



2020 West El Camino Avenue, Suite 800  
Sacramento, CA 95833  
hcai.ca.gov



**HOSPITAL BUILDING SAFETY BOARD  
Offsite Fabrication/Preassembled Components Webinar Subcommittee  
of the Education and Outreach Committee**

**Wednesday, June 21, 2023  
10:00 a.m. – 4:00 p.m.**

**Teleconference Meeting Access:**  
[HBSB Teams EO Committee](#)  
Access Code: 790-188-472

**Sub-Committee Members Present**

Cody Bartley, Subcommittee Chair  
Scott Mackey, Subcommittee Vice Chair

**Consulting Member Present**

Kelly Martinez

**HCAI Staff Present**

Chris Tokas, OSHPD Deputy Director  
Arash Altoontash  
Richard Tannahill  
Mia Marvelli

**HBSB Staff Present**

Veronica Yuke, Acting Executive  
Director  
Evet Torres

1 **1. Welcome and introductions**

2 Cody Bartley, Subcommittee Chair, called the meeting to order on June 21, 2023, at  
3 10:07 a.m., and HBSB Acting Executive Director, Veronica Yuke called roll.

4

5 **2. Roll Call and Meeting Advisories/Expectations**

6 Two members of the Committee present constitute a quorum. There being three present  
7 at the time of roll, a quorum was established.

8

9 Ms. Yuke read the meeting rules and procedures.

### 3. Discuss media for Webinar (PowerPoint and Miro)

**Presenter:** Cody Bartley, Subcommittee Chair

#### Discussion and Input

Mr. Bartley said that the webinar would be presented in PowerPoint.

Mr. Tokas emphasized the importance of discussing offsite fabrication, including ways to achieve it and the necessary requirements.

Mr. Mackey asked if there were good, clear instructions and formats for offsite fabrication procedures and approvals. Mr. Tokas responded affirmatively, and also stressed the importance of educating the public about building code requirements as they pertain to fabrication, including quality control and inspection.

Mr. Tokas suggested that the webinar should also address offsite prefabrication and prefabrication adjustment to the site.

#### Informational and Action item

- None

### 4. Webinar agenda and storyboard

**Presenter:** Cody Bartley, Subcommittee Chair

The speaking points for the agenda:

- Background – importance of preapproved fabricated components.
- Purpose – the why.
- Definitions
  - Off-site fabrication and Prefabricated Components and Systems (PCS) – modular components versus full module construction.
  - PCS types and systems.
- Designing for prefabricated system– timing for the designing for PCSs
- Review of prefabrication – PCS applications, approval and requirements, inspection of PCS products.
- Case studies - Sutter Santa Rosa, Kaiser Roseville, Kaiser San Marcos, SurePods and offsite fabrication at UCD Ambulatory

1 **Discussion and Input**

2 Mr. Tannahill asked if the webinar would address preapproved prefabrication  
3 components to be approved per project or for any project. Ms. Endres clarified that the  
4 webinar would cover both scenarios.

5  
6 **Informational and Action item**

- 7 • None

8  
9 **5. Identify speakers and presentation timeframe**

10 **Presenter:** Cody Bartley, Subcommittee Chair

11 **Discussion and Input**

- 12 • Background – Mr. Bartley, contractor; Mr. Mackey, Designer; Mr. Tannahill or  
13 Mr. Tokas.
- 14 • Purpose – Ms. Endres
- 15 • Definitions – Ms. Endres and HCAI staff.
- 16 • PCS types and systems – Ms. Endres, or Mr. Sumer, Mr. Bartley.
- 17 • Designing for prefabricated system – Mr. Mackey and Ms. Endres.
- 18 • Review of prefabrication – Mr. Sumer.
- 19 • Case Study
- 20 • Sutter Santa Rosa – Mr. Tokas
- 21 • SurePods and offsite fabrication at UCD Ambulatory – Mr. Bartley.
- 22 • Kaiser Roseville – Mr. Bhatia.
- 23 • Kaiser San Marcos – DPR, Joe Stazney.

24  
25 **Informational and Action item**

- 26 • None.

27  
28 **6. Comments from the public/committee members on issues not on this agenda**

29 **Presenter:** Cody Bartley, Subcommittee Chair

1 Next committee meeting

2 • June 27, 2023.

3 • July 12, 2023.

4

5 **Discussion and input**

6 • None.

7

8 **Informational and Action item**

9 • None.

10

11 **7. Adjournment**

12 Mr. Bartley adjourned the meeting on June 21, 2023, at approximately 11:01 a.m.