



2020 West El Camino Avenue, Suite 800
Sacramento, CA 95833
hcai.ca.gov



**HOSPITAL BUILDING SAFETY BOARD
Education and Outreach Committee**

**Wednesday, August 17, 2022
10:00 a.m. – 4:00 p.m.**

Teleconference Meeting Access:
[HBSB Teams EO Committee](#)
Access Code: 589-645-35

Committee Members Present

Mike Hooper, Chair
VACANT, Vice Chair
Louise Belair
Deepak Dandekar
Bert Hurlbut
David Khorram
Scott Mackey
Bruce Rainey

HCAI Staff Present

Joe LaBrie
Cesar Ponce
Nanci Timmins
James Yi

HBSB Staff Present

Ken Yu, Executive Director
Evet Torres

Consulting Members Present

John Donelan
Gary Dunger
Bill Zellmer

1 **1. Welcome and introductions**

2 Mike Hooper, Chair, called the meeting to order on August 17, 2022, at 10:00 a.m., and
3 HCAI Executive Director, Ken Yu called roll.

4

5 **2. Roll Call And Meeting Advisories/Expectations**

6 Six members of the Committee present constitute a quorum. There being ten present at
7 the time of roll, a quorum was established.

1 Mr. Yu read the meeting rules and procedures.

2

3 **3. Planning, Development and Update of Education Webinars**

4 **Presenter:** Mike Hooper, Chair

5 Mr. Hooper gave an update on topics of the education webinars.

6

7 **Discussion and Input**

8 **Offsite fabrication/pre-assembled components (possible date October 2022) -**

9 Mr. Mackey said that the outreach for offsite fabrication components was ongoing and
10 there was a search for example projects or case studies to be highlighted and used in
11 the webinar. He added that there was a challenge with the example projects being too
12 far away to be used and suggested the webinar be pushed to the spring of 2023.

13 Mr. Mackey anticipated that by that time there would be more example projects to use
14 for the webinar. Mr. Hooper suggested the use of modular construction, medical gas
15 systems, and plumbing systems as examples of offsite fabrication components.

16 Mr. Mackey stated that those were part of the offsite fabrication components, but they
17 are far-reaching. Mr. Mackey referenced a modular construction project in the Inland
18 Empire but still echoed that the project cannot be used as an example in the webinar by
19 October 2022. Mr. Hooper asked if HCAI was reaching out to the facility to get more
20 information about the project or if the webinar topic can be put on hold for some time.

21

22 Ms. Belair advised Mr. Mackey to include the process of the pre-assembled
23 components in the presentation. Mr. Mackey agreed to that. Ms. Belair asked if
24 Mr. Mackey was leading the process of putting the webinar presentations together.
25 Mr. Mackey stated that he was working with Mr. Tokas and HCAI staff on the webinar.

26 Mr. Hooper asked if the available examples of pre-assembled components, like the
27 bathroom units, had already been presented to HCAI. Mr. Mackey answered that they
28 are looking to get more projects to present to HCAI for the webinar. Ms. Belair asked if
29 Mr. Mackey would be able to present at the next committee meeting. Mr. Mackey
30 answered that he would present.

31 Mr. LaBrie commented that the topic of Testing, Inspection and Observation process
32 (TIO) be integrated into the overall presentation.

33

34 **California Administrative Code (Possible date August 2022) -** Mr. LaBrie suggested
35 the date of the webinar presentation be pushed till the end of the year. Mr. LaBrie stated
36 that the focus of this topic would be on the most current revisions of the 2022
37 Administrative Code. Mr. Mackey mentioned that this topic would also include

1 references to HCAI and OSHPD, and how the two acronyms are used within the code
2 language.

3 Mr. Hooper asked about the meaning and the conduct of the lead IOR in terms of what
4 HCAI expects. Mr. Hooper suggested that the topic of IOR be included in the webinar.
5 Mr. LaBrie answered that there were specific responsibilities for the lead IOR so the
6 team would be working on getting definitions as part of the regulation changes.

7 Mr. Rainey added that the topic of lead IOR should address how IOR relates to special
8 inspections. Mr. Zellmer suggested that this topic use real-life examples to demonstrate
9 points in the presentation. Mr. LaBrie said that there would be examples in the
10 presentation.

11

12 **Policy Intent Notice (PIN) 50: Integrated reviews** – Mr. LaBrie suggested that HCAI
13 input on the topic would be appropriate. Mr. Hooper asked Mr. Dunger if he had
14 examples of projects to be used on the topic. Mr. Dunger gave an example of the
15 Marina del Rey project for integrated review.

16

17 **Emergency Process Design Guide** – Mr. Dunger reported that the draft is completed
18 and ready for presentation. Ms. Belair asked if the Emergency Design Guide was
19 published. Mr. Dunger answered that the guide was in the reviewing process.
20 Mr. Hooper asked if the date for the webinar should be changed or remain the same.
21 Mr. Dunger said that it should remain the same, November 2022.

22

23 **Pre-approvals related to Medicine Dispensing Units and Emergency projects** –
24 Mr. Hooper indicated that the webinar was on hold and decided to take the topic off of
25 the agenda.

26

27 **OSHPD 3 Clinics** – Mr. Dunger stated that the draft for the presentation was underway.
28 He communicated that since there were many topics, the team suggested to have two
29 separate webinars. The first section was categorized as “fire-heavy” and the second
30 section was about architectural and engineering topics. Mr. Khorram suggested the
31 webinar be a two-day presentation.

32

33 Mr. Hooper asked if the topic could be listed as a webinar or a seminar for next year.
34 Mr. Dunger answered that seminars are more limited compared to webinars and
35 suggested the topic remain a webinar. Mr. Zellmer also suggested having a two-day
36 webinar on the topic. Mr. Khorram echoed the same on having a two-day, four-hour
37 webinar. Mr. Mackey suggested that the team do the webinars and a follow-up seminar.
38 Mr. Dunger said that having a follow-up seminar was a good idea.

1 .Ms. Belair asked if a refresher on this topic would be timely. Mr. Hooper answered that
2 the intent was to do the two-day, four-hour webinars and then do training on OSHPD 3
3 Clinics. .Ms. Belair asked if the presentation was geared towards fire life safety.
4 Mr. Hooper answered that fire life safety topic was part of the presentation, but the
5 whole presentation is not geared around fire life safety.

6
7 **Testing, Inspection, and Observation program-** Mr. LaBrie updated that the final
8 draft for the presentation was almost complete. Mr. Hooper asked the team if there
9 would be a topic on IOR. Mr. Hurlbut stated that there was a topic on quality control and
10 quality assurance with the help of the IORs. Mr. Mackey mentioned that once the table
11 of content was out, it would disseminate the information to be presented on the webinar.

12
13 **PINs and Codes Application Notices (CANs) –** Ms. Timmins expressed the Fire
14 Resistance Assembly presentation was extended and divided into two. The first one
15 was already done. The topics that followed were:

- 16 • CAN 2-703.3 Engineering Judgments
- 17 • PIN 69 Automated Guided Vehicle Systems (AGVS)
- 18 • CAN 2-508 Construction Separation of Emergency Vehicle and Passenger
19 Drop-off and Loading Zones.

20
21 Mr. Donelan mentioned that ICC had changed CAN 2-703.3 Engineering Judgment
22 section number, so he suggested a rework of the CAN in anticipation of the adoption of
23 the 2022 CBC. Ms. Timmins suggested holding off on the topic for that reason.

24 **Informational and Action item**

- 25 • None

26 27 **4. Planning and Development of the 2023 Seminar: Guide for Working on HCAI** 28 **Projects- Tips from the Experts**

29 **Presenter:** Mike Hooper, Committee Chair

30 **Discussion and Input**

31 Mr. Hooper asked if the committee was still moving forward with the seminar based on
32 Tips from the Experts and scheduling an additional committee meeting in September
33 2022.

1 Ms. Belair said that the extra meeting date was intended to target and plan a seminar
2 for 2023. She suggested the next committee meeting in October 2022, be expanded to
3 accommodate a discussion on the seminar instead of an additional meeting.

4

5 Mr. Hurlbut asked when lastly HCAI put up a seminar on Tips from the Experts.
6 Ms. Torres replied that the seminar was in 2013.

7

8 Mr. Dandekar commented that the committee should look into modular construction
9 since there is an example of a hospital in Montreal which was built in less than 12
10 months using modular construction.

11

12 **Informational and Action item**

- 13 • None.

14

15

16 **5. Comments from the public/committee members on issues not on this agenda**

17 **Presenter:** Mike Hooper, Committee Vice Chair

18 Mr. Hooper thanked the committee members for their input.

19

20 The next committee meeting is scheduled for October 19, 2022.

21

22 **Discussion and input**

- 23 • None.

24

25

26 **Informational and Action item**

- 27 • None.

28

29 **6. Adjournment**

30 Mr. Hooper adjourned the meeting on August 17, 2022, at approximately 11:39 a.m.