

## HOSPITAL INSPECTOR RECERTIFICATION

The recertification seminar covers 2022 code updates, inspection procedures, and requirements used for hospital construction. This seminar is designed to fulfill the education requirement for Hospital Inspector Recertification. To renew and maintain a valid certification, the Hospital Inspector must participate in the recertification seminar, or a seminar conducted, sponsored, or cosponsored by HCAI, and participate in a written recertification examination prior to expiration.

All inspectors due to expire on 3/31/25 must attend and participate in the in-person, all-day seminar, and exam to renew their certification. The exam will immediately follow the seminar on the same day.

Your exam will be scheduled by our office during the dates listed below at the selected location on a first come, first served basis.

### EXAM SCHEDULE AND REGISTRATION

**Final Filing Date: February 3, 2025**

**Select preferred location:**

- SACRAMENTO: March 5, 2025**
- LOS ANGELES: March 11-13, 2025**

CERTIFICATION #: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

PHONE #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**ACCEPTABLE METHODS OF PAYMENT:**

**Check, Cashier's Check or Money Order** made payable to *HCAI*. DO NOT send electronic bank payments.

**FEES:**

Recertification Seminar/Exam	\$100.00
Delinquency Fee (if expired on 9/30/24)	\$100.00

Indicate if the information above is a change of...

- address
- phone number
- e-mail address

**NOTE:** If space constraints arise, priority will be given to those Hospital Inspectors whose certifications are due to expire near the current exam date.

You will receive an exam appointment confirmation email after receipt of this registration form and applicable fee(s).

For more information, email [ISU@hcai.ca.gov](mailto:ISU@hcai.ca.gov).

 **Mail form and payment to your preferred exam location:**

HCAI  
Office of Statewide Hospital Planning & Development  
Hospital Inspector Certification Program  
2020 W. El Camino Avenue, Suite 800  
Sacramento, CA 95833

**OR**

HCAI  
Office of Statewide Hospital Planning & Development  
Hospital Inspector Certification Program  
355 S. Grand Avenue, Suite 1900  
Los Angeles, CA 90071