



# Overview of HPD Plan & Submitter Registration

January 4, 2024

# Welcome & Introductions – HCAI HPD Team

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- **Olga Dobrynina**, *HCAI HPD Research Data Specialist I*
- **Anastasia Andryukova**, *HCAI HPD Research Data Analyst II*
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- **Suzanne Hermreck**, *HCAI HPD Health Program Specialist II*
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- **David Mihai**, *HCAI HPD Associate Governmental Program Analyst*
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# Welcome & Introductions – Onpoint HPD Team

- **Nicole Jakubowski**, *Onpoint HPD Data Operations Analyst*
- **Dawn Hamlin**, *Onpoint HPD Senior Data Operations Analyst*
- **Gina Robertson**, *Onpoint HPD Data Submitter Liaison*
- **Carolyn Conrad**, *Onpoint HPD Project Manager*

# Agenda

- Overview of HPD plan registration
- Demonstration of plan registration
- Overview of HPD submitter registration
- Demonstration of submitter registration
- Overview of HPD Program documentation
- Questions?

# Overview of HPD Plan Registration

Nicole Jakubowski, *Onpoint HPD Data Operations Analyst*

# Overview of Plan Registration

- Required as part of [California Code of Regulations Sections 97330-97334](#)
- Registration helps us identify...
  - Key plan and submitter contacts
  - TPA, PBM, and carve-out relationships
  - Product offerings and other attributes of each registered plan
- Getting started
  - Plan registration opens 1/2
  - Save your progress at any time
  - Plans are encouraged to complete by 1/31; due by 2/29 for non-dental plans and by 3/29 for dental plans

# Overview of Plan Registration (cont.)

- Outlined in [HPD Data Submission Guide 2.0](#)

## 2 Registration

Two different types of registration are required via the HPD portal: one for plans, and one for plans and delegated submitters.

A dental plan must complete its initial registration (both plan and submitter) with HPD by March 29, 2024.

### 2.1 Plan Registration

This includes any mandatory submitter, such as a health plan, insurer or public self-insured entity, and any voluntary submitter (directly or through an authorized agent of the voluntary submitter). For licensed entities such as health plans or insurers, the registration is at the license level.

# “Am I Required to Register with the HPD Program?”

(m) “Plan” means a non-exempt health plan, health insurer, or public self-insured plan; and any voluntarily participating entity.

(f) “Dental Plan” means a specialized health care service plan covering dental services only, a dental-only insurance plan, or a public self-insured plan covering dental services only.

- Are you a “plan” or “Dental Plan” as defined by the California Code of Regulations?
- Does your plan cover 40,000 or more California members or are you a Qualified Health Plan (Covered California)?
- If you are a voluntarily participating entity, have you reached out to the HCAI team for next steps?



# “What can I do to prepare for registration?”

- Coordinate with the submitter(s) that will report eligibility, medical claims, pharmacy claims, dental claims, and/or provider files on your behalf
- Identify your organization's...
  - NAIC number, if applicable
  - Insurance product offerings (e.g., HMO, POS, PPO)
  - License type (DMHC vs. CDI) and license number (if applicable)
- Clarify any regulatory questions that you may have with HCAI and Onpoint

# “What happens after I register?”

- Plans will receive confirmation of registration receipt
- Coordinate with the submitter(s) that will report eligibility, medical claims, pharmacy claims, dental claims, and/or provider files on your behalf
- If an entity serves as both a plan and a submitter, submitter registration is also required; the entity should complete submitter registration, in addition to plan registration, by:
  - February 29<sup>th</sup> for non-dental plans
  - March 29<sup>th</sup> for dental plans



# Demonstration of HPD Plan Registration

Gina Robertson, *Onpoint HPD Data Submitter Liaison*

# Overview of HPD Submitter Registration

Nicole Jakubowski, *Onpoint HPD Data Operations Analyst*

# Prerequisite: Plan Registration

- Outlined in [HPD Data Submission Guide 2.0](#)

## 2 Registration

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A dental plan must complete its initial registration (both plan and submitter) with HPD by March 29, 2024.

### 2.1 Plan Registration

This includes any mandatory submitter, such as a health plan, insurer or public self-insured entity, and any voluntary submitter (directly or through an authorized agent of the voluntary submitter). For licensed entities such as health plans or insurers, the registration is at the license level.

# Next Step: Submitter Registration

- Outlined in [HPD Data Submission Guide 2.0](#)

## 2.2 Submitter Registration

Each entity who will submit data to HPD must register via the data portal. Plans who will submit data themselves (without any delegation) must also register as a submitter.

Submitter registration will take place each year after plan registration has been completed and by the last calendar day of February.

- February 1: Onpoint will send a reminder to existing submitters and to any new submitters identified in plan registration that submitter registration is open
- Submitter registration is due:
  - February 29 for non-dental submitters
  - March 29 for dental submitters

# Overview of Submitter Registration

- Required as part of [California Code of Regulations Sections 97330-97334](#)
- Registration helps us identify...
  - Key plan and submitter contacts
  - TPA, PBM, and carve-out relationships
- Getting started
  - Submitter registration opens 2/1
  - Save your progress at any time
  - Due by 2/29 for non-dental submitters, 3/29 for dental submitters

# “What can I do to prepare for registration?”

- Coordinate with the plan(s) for whom you will be reporting eligibility, medical claims, pharmacy claims, dental claims, and/or provider files
- Identify your organization's...
  - NAIC number(s)
  - FEIN(s)
  - Technical contacts
- Clarify any regulatory questions that you may have with HCAI and Onpoint





# Demonstration of HPD Submitter Registration

Gina Robertson, *Onpoint HPD Data Submitter Liaison*



# Resources & Support

Nicole Jakubowski, *Onpoint HPD Data Operations Analyst*

# HPD Program Documentation

- [HPD Program Regulations](#)
  - Define mandatory plans and submitters
  - Outline registration requirements and timeline
- [HPD Program Reporting Manual](#)
  - Provides plan and submitter registration examples
- [HPD Program Data Submission Guide](#)
  - Details registration requirements

# Reaching Out for Support

- Technical questions? Reach out to Onpoint:
  - [hpd-support@onpointhealthdata.org](mailto:hpd-support@onpointhealthdata.org)
- Regulatory questions? Reach out to HCAI:
  - [hpd@hcai.ca.gov](mailto:hpd@hcai.ca.gov)



## Questions?

### Technical questions?

[hpd-support@onpointhealthdata.org](mailto:hpd-support@onpointhealthdata.org)

### Regulatory questions?

[hpd@hcai.ca.gov](mailto:hpd@hcai.ca.gov)

# Thank you.



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