

Agenda Item 4: Hospital Supplier Diversity (HSD) Reporting Program Update

Alma Lopez, Hospital Disclosures and Compliance Unit, HCAI (or designee)

California Code of Regulations

- California Code of Regulations Section (CCR) [95000-95008](#) have been updated to include new supplier diversity reporting requirements.
 - The Office of Administrative Law (OAL) approved the changes to existing regulations, which took effect on January 1, 2025.
 - 2024 Supplier Diversity Plan submissions, **due on or before July 1, 2025**, will be required to comply with the new reporting requirements.
 - Hospitals who need additional time, may request a 30-day extension via the [Hospital Disclosure Compliance \(HC\) System](#).
 - [California Code of Regulations \(CCR\) 95000-95014](#).
 - This link is also available on our [Hospital Supplier Diversity website](#) under [Laws and Regulations](#).

Additional New Reporting Requirements

- The report will now be known as a plan.
- Expands the Hospital Supplier Diversity reporting to include:
 - Short-term and long-term goals and timetables for increasing procurement from diverse business enterprises. (not quotas)
 - Methods in which hospitals resolves any issues that may limit or impede an enterprise from becoming a supplier.
 - Information on appropriation contacts for interested business enterprises and description of the procurement process.
 - Planned and past implementation of relevant recommendations made by the Hospital Supplier Diversity Commission.

Hospital Disclosure Compliance (HDC) System

- Hospital Disclosure Compliance (HDC) system updates have been completed.
 - The 2024 reporting period has officially open in HDC system.
 - Notifications have been sent.
 - HDC system accounts
 - To ensure that you are promptly notified of up coming due dates, Extension approvals, Delinquency status and other notifications, please make sure that:
 - You have an active account in the [HDC system](#).
 - Are associated to your hospital for this reporting program.
 - Guidance on how to create an account, request report association, approve additional submitters are available in our [QuickStart Guide Series](#) and in our [HDC System and Hospital Supplier Diversity Plan Resource Manual](#).

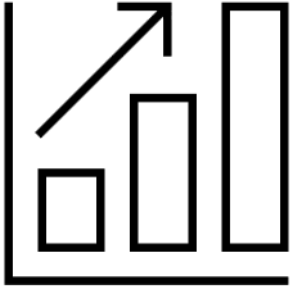
Reporting Resources Available

- Our Hospital Supplier Diversity Webpage includes the following Resources:

- [Reporting Resources:](#)

- [2024 List of Required Hospitals.](#)
- [Hospital Supplier Diversity FAQs.](#)
- [HDC system and Hospital Supplier Diversity Plan Reporting Manual.](#)
- QuickStart Guide Series:
 - [Getting Started.](#)
 - [Approving another users.](#)
 - [Requesting an Extension.](#)
 - [Starting a New Report.](#)
 - [Revising a Submitted Report.](#)
- Templates:
 - Hospital Supplier Diversity Blank Individual Hospital Template. ([PDF](#))([Excel](#))
 - Hospital Supplier Diversity Blank System/Regional Network Template ([PDF](#)) ([Excel](#)).

Data Products



- Data Visualization pages:
 - [2023 HSD Reporting](#)
 - [2022 HSD Reporting](#)
 - [2021 HSD Reporting](#)
- Supplier Diversity Reporting 2021-2023 Pivot Table
 - You may access the pivot table [here](#).
- **New!** Supplier Diversity Visualization Webpage.
 - Supplier Diversity in California Hospital Procurements, 2021-2023.
 - Will be discussed in the next presentation/slide deck.

Additional Resources

- Hospital Supplier Diversity Reporting Program [website](#)
- [Reporting Regulations](#)
- Submission portal [HDC System](#)
- HSD Individual Template ([PDF](#)) ([Excel](#))
- System Level Template ([PDF](#)) ([Excel](#))
- [HDC System and Hospital Supplier Diversity Report Resource Manual](#)
- View most recent submissions [here](#)
- If you have any questions or concerns, please contact us via email supplier.diversity@hcai.ca.gov or via phone at (916)326-3830.
- To receive email updates regarding the program, please [subscribe](#).



Public Comment