border: 1px solid black; width: 30px; height: 20px; margin: 5px auto;"></div>	<p>ZIP CODE</p> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div> <p style="text-align: center; font-size: small;">XXXXX = Unknown YYYYY = Does not reside in the U.S.</p>	<p>COUNTRY CODE</p> <p style="font-size: x-small;">Use an ISO 3166 alpha-2, two-digit country code from the list available at www.iso.org/iso-3166-country-codes.html</p> <div style="border: 1px solid black; width: 30px; height: 20px; margin: 5px auto;"></div>

- (1) The address number and street name shall be reported.***
 - (A) If the address number and/or street name are unknown, leave blank.***
 - (B) If the address number and street name are not part of the United States, leave blank.***

- (2) The city shall be reported.***
 - (A) If the city of residence is unknown, leave blank.***
 - (B) If the city of residence is not part of the United States, leave blank.***

DISCUSSION

- If the City of Residence is known, but not the street address, report a partial ZIP Code (the first 3 digits). In cases where the city has multiple ZIP Codes and the first 3 digits do not match, it is appropriate to report the city name and the ZIP Code as Unknown XXXXX.

- (3) The state shall be reported using the two letter abbreviation.***

**DEPARTMENT OF HEALTH CARE ACCESS AND INFORMATION
CALIFORNIA EMERGENCY DEPARTMENT AND
AMBULATORY SURGERY PATIENT DATA REPORTING MANUAL, FIFTH EDITION**

(A) If the state of residence is unknown, leave blank.

(B) If the state of residence is not part of the United States, leave blank.

(4) The ZIP Code shall be reported using the unique code assigned to a specific geographic area by the United States Postal Service.

(A) If the patient has a 9-digit ZIP Code, only the first five digits shall be reported.

(B) Unknown ZIP Codes shall be reported as “XXXXX.”

(C) ZIP Codes for persons who do not reside in the U.S. shall be reported as “YYYYY.”

(5) For patients with a non-US residence, report the country.

DISCUSSION

For non-U.S. addresses, use an ISO 3166 alpha-2, two-digit country code from the list available at <https://www.iso.org/iso-3166-country-codes.html> . Some common country codes are listed in the table below:

Country:	Code:	Country:	Code:
Australia	AU	Germany	DE
Canada	CA	Mexico	MX
China	CN	Philippines (the)	PH
France	FR	United Kingdom	GB

(6) Indicate whether a patient was experiencing homelessness at the time of admission. This may include chronic, episodic, transitional homelessness, or in temporary shelter:

(A) Include “Y” for patients experiencing homelessness.

(B) Include “N” for patients not experiencing homelessness.

(C) “U” for Unknown.

DISCUSSION

- Report the patient's physical address. If a PO Box is the only address available, it may be reported. If the patient is in short-term incarceration, it is appropriate to report their usual residential address. If the patient’s address is not on file or is unattainable, you may report the address as unknown.
- If the patient is an inmate in short-term incarceration, it is appropriate to report their usual residential address. If the patient’s address is not on file or is unattainable, you may report the address as unknown. If the patient is admitted from prison, report the physical address of the prison.