

# OSHPD Office of Statewide Health Planning and Development

## Hospital Building Safety Board

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[www.oshpd.ca.gov/Boards/HBSB/index.html](http://www.oshpd.ca.gov/Boards/HBSB/index.html)



## HOSPITAL BUILDING SAFETY BOARD Full Board Meeting

Wednesday, August 18, 2021  
9:00 a.m. - 3:00 p.m.

**Teleconference Meeting Access:**  
HBSB Virtual Full Board Meeting  
Access Code: 169-172-685

### **Board Members Present:**

Louise Belair, Chair  
David Bliss, Vice-Chair  
Bruce Clark  
Deepak Dandekar  
Michael Foulkes  
Mike Hooper  
Scott Jackson  
David Khorram  
Pete Kreuser  
Michele Lampshire  
Marshall Lew  
Roy Lopez  
Scott Mackey  
Jim Malley  
Farzad Naiem  
Bruce Rainey

### **Director-Appointed**

### **Ex-Officio Members Present**

Bert Hurlbut  
Michael O'Connor

### **OSHPD Staff Present:**

Elizabeth Landsberg, OSHPD Director  
Chris Tokas, OSHPD Acting Deputy Director  
Arash Altoontash, Deputy Division Chief  
Richard Tannahill, Acting Deputy Div. Chief  
Monica Colosi  
Mickey Fong  
Bill Gow  
Tim Gutierrez  
Joe LaBrie  
Roy Lobo  
David Neou  
William Owen  
Diana Scaturro  
Jamie Schnick  
James Yi, OSHPD Legal Counsel  
Kathi Zamora

### **HBSB Staff:**

Ken Yu, Executive Director  
Joanne Jolls  
Evet Torres

## 1. Welcome and Introductions

- 2 Louise Belair, Committee Chair, called the meeting to order on August 18, 2021, at 9:00 a.m.
- 3 and OSHPD Executive Director, Ken Yu called roll.

Twelve members of the Board present constitutes a quorum. There being twelve present at the time of roll, a quorum was established.

Mr. Yu read the public announcement regarding COVID-19, meeting rules and procedures.

## **2. OSHPD Update**

**Presenter:** Elizabeth Landsberg, OSHPD Director

Ms. Landsberg introduced and swore in new HBSB Members

- Scott Mackey
  - He has 35 years of experience as a licensed architect.
  - He has worked with OSHPD on a broad range of healthcare facility projects for the past 18 years, specifically focusing on hospital facilities impacted by the SB 1953 seismic retrofit program.
  - He has been a long-standing member of the American Institute of Architects (AIA) and is co-chairperson of AIA California Healthcare Facilities.
- Farzad Naiem
  - He has 36 years of experience as a licensed structural engineer specializing in structural analysis, research and development, and seismic retrofit design of buildings.
  - He has extensive experience in the design, peer review, and plan-check of numerous hospital buildings for OSHPD.
  - He has published five textbooks, more than 160 peer-reviewed papers, and has developed 45 different software systems for earthquake engineering design and education.

Ms. Landsberg recognized outgoing HBSB members: Rami Elhassan, Structural Engineer Representative, and Bruce Macpherson, Architect Representative.

- Mr. Tokas spoke on behalf of the Board and thanked both Rami Elhassan and Bruce Macpherson for their time, service, and dedication.
- Mr. Yu personally thanked them both and informed them their plaques were being shipped to them.

Ms. Landsberg acknowledged the second-term appointments of Louise Belair, Mechanical Engineer Representative, and Michael Foulkes, Public Member Representative

Program Updates:

- Paul Coleman retired last month, after more than 30 years with OSHPD.
  - In the process of formal hiring process.

State Budget (including recasting OSHPD):

- Department review of law, role, and mission of OSHPD and common themes:
  - access to safe healthcare facilities; access to financing for building those facilities; access to a diverse and skilled healthcare workforce; helping to provide access and information to many data sets; and retaining all our existing programs and functions
  - transforming our current health care workforce clearinghouse to a broader research and data center to advance our study of healthcare workforce supply and demand
  - support culturally and linguistically competent care in the state

- Department of Healthcare Access and Information (HCAI)
  - Proposed in the Governor's January budget but has not yet been finalized
  - Negotiations on the Office of Health Care affordability continue
- OSHPD staff continue to telework
  - Given the spread of the Delta variant and the current concerns, telework has been extended until November 2021.

### **Discussion and public Input**

Ms. Belair expressed her excitement to have Scott Mackey and Farzad Naiem join the board and for the future of OSHPD projects.

### **Information and Action Item**

- None.

## **3. Overview and approval of April 22, 2021, Full Board draft Meeting Report/Minutes**

**Presenter:** Louise Belair, Board Chair

### **Discussion and public Input**

**MOTION:** [Jackson/Dandekar]

The Board voted to accept the April 22, 2021; Full Board draft Meeting Report/Minutes as presented. Mr. Yu noted there was one abstained vote.

### **Informational item and Action Item**

- None.

## **4. Technology and Research Committee**

- Overview and approval of the April 29, 2021 draft Meeting Report/Minutes

**Presenter:** Bruce Rainey, Committee Chair

**MOTION:** [Rainey/Khorram]

The Board voted to accept the April 29, 2021 draft Meeting Report/Minutes as presented.

### **Information item and Action Item**

- None.

## **5. Instrumentation Committee**

- Overview and approval of the May 20, 2021, draft Meeting Report/Minutes

**Presenter:** Marshall Lew, Committee Chair

### **Discussion and public Input**

Mr. Lew addressed the next step was developing the outline of the white paper. And assign authors to the various sections, develop the draft, solicit comments on the draft, and ultimately

1 hope to finalize the white paper. The timeframe is undetermined at this time but can establish at  
2 next meeting in October.

3  
4 Mr. Lew recognized Mr. Elhassan contributions to the committee and added that he looked  
5 forward to adding Mr. Naiem to the committee.

6  
7 Mr. Dandekar asked if a post-mortem tool used in other ways to add value, is there any  
8 possibility of tie-in with the earthquake alert system. Mr. Lew answered that is a possibility to  
9 determine certain trigger levels that could send an alert the Office or hospital owners, to  
10 investigate the location immediately and could help quickly prioritize which facilities need to be  
11 looked at first after an earthquake.

12  
13 Mr. Tokas shared that he gave a presentation at the CSMIP Annual Conference in 2012, on  
14 what the benefits of instrumentation are, because OSHPD has hospitals that are fully  
15 instrumented and others that are minimally instrumented required by code. The data collected  
16 from the instruments is invaluable for post-earthquake evaluations and issuing the appropriate  
17 posting for continued operations of buildings.

18 **MOTION:** [Lew/Lopez]

19 The Board voted to accept the May 20, 2021 draft Meeting Report/Minutes as presented.

20 **Information item and Action Item**

- 21 • None.

22 **6. Energy Conservation and Management Committee**

- 23 • Overview and approval of the June 10, 2021 draft Meeting Report/Minutes

24 **Presenter:** Roy Lopez, Committee Chair

25 **MOTION:** [Belair/Khorram]

26 The Board voted to accept the June 10, 2021; draft Meeting Reports/Minutes as presented.

27 **Information item and Action Item**

- 28 • None

29 **7. Codes and Processes Committee**

- 30 • Overview and approval of the June 24, 2021 draft Meeting Report/Minutes

31 **Presenter:** Michael O'Connor, Committee Chair

32 **Discussion and public input**

33 Interested Party asked where to send recommendations for details and Mr. Yu suggested to  
34 send it to HBSB support staff so they can disseminate that information properly.

35 **MOTION:** [O'Connor/Hurlbut]

36 The Board voted to accept the June 24, 2021 draft Meeting Report/Minutes as presented.

1 **Information item and Action Item**

2 Mr. Lopez apologized for the internet issues and thanks Mr. Mackey for finishing the  
3 presentation.  
4

5 **8. Education and Outreach Committee**

- 6 • Update on the July 14, 2021, meeting

7 **Presenter:** Mike Hooper, Committee Chair

8 **Discussion and public Input**

9 Mr. Hooper announced that due to transitioning transcriptions the committee meeting held July  
10 14, meeting minutes couldn't be transcribed. There will not be a motion to approve the minutes  
11 and wanted to update the committee.

12 **Information item and Action Item**

13 None.

14 **9. Inspection Services Unit Update**

- 15 • Inspection Services Unit to provide an update on accomplishments year-to-date

16 **Presenter:** Joe LaBrie, FDD Inspection Services Unit Supervisor

17 **Discussion and public Input**

18 Mr. O'Connor asked how many people are signed up to receive the Tip of the Day on the  
19 OSHPD ListServ. Mr. LaBrie answered approximately 600.

20 **Information item and Action Item**

- 21 • None

22 **10. Building Standards Unit Update**

- 23 • Building Standards Unit to provide an update on accomplishments year-to-date

24 **Presenter:** Richard Tannahill, Acting Deputy Division Chief

25 **Discussion and public Input**

26 Mr. O'Connor addressed the phenomenal amount of work and materials produced and covered  
27 by Mr. LaBrie and Mr. Tannahill. He proceeded to ask regarding the emergency design guide if  
28 there is anything that the board could do to help. Mr. Tannahill answered that the goal is to have  
29 a draft by the end of August to submit to the Codes and Processes Committee for review and  
30 input on the next steps.

31  
32 Mr. O'Connor followed up with another question regarding clinics. One of the challenges he  
33 experienced in the past is small clinics with staff of more than five, ending up with an inordinate  
34 amount of toilet rooms compared to exam rooms. Are there any improvements coming down the  
35 road in that regard? Mr. Tannahill stated that unfortunately that is outside of OSHPD control  
36 because it is California law.

1 An Interested Party asked relative to the clinics, if OSHPD has looked at the addenda that has  
2 come out for ASHRAE 170 for ventilation standards. Currently, in the California code “it’s one  
3 size fits all”, but divvying up ASHRAE into the three sections, it gives clinics a lot of relief on the  
4 ventilation requirements. Mr. Tannahill responded that Dave Mason has been looking into it.

5 **Information item and Action Item**

- 6 • None

7 **11. Structural Services Update**

- 8 • Structural Services Section to provide an update on accomplishments year-to-date

9 **Presenter:** Roy Lobo, FDD Principal Structural Engineer

10 **Discussion and public Input**

11 Mr. O’Connor requested clarification regarding the 2190 extensions on SPC 1; if a project falls  
12 behind their enforceable compliance schedule and don’t complete the building, the penalty  
13 would be that they couldn’t secure permits for anything other than for seismic work for that  
14 building only, and not for the entire campus. Mr. Lobo stated that buildings that do not have an  
15 extension but are still in compliance of the law, cannot do any additional work unless it is related  
16 to seismic compliance or maintenance and repair.

17 **Information item and Action Item**

- 18 • None.

19 **12. Fire Prevention Unit Update**

- 20 • Fire Prevention Unit to provide an update on accomplishments year-to-date

21 **Presenter:** Tim Gutierrez, OSHPD Fire Life Safety Officer

22 **Discussion and public Input**

23 Mr. Jackson asked for clarification of training dates. Mr. Gutierrez stated that there is no  
24 timeline at this time and suggested that he contact Ms. Timmins for actual training dates  
25 because none have been scheduled yet.

26 **Information item and Action Item**

- 27 • None.

28 **13. Electronic Service Update**

- 29 • Update on accomplishments year-to-date

30 **Presenter:** Diana Scaturro, FDD Supervisor  
31 William Owen, Division Support Section

32 **Discussion and public Input**

33 Ms. Belair asked if there will still be an option to mail a check in at all. Mr. Owen answered the  
34 option to mail in checks is not going away and this will only impact those clients who currently  
35 use the portal to make credit card transactions.

1 Interested party in chat questioned if the eTIO will include VCR. Ms. Scaturro answered it will.

2

3 **Information item and Action Item**

- 4 • None.

5 **14. FDD Update**

- 6 • Workload and performance  
7 • Personnel changes

8 **Presenter:** Chris Tokas, Acting FDD Deputy Division Director

9 **Discussion and public input**

10 An Interested Party asked if, given the newer acceptance of the modular construction, if he had  
11 any advice for understanding the associated OSHPD expectations and parameters. Mr. Tokas  
12 answered that it depends on the component and that it will likely be different for each one.  
13 OSHPD is in the process of putting together a Policy Intent Notice that will provide guidance, but  
14 it has not been published yet. In the meantime, the best course of action is to contact Roy Lobo  
15 or himself directly for assistance.

16 **Information item and Action Item**

- 17 • Mr. O'Connor commended Mr. Tokas on the presentation and acknowledged that with so  
18 many moving parts, from tracking reviews to trying to implement effective reporting tools for  
19 design professionals. He added that looking at the fire proximity to facilities was very  
20 sobering and that it underscores the importance of the work being done on the Emergency  
21 Design Task Force.
- 22 • Ms. Belair acknowledged and congratulated Chris and Richard for taking on their new  
23 assignments and offered the Board's support to tackle all the new aforementioned tasks.

24 **15. Comments from the Public/Board Members on Issues Not on This Agenda.**

- 25 • Mr. Lew suggested the Board draft a letter or issue a commendation to Paul Coleman for his  
26 service and appreciation for all he has done.

27 Ms. Belair reminded the next Full Board meeting is December 8-9, 2021.

28 **16. Adjournment**

29 Ms. Belair adjourned the meeting at approximately 3:06 p.m.