

UPDATE

Health Facility Financial Reporting – Temporary Penalty Suspension and Due Date Extension

California health facilities are required by the Health and Safety Code (Health Policy and Data Advisory Consolidation Act), Section 128735 et seq.) to file financial reports with OSHPD each year. Failure to file the required reports on a timely basis results in the imposition of financial penalties of \$100 per day.

Health facilities are under intense pressure as a result of the COVID-19 pandemic. With this in mind; on March 24, 2020, OSHPD provided the following information to reporting facilities:

Temporary Penalty Suspension:

OSHPD is temporarily suspending penalty assessments. No daily penalties will be assessed or accrued for late reporting for any period of delinquency between March 4, when the Governor declared a State of Emergency in California, and May 1, 2020. Reports due during this suspension period may be filed on or before May 1, 2020 without penalty.

The penalty suspension period is unchanged. In addition, OSHPD is issuing the following update:

Automatic Due Date Extensions:

OSHPD has automatically extended report due dates for Hospital Annual Disclosure Reports, annual LTC Facility Integrated Disclosure & Medi-Cal Cost Reports and Hospital Quarterly Financial & Utilization Reports with certain report period end dates.

For Hospital Annual Financial Reports & Long-Term Care Facility Integrated Disclosure & Medi-Cal Cost Reports:

- Annual reports for hospitals and long-term care facilities with report periods ending between 9/1/2019 and 12/31/2019 will receive an automatic 60-day extension to the original or already extended due date.

For Hospital Quarterly Financial & Utilization Reports – first quarter 2020 (1/1/2020 – 3/31/2020):

- Report due date will receive an automatic 30-day extension to June 15, 2020.
- Normal 30-day extension is still available to extend the due date to July 15, 2020.

The automatic extensions are in addition to any extensions that have already been granted or available to be requested after the automatically extended due

date. To request the normal extension after the automatically extended due date, facilities will need to logon to SIERA at <https://www.siera.oshpd.ca.gov/>. The normal extension will not be automatically applied.

Contacting OSHPD

As a reminder, the majority of OSHPD staff are no longer working at headquarters but are teleworking instead.

How does this impact you?

- Please direct your communication to us via email at siera@oshpd.ca.gov and be sure to monitor your incoming email regularly for important communication from us. Voicemail may not be monitored on a daily basis.
- Utilize the SIERA system for requesting extensions. We will also post any important announcements here.

OSHPD encourages all health facilities to continue with timely mandated reporting as much as possible, given the multiple operational priorities. Timely collection of mandated data is key for OSHPD's continuing role of providing health care information to Californians.

As always, facilities are encouraged to contact appropriate program staff with any questions or to request assistance.

OSHPD will continue to support California health facilities throughout this difficult time.