

OSHPD Office of Statewide Health Planning and Development

Healthcare Workforce Development Division

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January 30, 2020

Meeting Minutes

CALIFORNIA HEALTHCARE WORKFORCE POLICY COMMISSION (Commission)

Family Nurse Practitioner/Physician Assistant (FNP/PA) Funding Meeting

Location:

DoubleTree by Hilton, Anaheim-Orange County
100 The City Drive
Orange, CA 92868

Commission Members Present:

Jasmeet K. Bains, MD
Sandra Baker, DNP, RN, CNE, ANEF
Rosslynn S. Byous, DPA, PA-C
Angelica Millan, RN, DNP, FAAN
Elizabeth Dolezal
Katherine Flores, MD
Susan Foster, MSN, FNP-BC
William Henning, DO
Catherine Kennedy, RN
Gregory Knoll, Esq
Joseph Provenzano, DO
Deanna Stover, PhD, RN
Debra Sung, MSPT

Staff to Commission:

C.J. Howard, Deputy Director
Kimberly Ramson, Section Chief
Melissa Omand, Program Manager

Additional OSHPD Staff:

Geoffrey Trautman, OSHPD Attorney
Ross Lallian, HWDD Research Manager
Courtney Ackerman, HWDD Research
Data Specialist
Kara Hetrick, HWDD Program Analyst

Commission Members Not in Attendance:

Cathryn Nation, MD

AGENDA ITEM 1: Call to Order

Chair Henning called the meeting to order at 10:00 a.m.

AGENDA ITEM 2: Oath of Office—New Commissioner

C.J. Howard, HWDD Deputy Director, swore in Gregory Knoll, Esq.

AGENDA ITEM 3: Introduction of Commission Members and Statements of Recusal

Commission members introduced themselves, indicated whom they represent, and their appointing authority. Each Commissioner indicated from which FNP/PA program they would recuse themselves.

Recusal:

Jasmeet K. Bains—None
Sandra Baker—None
Elizabeth Dolezal—None
Katherine Flores—None
Susan Foster—None
William Henning—None
Catherine Kennedy—None
Gregory Knoll—None
Joseph Provenzano—None
Deanna Stover—None
Debra Sung—None
Angelica Millan—None
Rosslynn S. Byous—Southern California University of Health Sciences

AGENDA ITEM 4: Chair's Remarks

Chair Henning reminded Commissioners of policies and procedures for the meeting.

AGENDA ITEM 5: Executive Secretary's Report

C.J. Howard, Healthcare Workforce Development Division (HWDD) Deputy Director, reported on OSHPD, HWDD program activities, and available Song-Brown funding.

AGENDA ITEM 6: Approval of September 18, 2019 Meeting Minutes

Commissioners reviewed and approved the September 18, 2019 meeting minutes.

ACTION ITEM

Motion to approve September 18, 2019 meeting minutes (Stover), Second (Dolezal).
Motion adopted.

[The September 18, 2019 PCR Meeting Minutes are hereby incorporated as Attachment A](#)

AGENDA ITEM 7: Correspondence

Melissa Omand presented a letter from Dr. Lucy Huckabay, CSU Long Beach

[The letter is hereby incorporated as Attachment B](#)

AGENDA ITEM 8: FNP/PA Budget and Awards Discussion

Ross Lallian, HWDD Research Manager, presented a review of available funds for FY 2019-20 and considerations for awarding FNP/PA programs.

ACTION ITEM

Motion to fund 20 FNP/PA programs at the levels approved by the Commission (Stover), Second (Baker). Motion adopted.

[The FY 2020-21 Budget Review presentation is hereby incorporated as Attachment C](#)

[The FNP/PA Programs worksheet is hereby incorporated as Attachment D](#)

AGENDA ITEM 9: FNP/PA Pipeline Presentations

University of Southern California Primary Care Physician Assistant program and Samuel Merritt University Family Nurse Practitioner program presented on their pipeline programs.

AGENDA ITEM 10: Primary Care Shortage Area (PCSA) Update

Courtney Ackerman, HWDD Research Data Specialist, presented information on the PCSA designation updates for acceptance.

ACTION ITEM

Motion to adopt the PCSA updates starting application year 2020/2021 (Stover), Second (Flores). Motion adopted.

[The Primary Care Shortage Area Update presentation is hereby incorporated as Attachment E](#)

AGENDA ITEM 11: Severity of Areas of Unmet Need

Courtney Ackerman, HWDD Research Data Specialist, presented three possible options to measure the severity of areas of unmet need.

ACTION ITEM

Motion to make a decision on severity of areas of unmet need at the June Policy Meeting (Flores), Second (Stover). Motion adopted.

[The Severity of Areas of Unmet Need presentation is hereby incorporated as Attachment F](#)

AGENDA ITEM 12: FNP/PA Outcomes Report Out

Ross Lallian, HWDD Research Manager, presented a highlight of the outcomes of Song-Brown's FY 2018-19 FNP/PA funding.

[The FNP/PA Outcomes Report is hereby incorporated as Attachment G](#)

AGENDA ITEM 13: GENERAL PUBLIC COMMENT

- Create a list of clinics in areas of unmet need so programs know where to seek out clinical training sites.
- Consider scoring sites that are not in areas of unmet need, but are the only medical provider in the area.
- Write a letter to the California Endowment, California Association of Health Plans and other foundations about the importance of supporting pipeline programs.
- Some MSSAs concentrate hospitals together into one MSSA and it disadvantages the hospitals located on the edge of that area. PCSA designations help to overcome this shortcoming.
- Reconsider reinstating scoring family medicine residency programs based on collaboration with FNP programs.

FUTURE AGENDA ITEMS

Commission recommended the following agenda items for the next Policy meeting:

- Discuss severity of areas of unmet need.

ADJOURN MEETING

The meeting adjourned at 1:50 p.m.