

Construction Administration Proficiency (CAP) Training and Certification

CAP Training (Part 1)

Thursday, June 6, 2024
11:30 am – 12:30 pm, Pacific Time

CAP Training (Part 2)

Thursday, July 11, 2024
11:30 am – 12:30 pm, Pacific Time

Three parts to the Certification – CAP Training for any individuals who want to participate (DPORs, Owner Representatives, even IORs):

- **Webinar – Part 1: June 6, 2024**
Pre-construction Testing Inspection and Observation (TIO) formulation, Construction Kick-off meeting with OSHPD/HCAI, earn Personal Knowledge on-site through Design Professional of Record (DPOR) Site Visits
- **Webinar – Part 2: July 11, 2024**
Manage Amended Construction Documents (ACD) and Non-Materially Alter (NMA) logs, distribution and submittals, learn to create NMA applications, learn to create and submit ACDs
- **Written Exam on California Administrative Code – CAP Certificate**

Exam to be offered in Los Angeles and Sacramento two times per year, in August and January (dates TBD).

Upon completion, professionals who pass the exam will receive an HCAI CAP Certificate and will be listed on HCAI website .

HCAI SPEAKERS

Darren Graves

ISU Compliance Officer,
Office of Statewide Hospital Planning and Development (OSHPD)

Monica Colosi

ISU Compliance Officer,
Office of Statewide Hospital Planning and Development (OSHPD)

REGISTRATION AND INSTRUCTIONS

Fee: Complimentary

To Register:

CAP Training (Part 1): [Click here](#)
CAP Training (Part 2): [Click here](#)

Upon registration, you will receive a confirmation email with Login Instructions.

Note: Multiple staff members from one office should **register INDIVIDUALLY** to receive separate log-ins.

AIA 1 LU / HSW

The presentation is accessed through GoToWebinar. If necessary, it is suggested that you download the app and install in advance of the webinar.