



2020 West El Camino Avenue, Suite 800
Sacramento, CA 95833
hcai.ca.gov



***** SPECIAL NOTICE *****

This meeting will be held in-person at the locations noted below, as well as by teleconference. Committee members and members of the public may fully participate from their own locations.

NOTICE OF PUBLIC MEETING

HOSPITAL BUILDING SAFETY BOARD
Board Procedures Committee

Date:

Friday, November 18, 2022
10:00 a.m. – 12:00 p.m.

Locations:

Department of Health Care Access and Information
[2020 West El Camino Avenue, Suite 930](#)
[Sacramento, CA 95833](#)

Department of Health Care Access and Information
[355 South Grand Avenue, Suite 1901](#)
[Los Angeles, CA 90071](#)

Teleconference Meeting Access:

[HBSB Teams BP Committee](#)

For more detailed instructions on how to join via Microsoft Teams, see pages 3 – 4.

Committee Members:

Michael Foulkes, Chair; Scott Jackson, Vice-Chair; Louise Belair; Bruce Rainey

HCAI Staff:

Joe LaBrie; Carl Scheuerman

HCAI Director: Elizabeth Landsberg

*Consulting Member

FDD Deputy Director: Chris Tokas

Executive Director: Ken Yu

AGENDA

1. Call to Order and Welcome

Facilitator: Michael Foulkes, Committee Chair (or designee)

2. Roll Call and Meeting Advisories/Expectations

Facilitator: Ken Yu, Executive Director (or designee)

3. Discussion about Joint Committee Meetings

Facilitator: Ken Yu, Executive Director (or designee)

- Bagley-Keene Open Meeting Act concerns
- Potential Board Policies about Joint Meetings
- Discussion and public input

4. HBSB Leadership Training for Committee Chairs and Vice-chairs

Facilitator: Louise Belair, Committee Member (or designee)

Discussion, development, and planning of training curriculum that will include the following topics:

- Drafting agendas
- PowerPoint presentations
- Roles and responsibilities
- Robert's Rules
- Discussion and public input

5. Comments from the Public/Committee Members on issues not on this agenda

Facilitator: Michael Foulkes, Committee Chair (or designee)

The committee will receive comments from the Public/Committee Members. Matters raised at this time may be taken under consideration for placement on a subsequent agenda.

The Committee may take action under any agenda item. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. A 30 to 60-minute lunch may be taken some time during the day.

For further information about this meeting, please contact Evett Torres at (916) 440-8453, evett.torres@hcai.ca.gov, or by sending a letter to 2020 West El Camino Avenue,

Suite 800, Sacramento, CA 95833. This agenda and other notices about meetings are posted on the Internet at <https://hcai.ca.gov/construction-finance/hbsb/>.

Individuals with disabilities may request an accommodation or modification to observe or participate in the meeting by contacting Evett Torres as stated above. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

There are no future Ad Hoc Board Procedures Committee meetings scheduled.

Committee members and members of the public, including HCAI staff, are encouraged to join the meeting and provide public comment virtually through Microsoft Teams.

Masks or face coverings are strongly recommended to everyone attending the meeting in person, regardless of vaccination status.

Microsoft Teams:

For best results, please use Google Chrome or Microsoft Edge browsers to join meeting.

Members of the public are NOT required to identify themselves or provide other information to attend or participate in this meeting. If Microsoft Teams requires a name, you may enter “Anonymous.” You may also input fictitious information for other requested information if required to attend the meeting (e.g., anonymous@anonymous.com).

Join on your computer or mobile app

- [Click here to join the meeting](#)
- Or copy and paste the following link into your browser:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmRiYTcyZigtMDBmMC00MzViLTk1YzQtOGJkMWIzYjE1MGE1%40thread.v2/0?context=%7b%22Tid%22%3a%2228891a93-888f-489f-9930-e78b8f733ca6%22%2c%22Oid%22%3a%224afdc7d5-a51c-4637-9e27-755fa3a30732%22%7d

Or call in (audio only)

- +1 (916) 535-0978 United States, Sacramento
- Enter Conference ID: 101 830 911#

Sacramento Office:

Free parking is available around the building. Please do not park in reserved spaces.

Los Angeles Office:

You may take public transportation via:

- The Red or Purple Lines to Pershing Square
- The B Dash bus to Financial District (on Alameda St)
- The Commuter bus at Patsaouras Plaza (Stop# 3)

Public parking locations in the area:

- 330 S. Hope Street - Wells Fargo Center
 - On Site; \$4.40 for each 10 minutes/\$44 for 10 hours
- 465 S. Flower Street - Westin Bonaventure Garage
 - .12 Miles; \$20
- 530 S. Grand Avenue - Pac Mutual Building Garage
 - .15 Miles; \$25
- 601 W. 5th Street - Cal Edison Building
 - .18 Miles; \$18
- 625-631 S. Olive Street - Crown Plaza Garage
 - .23 Miles; \$10
- 523 S. Olive Street - Pac Mutual Building Garage
 - .24 Miles; \$16