HCAi **Department of Health Care Access and Information**

2020 West El Camino Avenue, Suite 800
Sacramento, CA 95833
hcai.ca.gov

*** SPECIAL NOTICE ***
Because of the COVID-19 emergency, this meeting will only be held by teleconference.
Committee members and members of the public may fully participate from their own locations.

NOTICE OF PUBLIC MEETING

HOSPITAL BUILDING SAFETY BOARD
Ad Hoc Board Procedures Committee

Date:
Wednesday, January 26, 2022
9:00 a.m. – 3:00 p.m.

Teleconference Meeting Access:
HBSB GoToMeeting Board Procedures Committee
Access Code: 834-687-925

For more detailed instructions on how to join via GoToMeeting, see page 3.

Committee Members:
Michael Foulkes, Chair; Pete Kreuser, Vice Chair; Louise Belair; Bruce Rainey

HCAI Staff:
Joe LaBrie; Carl Scheuerman

HCAI Director:
Elizabeth Landsberg

FDD Deputy Director:
Chris Tokas

Executive Director:
Ken Yu

*Consulting Member

AGENDA

1. **Call to Order and Welcome**
   Facilitator: Michael Foulkes, Committee Chair (or designee)

2. **Roll Call and Meeting Advisories/Expectations**
   Facilitator: Ken Yu, Executive Director (or designee)

3. **Board Chair nominations process and Committee appointments**
   Facilitator: Michael Foulkes, Committee Chair (or designee)
   - Discuss this year's Nominations Committee appointments and recommendation process
   - Discussion and public input

4. **Review of [Board Policies and Procedures](#)**
   Facilitator: Michael Foulkes, Committee Chair (or designee)
   - Discuss any proposed changes to Board Policies and Procedures related to chair and vice chair nominations
   - Discussion and public input

5. **Discussion of future items for the Committee to consider**
   Facilitator: Michael Foulkes, Committee Chair (or designee)
   - Committee members may propose issues to be placed on a future agenda
   - Discussion and public input

6. **Comments from the Public/Committee Members on issues not on this agenda**
   Facilitator: Michael Foulkes, Committee Chair (or designee)
   The Committee will receive comments from the Public/Committee Members. Matters raised at this time may be taken under consideration for placement on a subsequent agenda.

The Committee may take action under any agenda item. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. A 30 to 60-minute lunch (if needed) may be taken some time during the day.

For further information about this meeting, please contact Evett Torres at (916) 440-8453, evett.torres@hcai.ca.gov, or sending a letter to 2020 West El Camino Avenue, Suite 800, Sacramento, CA 95833. This agenda and other notices about meetings are posted on the Internet at https://hcai.ca.gov/construction-finance/hbsb/.

Individuals with disabilities may request an accommodation or modification to observe or participate in the meeting by contacting Evett Torres as stated above.

Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

There are no future Instrumentation Committee meetings scheduled at this time.

GoToMeeting Instructions

For best results, please use Google Chrome or Mozilla Firefox browsers to join meeting.

*** Members of the public are NOT required to identify themselves or provide other information to attend or participate in this meeting. If GoToMeeting requires a name, they may enter "Anonymous." They may also input fictitious information for other requested information if required to attend the meeting (e.g., anonymous@anonymous.com).

- **Run a system check a few minutes before the meeting starts:**
  - Click: https://support.goto.com/meeting/system-check

- **To join the meeting from your computer, tablet or smartphone:**
  - Click: https://www.gotomeet.me/FDDWebinar/hbsb-bp-committee-meeting-january-2022

- **To use your phone (instead of your computer's microphone and speakers):**
  - Dial: +1 (408) 650-3123 (United States)
  - Enter Access Code: 834-687-925 #

- **If you have trouble being automatically launched into session:**
  - Click: https://www.gotomeeting.com/meeting/join-meeting
  - Enter Access Code: 834-687-925