

**OSHPD** Office of Statewide Health Planning and Development**Hospital Building Safety Board**

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[www.oshpd.ca.gov/Boards/HBSB/index.html](http://www.oshpd.ca.gov/Boards/HBSB/index.html)**HOSPITAL BUILDING SAFETY BOARD  
Education and Outreach Committee****Wednesday, February 10, 2021  
9:00 a.m. – 3:00 p.m.****Teleconference Meeting Access:  
HBSB GoToMeeting EO Committee  
Access Code: 975-544-997****Committee Members Present:**Mike Hooper, Chair  
Pete Kreuser, Vice-Chair  
Louise Belair  
Deepak Dandekar  
Bert Hurlbut  
Bruce Macpherson  
Bruce Rainey**Consulting Members:**John Donelan  
Gary Dunger  
Bill Zellmer**HBSB Staff:**Ken Yu, Executive Director  
Joanne Jolls  
Evet Torres**OSHPD Staff:**Paul Coleman, FDD Deputy Director  
Chris Tokas, FDD Deputy Division Chief  
Monica Colosi  
Jonathan Cook  
Mickey Fong  
Bill Gow  
Joe LaBrie  
James Pan  
Cesar Ponce  
Diana Scaturro  
Richard Tannahill  
Nanci Timmins  
James Yi, OSHPD Attorney**1 1. Welcome and Introductions**

2 Mike Hooper, Chair, called the meeting to order. The Committee members and OSHPD (Office  
3 of Statewide Health Planning and Development) staff introduced themselves. A quorum was  
4 present.

5 Mr. Yu read the public announcement regarding COVID-19, meeting rules, and procedures.

1 **2. Facilities Development Division’s planned educational webinars for the public in 2021**

2 **Presenter:** Richard Tannahill, OSHPD

3 **Discussion and public input**

4 Mr. Hooper appreciated that the webinars are available online.

5 **Informational and Action Item**

6 None.

7 **3. Educational needs of hospital construction industries**

- 8 • Determine the educational needs of:
- 9 ○ Hospital Construction Stakeholders
  - 10 ○ Hospital Representatives
  - 11 ○ Design Professionals
  - 12 ○ Inspectors of Record (IOR)
- 13 • Possible educational webinars:
- 14 ○ Offsite Fabrications
  - 15 ○ OSHPD Policy Intent Notices and Code Application Notices
  - 16 ○ OSHPD guidelines regarding COVID-19 and emerging emergencies
  - 17 ○ *Microgrid for Healthcare Facilities* whitepaper
- 18 • Possible training methods:
- 19 ○ Webinar (currently being utilized)
  - 20 ○ Virtual seminars with break-out rooms
  - 21 ○ New networking opportunities
  - 22 ○ Additional electronic formats

23 **Presenter:** Mike Hooper, Chair

24 **Discussion and public input**

25 Mr. Hooper encouraged the Committee to voice any ideas they have.

26 Ms. Belair shared that a future step for the Microgrid for Healthcare Facilities White Paper is a  
27 webinar.

28 Mr. Hooper noted that there is confusion in the industry regarding what equipment has to be  
29 seismically certified. Mr. Tokas emphasized that OSHPD has an entire unit that is working on  
30 special seismic certification and anyone who has questions should contact OSHPD. Mr.  
31 Tannahill supported the idea of having a webinar explaining seismic certification for equipment.  
32 Mr. Hooper shared that the open mic session at the webinars has been very successful and he  
33 suggested that format for seismic certification for equipment.

34 Mr. Hurlbut asked if the questions about seismic certification had to do with high technology  
35 equipment or infrastructure to the hospitals. Mr. Hooper confirmed the questions pertained to  
36 high technology equipment. Mr. Rainey added that the marketplace is always changing and  
37 those who are new to the marketplace are unsure how to enter it. Mr. Hurlbut supported having  
38 an educational class on the matter.

1 Mr. Hooper inquired if the subject of seismic certification for equipment was too broad or could a  
2 webinar be conducted. Mr. Tokas answered that a webinar could be conducted, but there is a  
3 PowerPoint available on the OSHPD website as well.

4 Ms. Belair predicted that there needed to be more outreach about the webinars, how they can  
5 be accessed, and when they are happening.

6 Mr. Dunger suggested a webinar on the Sylmar Earthquake and OSHPD's past and present  
7 accomplishments since that earthquake.

8 Mr. Coleman shared that a webinar around pre-assembled building components and how to get  
9 those pre-approved would be helpful. Mr. Tokas and Mr. Hooper agreed that a webinar on the  
10 subject should be focused on.

11 Mr. Hurlbut asked if the public can provide suggested topics to OSHPD for a webinar and Mr.  
12 Tokas shared that those can be sent to the Hospital Safety Board's email. Mr. Hurlbut  
13 suggested adding a "suggest a topic" button to the webinar page. Mr. Coleman noted that there  
14 are several places on the website where the public can propose topics.

15 Ms. Belair emphasized that open mic sessions resonate with folks. She mentioned that some of  
16 the webinars contain a lot of information and it may be helpful to dive into some of those details  
17 a little further. Mr. Kreuser agreed and felt that the more digestible the information is, the more it  
18 will be absorbed by the participants. Mr. Zellmer supported having an open mic session and  
19 suggested that OSHPD have them once a month. Mr. Tannahill believed that there were  
20 opportunities to do an interactive session during a webinar. Mr. Ponce shared that OSHPD has  
21 been working on several open mic sessions.

22 Mr. Hooper suggested that OSHPD ask members of the industry what topics they wish to see  
23 discussed at a webinar or open mic session.

24 Mr. Kreuser suggested a box for questions be provided at signup so that those questions can be  
25 answered during the webinar. Mr. Ponce shared that some webinars have included a survey  
26 that is conducted during the webinar and participants have had the opportunity to provide  
27 feedback or questions.

28 Mr. Coleman suggested that the Committee draft a survey that can be sent to members of the  
29 industry to bring awareness to the Committee as well as to receive topics of interest or  
30 concerns. He suggested that the survey include a place to list how you are affiliated with  
31 healthcare. Mr. Dandekar and Mr. Hooper supported that idea. Mr. Tokas commented that there  
32 is a list of topics that was compiled and presented to the Board not too long ago.

33 Ms. Belair asked if there is a running list of topics that the public has suggested and Mr.  
34 Tannahill mentioned that staff has that list. Mr. Tokas suggested that the list be sent to  
35 Committee members for review, Committee Members prioritize the list, send it back to OSHPD  
36 and an action item will be agendaized for the next meeting.

37 Mr. Hooper recommended gathering issues from field staff and design professionals and  
38 develop training based on those reoccurring issues that are seen in the field. Mr. Tokas agreed  
39 with that recommendation. Mr. Ponce disclosed that staff is already doing the work to compile  
40 information around IORs for future webinar.

1 Mr. Fong felt that a webinar on what constitutes a good IOR report would be helpful and what  
2 should be listed in the report that is not listed in the California Administrative Code (CAC).

3 Mr. Hooper and Mr. Rainey wanted to know how an owner of a healthcare facility knows an IOR  
4 has the baseline information and skill set to do what they are hired to do. Mr. Tokas explained  
5 that the information is public and an owner can ask OSHPD for it. Mr. Coleman added that it has  
6 to be requested.

7 Ms. Belair requested there be a webinar on the Taskforce on Emergency Design and Mr.  
8 Tannahill shared that it is on the list of future webinars.

9 Mr. Donelan asked if there is tracking on how many people review the webinar once it has been  
10 posted. Mr. Tannahill shared that it is tracked via the YouTube Channel tracker. Mr. Donelan  
11 suggested that webinars be rerun to pique interest in them again. Ms. Colosi shared that it is  
12 already happening and there are folks live to answer questions during the rerun of the webinar.

13 Mr. Coleman emphasized that there are many ways to host a seminar or webinar. He shared  
14 that virtual seminars are easier to keep the audience engaged than a webinar.

15 Mr. Hooper asked when the next Committee meeting is. Ms. Torres shared that it is on May 12,  
16 2021.

17 Mr. Zellmer pointed out that there are no planned webinars listed on the OSHPD website. Mr.  
18 Tannahill predicted that there will be webinars in April of 2021. Mr. Ponce mentioned that there  
19 are IOR certification exam prep and plan reading webinars starting in February of 2021.

## 20 **Informational and Action Item**

- 21 • Possible webinars/open mic/seminar:
  - 22 ○ Seismic certification for equipment
  - 23 ○ The history of the Sylmar Earthquake and OSHPD's past and present accomplishments
  - 24 ○ Pre-assembled building components and how they get pre-approved
  - 25 ○ What a good IOR report looks like and what should be listed in the report
  - 26 ○ Taskforce on Emergency Design
- 27 • Conduct more outreach regarding available OSHPD webinars.
- 28 • Explore adding a "suggest a topic" button on the webinar page.
- 29 • Explore having an open mic session once a month on specific topics.
- 30 • Conduct outreach to industry members to discover what topics they are interested in  
31 learning about – OSHPD staff
- 32 • Explore providing a question box on the webinar sign-up page – OSHPD staff
- 33 • Draft a survey for educational topics – Committee Members
- 34 • Provide the running list of topics to Committee Members and agendize a discussion -  
35 OSHPD staff
- 36 • Explore virtual seminars

## 37 **4. Comments from the Public/Board Members on Issues Not on This Agenda**

38 None.

## 39 **5. Adjournment**

40 Mike Hooper, Chair, adjourned the meeting at approximately 10:31 a.m.