



2020 West El Camino Avenue, Suite 800
Sacramento, CA 95833
hcai.ca.gov



***** SPECIAL NOTICE *****

This meeting will be held in-person at the location noted below, as well as by teleconference. Committee members must attend this meeting in person. HCAI staff and members of the public may fully participate from their own locations.

NOTICE OF PUBLIC MEETING

HOSPITAL BUILDING SAFETY BOARD
Ad hoc Board Procedures Committee

Date:

Tuesday, December 5, 2023
10:00 a.m. – 12:00 p.m.

Locations:

Department of Health Care Access and Information
[355 South Grand Avenue, Suite 1901](#)
[Los Angeles, CA 90071](#)

Teleconference Meeting Access:

[HBSB Teams BP Committee](#)

For more detailed instructions on attending or joining the meeting, see pages 3 – 4.

Committee Members:

Michael Foulkes, Chair; Scott Jackson, Vice-Chair; Louise Belair; Gary Dunger

HCAI Staff:

Elizabeth Landsberg, Director
Chris Tokas, Deputy Director Statewide Hospital Planning and Development
Richard Tannahill, Deputy Division Chief, Sacramento Office
Arash Altoontash, Deputy Division Chief, Los Angeles Office
Veronica Yuke, Acting Executive Director Hospital Building Safety Board
John Gray, Attorney

Joe LaBrie; Carl Scheuerman

AGENDA

1. Call to Order and Welcome

Facilitator: Michael Foulkes, Committee Chair (or designee)

2. Roll Call and Meeting Advisories/Expectations

Facilitator: Veronica Yuke, Acting Executive Director HBSB (or designee)

3. Review of Board Policies and Procedures

Facilitator: Michael Foulkes, Committee Chair (or designee)

- Discuss changes to Board Policies and Procedures related to vice-chair vacancy
- Discuss other changes the Committee may wish to bring forward
- Discussion and public input

4. Discussion of future items for the Committee to consider

Facilitator: Michael Foulkes, Committee Chair (or designee)

- Committee members may propose issues to be placed on a future agenda
- Discussion and public input

5. Comments from the Public/Committee Members on Issues not on this Agenda

Facilitator: Michael Foulkes, Committee Chair (or designee)

The Committee will receive comments from the Public/Committee Members.

Matters raised at this time may be taken under consideration for placement on a subsequent agenda.

The Committee may take action under any agenda item. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. A 30- to 60-minute lunch may be taken some time during the day.

For further information about this meeting, please contact HBSB Staff, Evett Torres or Marcus Palmer, at (916) 440-8300, HBSBSupportStaff@hcai.ca.gov, or by sending a letter to 2020 West El Camino Avenue, Suite 800, Sacramento, CA 95833. This agenda and other notices about meetings are posted on the Internet at <https://hcai.ca.gov/construction-finance/hbsb/>.

Individuals with disabilities may request an accommodation or modification to observe or participate in the meeting by contacting HBSB Staff as stated above. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

There are no future Ad hoc Board Procedures Committee meetings scheduled.

Microsoft Teams Instructions

Committee members are required to attend the meeting in person. Members of the public, including HCAI staff, may join the meeting and provide public comment virtually through Microsoft Teams.

Microsoft Teams:

For best results, please use Google Chrome or Microsoft Edge browsers to join meeting.

Members of the public are NOT required to identify themselves or provide other information to attend or participate in this meeting. If Microsoft Teams requires a name, you may enter “Anonymous.” You may also input fictitious information for other requested information if required to attend the meeting (e.g., anonymous@anonymous.com).

Join on your computer or mobile app

- [Click here to join the meeting](#)
- Or copy and paste the following link into your browser:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDgwYjUzZGQtZGRiYy00MTUyLTk3ZjgtYjMwODhhNmM0MzVj%40thread.v2/0?context=%7b%22Tid%22%3a%2228891a93-888f-489f-9930-e78b8f733ca6%22%2c%22Oid%22%3a%224afdc7d5-a51c-4637-9e27-755fa3a30732%22%7d
- Meeting ID: 278 525 449 991
- Passcode: AaBCve

Or call in (audio only)

- +1 (916) 535-0978 United States, Sacramento
- Enter Phone Conference ID: 846 098 932#

Los Angeles Office:

You may take public transportation via:

- The "B" or "D" Metro Lines to Pershing Square
- The "A" or "E" Metro Lines to Grand Avenue Arts/Bunker Hill
- The B Dash bus to Financial District (on Alameda St)
- The Commuter bus at Patsaouras Plaza (Stop# 3)

Public parking locations in the area:

- 330 S. Hope Street - Wells Fargo Center
 - On Site; \$4.40 for each 10 minutes/\$44 for 10 hours

- 465 S. Flower Street - Westin Bonaventure Garage
 - .12 Miles; \$20
- 530 S. Grand Avenue - Pac Mutual Building Garage
 - .15 Miles; \$25
- 601 W. 5th Street - Cal Edison Building
 - .18 Miles; \$18
- 625-631 S. Olive Street - Crown Plaza Garage
 - .23 Miles; \$10