



**Medi-Cal Behavioral Health Community Based
Provider Training Program**

**Grant Guide
For Grant Year 2026**

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Purpose

This guide details the Medi-Cal Behavioral Health Community Based Provider Training Program (MBH-CBPTP) and how to apply. It offers step-by-step instructions for applicants and outlines key rules for grantees to fulfill their service obligations. All applicants must agree to the program's requirements before receiving funding. The Department of Health Care Access and Information (HCAI) does not allow any exceptions to the terms in this guide.

Background and Mission

HCAI launched the MBH-CBPTP to enhance the workforce of Alcohol and Other Drug Counselors, Community Health Workers, and Peer Support Specialists. This program funds training and education to build the behavioral health workforce in California. It aims to address workforce shortages in communities across the state.

In December 2024, the Centers for Medicare & Medicaid Services (CMS) approved the Department of Health Care Services' (DHCS) Behavioral Health Community-Based Organized Networks of Equitable Care and Treatment (BH-CONNECT) Medicaid Section 1115 demonstration project authorizing up to \$1.9 billion in funding across five distinct workforce programs over a five-year period. The MBH-CBPTP is part of the BH-CONNECT Workforce Initiative. The BH-CONNECT Workforce Initiative allows California to use federal matching funds to support efforts that increase the number of behavioral health professionals helping Medi-Cal members and people without insurance.

Award Funding

Up to \$21,250,000 is available for individuals who want to become Alcohol and Other Drugs (AOD) counselors, Medi-Cal Peer Support Specialists, or Medi-Cal Community Health Workers.

Eligibility Requirements

In exchange for a three-year full-time service obligation in a Medi-Cal safety net setting, individuals wanting to be AOD counselors, Medi-Cal Peer Support Specialists, or Medi-Cal Community Health Workers can receive up to **\$10,000** for their education and training costs. This is subject to the terms of this guide. Each grantee is an applicant who receives funding from the MBH-CBPTP and signs the HCAI grant agreement. An MBH-CBPTP grantee must meet all requirements for the duration of the program as listed below. Grantees who fail to comply with these requirements may be disqualified, terminated from the program, or held in breach of their Grant Agreement.

To be eligible for an MBH-CBPTP award, each grantee must comply with the following:

- a) Be enrolled in a qualifying training or education program. This program must result in certification as a provider listed in the "Eligible Behavioral Health

Professions” section below. You need to begin this training by September 30, 2026, and complete the training by June 30, 2028. HCAI will not be able fund program costs incurred before you have received an award notice from HCAI.

- b) Maintain certification (or registration, for AOD Counselors working toward certification) in an eligible profession for the duration of Grantee’s full-time service obligation.
- c) Must not be in breach of any HCAI service obligation or a service obligation with any other entity.
- d) Must not have an existing HCAI service obligation or a service obligation with any other entity.
- e) Upon achieving certification in an eligible profession, submit verification of certification to HCAI.
- f) Upon getting an eligible job, submit Employment Verification Forms (EVFs) every six months. Use Funding Portal to submit these EVFs.
- g) Be ready and willing to complete a three-year full-time service requirement of the service obligation. This involves providing direct care in a Medi-Cal safety net setting, as outlined in “Eligible Practice Sites.”
- h) Maintain 32 hours or more per week of direct client care at an approved practice site, or 30 hours or more per week of direct care in approved practice site that is in a school setting, during the entirety of the full-time service obligation requirement.
- i) Complete and submit an application using the Funding Portal by 3:00 p.m. on April 30, 2026.

Eligible Behavioral Health Professions

Applicants training for one of the eligible professions below can receive an award from the MBH-CBPTP.

<ul style="list-style-type: none"> • Registered or Certified AOD (Alcohol and Other Drug) Counselors 	<ul style="list-style-type: none"> • Medi-Cal Community Health Worker
<ul style="list-style-type: none"> • Medi-Cal Peer Support Specialist 	

Eligible Training or Education Providers

All provider types must be eligible to bill Medi-Cal after completing their training. Grantees must start their training by September 30, 2026, and finish by June 30, 2028. The table below shows the Medi-Cal requirements for each provider. It also includes links to help find eligible training programs.

Provider Type	Eligible Training/Education Program Requirements
AOD Counselor	Obtain registered or certified status from one of the organizations below: California Association for Alcohol and Drug Educators (CAADE) California Association of DUI Treatment Programs (CADTP) California Consortium of Addiction Programs and Professionals (CCAPP)
Medi-Cal Community Health Worker ¹	Obtain a certificate of completion that fulfills requirements as outlined in State Plan Amendment (SPA) #: 24-0052
Medi-Cal Peer Support Specialist	Obtain certification through the California Mental Health Services Authority (CalMHSA) by completing training with a CalMHSA-approved training provider and passing the Medi-Cal Peer Support Specialist Certification exam.

Eligible Practice Sites

Upon completion of their eligible training or education program, a grantee must provide direct client care at a California site that meets one of the definitions below of a Medi-Cal safety net setting:

¹ HCAI is unable to provide a comprehensive list of eligible training providers that lead to an eligible certificate of completion for community health workers. Please contact (email) if you are unsure if your intended program is eligible.

1. Federally Qualified Health Centers (FQHC)
2. Community Mental Health Centers (CMHC) as defined and certified by the [California Department of Public Health](#)
3. Rural Health Clinics (RHC)
4. Settings with the following payer mix:
 - a. Hospitals with 40 percent or higher Medicaid and/or uninsured population
 - b. Rural hospitals with 30 percent or higher Medicaid and/or uninsured
 - c. Other behavioral health settings with 40 percent or higher Medicaid and/or uninsured population

Hospitals include acute psychiatric hospitals, general acute care hospitals with psychiatric units, and chemical dependency recovery hospitals licensed by the California Department of Public Health.

Other behavioral health settings with 40 percent or higher Medicaid and/or uninsured population include organizations that are enrolled in Medi-Cal and deliver Medi-Cal-covered behavioral health services, including:

<ul style="list-style-type: none"> • Community Treatment Facilities – Must be licensed by the California Department of Social Services and hold a DHCS mental health program approval 	<ul style="list-style-type: none"> • Crisis Stabilization Unit (CSU)²
<ul style="list-style-type: none"> • Indian Health Care providers³ 	<ul style="list-style-type: none"> • Mental Health Rehabilitation Center (MHRC) as licensed by DHCS
<ul style="list-style-type: none"> • Narcotic Treatment Programs (NTP) as licensed by DHCS 	<ul style="list-style-type: none"> • Outpatient behavioral health clinics (other than certified outpatient Substance Use Disorder facility)³
<ul style="list-style-type: none"> • Primary care or other clinic setting with co-located behavioral health services³ 	<ul style="list-style-type: none"> • Psychiatric Health Facility (PHF) as licensed by DHCS
<ul style="list-style-type: none"> • Psychiatric Residential Treatment Facilities (licensed by DHCS) 	<ul style="list-style-type: none"> • Qualifying provider organizations that deliver primarily field-based or telehealth Medi-Cal behavioral health services (see below for telehealth requirements)³
<ul style="list-style-type: none"> • School-based behavioral health setting* 	<ul style="list-style-type: none"> • Short-Term Residential Therapeutic Program/Children’s Crisis Residential Program - Must be licensed by California Department of Social Services and hold a DHCS mental health program approval
<ul style="list-style-type: none"> • Skilled Nursing Facility with a Special Treatment Program for mental health – Must be licensed by California Department of Public Health and hold a DHCS mental health program approval 	<ul style="list-style-type: none"> • Social Rehabilitation Facility/Program – Must be licensed by the California Department of Social Services and hold a DHCS mental health program approval
<ul style="list-style-type: none"> • Substance Use Disorder Treatment Facility (residential; licensed by DHCS) 	<ul style="list-style-type: none"> • Substance Use Disorder Treatment Program (outpatient; certified by DHCS)

² Crisis Stabilization Units provide Medi-Cal Crisis Stabilization services, as defined in [Supplement 3 to Attachment 3.1-A](#) of California’s Medicaid State plan. Medi-Cal Crisis Stabilization services must be delivered at a provider site certified by the State Department of Health Care Services or a county mental health plan.

³ Not all Indian health care providers, primary care sites, school-based sites, or outpatient clinics will automatically qualify as behavioral health sites. Additional verification will be required to confirm that the site is actively providing behavioral health services.

Additionally, if a grantee is providing services via telehealth, that grantee must also meet the requirements of [Behavioral Health Information Notice 23-018](#). In general, grantees are required to be physically present in California and be rendering services to someone located in California. Providers who are out of state must be licensed in California, enrolled as a Medi-Cal rendering provider, and affiliated with a Medi-Cal enrolled provider group in California or a border community.

Eligible Training and Education Costs

Training programs must demonstrate that applicants have training or education costs eligible for this program. Eligible costs include:

- a) Program tuition and required program fees for course curriculums necessary to achieve the professional titles of Alcohol or Other Drug Counselor, Community Health Worker, or Peer Support Specialist.
- b) Textbooks and supplies as required by the educational program curriculum.
- c) Professional exam fees and certification costs.

Maximum Award

The maximum award for this program is **\$10,000**. Grantees will not receive more than their eligible training or education costs.

Distribution of Awards

Awards go directly to the grantee's training or education provider. Grantees will not receive payment themselves.

HCAI may provide full, partial, or no funding to an applicant. This depends on how well the applicant meets the selection criteria and the funds available.

Tax Information

HCAI does not give tax advice. Grantees should consult a tax advisor to see if funds from this program count as taxable or reportable income.

Service Obligation

After finishing their training or education program, Grantees must fulfill a **three-year, full-time service obligation**. This involves providing direct client care as outlined below. A grantee's full-time service must start before June 30, 2029, or within one year of completing the program, whichever comes first. All service commitments must be completed by December 31, 2033. For purposes of the service obligation, the following definitions are used:

- Full-Time Service: Defined as a minimum of 32 hours per week providing direct client care or 30 hours per week of direct care in a school setting.

- **Direct Client Care:** This includes behavioral health services such as prevention, early intervention, assessment, treatment, counseling, procedures, patient self-care, patient education, and documentation relating to patient encounters being treated by or suspected of needing behavioral health services. Direct client care includes face-to-face care, telehealth-based care, and first-line supervision.
- **First-line Supervision:** Direct supervision over staff who are providing direct client care.

Program Monitoring

HCAI requires grantees start their full-time service within one year after finishing their training or education program. If a grantee cannot begin their full-time service, it may lead to an administrative breach. Any work completed before the grant agreement begins does not count toward the service obligation requirements.

Grantee Communication Requirements

Grantees must email their Program Officer within the set timeframes for these reasons:

15 calendar days if you:

- Have any change in full-time status during your service obligation. This includes:
 - a. Decreasing hours below 32 per week or 30 per week in a school setting.
 - b. Termination
 - c. Resignation
 - d. Taking a leave of absence beyond the time allowed under “Practice Site Absences.”
- Have any change in your training/education program status

30 calendar days if you:

- Have a change in practice site. Email the Program to check eligibility. If eligible, the Program will send you an EVF through the Funding Portal. Your supervisor at the new site must complete this form. After signing, email the completed EVF to the Program for review.
- Change your name, mailing address, phone number, or email address. You must also update your User Profile on the Funding Portal to reflect this change.

Practice Site Absences

Grantees can take up to four weeks each year away from their MBH-CBPTP approved practice site for any reason. Absences longer than this will fall under the service obligation waiver and suspension policy in the grantee’s grant agreement. If a suspension occurs, HCAI will extend the length of grantee’s full-time service requirement for each day beyond the four-week-per-year limit. This rule does not apply to school vacations if the grantee is practicing at a school site. HCAI cannot extend the grant term past December 31, 2033. Grantees who cannot finish their service obligation by this date may be held in breach.

Grant Agreement Deliverables

MBH-CBPTP grantees must send HCAI a Completion Date Verification (CDV) form. This needs to be done within 15 days after completing their program.

Grantees also need to submit an EVF via the Funding Portal every six months during their full-time service requirement and within 30 days of an HCAI request.

The first EVF is due 15 days after grantees start eligible employment. This applies once grantees finish their training program. Future reports are due on July 31 and January 31 every year. This continues until the three-year full-time service requirement ends.

Initiating an Application

The MBH-CBPTP applicant must provide all information required in the application. The applicant also needs to ensure that the information in the application is correct.

Applicants need to register and submit all applications, forms, and documents through the Funding Portal. The Funding Portal can be found at (<https://fundingportal.hcai.ca.gov/>).

New applicants must register as a Funding Portal user to access application materials. Returning applicants must log in with their previous email and password. Applicants can save their progress and complete their applications over many Portal login sessions.

Applicants can apply for more than one HCAI loan repayment or scholarship program at once. However, if the applicant is awarded, the applicant can only accept one award because that applicant can have only one Service Obligation at a time.

Evaluation and Scoring Procedures

HCAI has set up a fair process for scoring and evaluating applications. Each application is reviewed by HCAI staff to check eligibility based on the program criteria in Attachment A: Evaluation and Scoring Criteria. Applying does not guarantee an award.

HCAI may issue multiple rounds of awards. At the time of application closing, HCAI will check each application for the presence or absence of required information according to submission requirements.

Awards will be based on the following:

1. HCAI will check that all required information meets submission standards.
2. HCAI may reject applications with false, inaccurate, or misleading information.
3. HCAI will use the criteria in Attachment A to score applications and will award funds to the highest-scoring applications.
4. If applicable, HCAI intends for these funds to support a geographic and setting/market type distribution in California. Applicants seeking to support

geographic regions and setting/market types not addressed by other applications may receive preference. HCAI may also preference applicants that provide Medi-Cal specialty behavioral health services (specialty behavioral health includes mental health and substance use disorder services provided as Specialty Mental Health, Drug Medi-Cal, or Drug Medi-Cal Organized delivery system benefits).

Award Process

HCAI will notify chosen applicants once award decisions are made. The time for processing applications and decisions will depend on the number of applications received. Once the grant agreement is issued, the awardee has seven business days to electronically sign and accept or decline it. If not signed within this period, HCAI may consider the agreement declined.

NOTE: Please make sure to check your “Junk/Spam” folders for the link to the grant agreement.

Contract Termination

Grantee may terminate their grant agreement without penalty at any time prior to the payment being processed. To request termination of the grant agreement, grantee must submit a written request via email with their reason for termination of the grant agreement. HCAI will close out the grant agreement effective immediately. No penalties will be due to HCAI, and grantee will be allowed to apply again in the future.

Grantee may not terminate their grant agreement after payment has been issued.

NOTE: Once the contract is administratively closed, this action cannot be reversed.

Breach Policy

Breach policy may be implemented only after the awardee signs the grant agreement and receives at least one payment to their education or training provider. HCAI reserves the right to recover funds if a grantee does not meet the grant agreement obligations. For more details, see Attachment B: Sample Grant Agreement – Section G: Breach.

Key Dates

The key dates for the program year are as follows:

Event	Date	Time
Application Available	March 16, 2026	3:00 p.m.
Application Submission Deadline	April 30, 2026	3:00 p.m.
Anticipated Award Notice	July 2026	N/A
Proposed Grant Agreement Start Date	August 2026	N/A

Resources

HCAI supports applicants and grantees during their application and monitoring process. To help with this, HCAI has provided the extra resource documentation below.

All the resources below can be found on HCAI's website <https://hcai.ca.gov/>.

1. Grant Guide: Outlines the requirements, rules, and timeframes between HCAI and grantees.
2. Technical Assistance Guide: Assists applicants and grantees with navigating the Funding Portal and submitting required deliverables.
3. Webinar: A formal presentation provided by HCAI staff to provide information to prospective applicants.

Pre-Award and Post-Award Surveys

If you become a grantee, HCAI will administer a survey prior to grant agreement execution. This pre-award survey helps us confirm baseline information related to your academic progress and anticipated participation. HCAI may also reach out periodically during and after your service commitment and ask you to complete a survey. Your participation is vital to our ability to demonstrate the effectiveness of programs such as this one and advocate for future funding to participants. If you receive a survey from us, it will likely contain questions about your education status and employment. We hope that you will take the time to complete such surveys - typically not more than one or two per year and not for more than five years after your service commitment concludes.

Contact Us

Please review all available resources. Most answers are in the grant guide. A separate Technical Assistance Guide is also on the HCAI website. For further questions, email HCAI staff at MBHCBP@hcai.ca.gov. Please allow up to five business days for a response.

Attachment A: Evaluation and Scoring Criteria

EVALUATION AND SCORING CRITERIA		
Core Categories	Guideline	Max Points Possible
Languages Spoken	<p>Speaks any of the listed languages fluently/well enough to be able to provide direct care services to clients without additional translation services.</p> <ul style="list-style-type: none"> • 10 points for a listed state-level Medi-Cal threshold language, other than English, according to the Department of Health Care Services' list(s). • 10 points for an Indigenous and/or Tribal language and/or Sign language (up to 10 points). • 0 points: Does not speak any of the listed languages. 	10
Publicly Funded Grants/Programs	<p>Have you received/participated in any of the following:</p> <p>20 points: Yes 0 Points: No</p> <ul style="list-style-type: none"> • The Health Resources and Services Administration's (HRSA) Scholarship for Disadvantaged Students. • Federal Supplemental Educational Opportunity Grant (FSEOG). • Pell Grants. • Perkins Loan. • Work Study Program. • California College Promise Grant from a California Community College. • Food Stamp Program (e.g., CalFresh, SNAP, EBT). 	20
Experience with Homelessness	<p>Have you ever experienced homelessness (currently or in the past)?</p> <p>CoC and ESG Homeless Eligibility - Definition of Chronic Homelessness - HUD Exchange</p> <p>15 points: For chronic homelessness as defined by HUD.</p>	15

	<p>10 points: For homelessness experienced under the age of 25 that does not meet the threshold of chronic homelessness.</p> <p>5 Points: For any amount of adult homelessness over the age of 25 that does not meet the threshold for chronic homelessness.</p> <p>0 points: Have never experienced homelessness.</p>	
Experience with Child Welfare System	<p>Have you ever been in the foster care system or child welfare system?</p> <p>15 points: For having been in foster care on 18th birthday.</p> <p>10 points: For having been removed from home for any amount of time greater than 30 days but were not in foster care on 18th birthday.</p> <p>5 points: For having ever been in the foster or child welfare system.</p> <p>0 points: Have never been in the foster care system or child welfare system.</p>	15
Total Points Possible		60

Attachment B: Sample Grant Agreement

GRANT AGREEMENT BETWEEN THE
DEPARTMENT OF HEALTH CARE ACCESS AND INFORMATION
AND
[Grantee Name], [Discipline/Specialty]
GRANT AGREEMENT NUMBER **[Grant Number]**

THIS GRANT AGREEMENT (“Agreement”) is entered into on **[Grant Start Date]** by and between the State of California, Department of Health Care Access and Information (hereinafter “HCAI”) and **[Grantee Name]** (hereinafter “Grantee”)

WHEREAS, HCAI supports healthcare accessibility through the promotion of a diverse and competent workforce while providing analysis of California’s healthcare infrastructure and coordinating healthcare workforce issues.

WHEREAS, HCAI seeks to accomplish its mission by encouraging behavioral health professionals to provide services in a Medi-Cal safety-net settings throughout California through the Medi-Cal Behavioral Health Community Based Provider Training Program (hereinafter “MBH-CBPTP” or “Program”).

WHEREAS, the MBH-CBPTP provides support to future AOD Counselors, Community Health Workers, and Peer Support Specialists by providing education and training incentives.

WHEREAS, Grantee was selected by HCAI through duly adopted procedures to receive grant funds from the MBH-CBPTP.

NOW THEREFORE, HCAI and the Grantee, for the consideration of and under the conditions hereinafter set forth, agree as follows:

A. Definitions:

1. “Approved Practice Site” and/or “Practice Site” is a facility that meets the criteria for one of the following practice locations:
 - a. Federally Qualified Health Center (FQHC)
 - b. Community Mental Health Center (CMHC) as defined and certified by the [California Department of Public Health](#)
 - c. Rural Health Clinic (RHC)
 - d. Hospital with 40 percent or higher Medicaid and/or uninsured population
 - e. Rural hospital with 30 percent or higher Medicaid and/or uninsured
 - f. Other behavioral health setting with 40 percent or higher Medicaid and/or uninsured population.

2. “Deputy Director” means the Deputy Director of Health Workforce Development or their designee.
3. “Direct Client Care” means prevention, early intervention, assessment, treatment, counseling, procedures, self-care, patient education, and documentation relating to patient encounters being treated for or suspected of needing behavioral health services. Direct Client Care includes both face-to-face and telehealth-based preventative care and first-line supervision.
4. “Full-Time Service” Defined as a minimum of 32 hours per week providing Direct Client Care at an Approved Practice Site or 30 hours per week providing Direct Client Care at an Approved Practice Site that is in a school setting.
5. “Grantee” means the applicant who was selected by HCAI as an awardee for the MBH-CBPTP and who has signed this Grant Agreement.
6. “Grant Agreement/Grant Number” means Grant Number **[Grant Number]**, awarded to Grantee.
7. “Grant Funds” means the funds provided by HCAI to the training or education provider of the Grantee per this Agreement and under the MBH-CBPTP.
8. “Grant Guide” means the Medi-Cal Community Based Provider Training Program Grant Guide for Grant Year 2026.
9. “Program” means the Medi-Cal Behavioral Health Community Based Provider Training Program (MBH-CBPTP).
10. “Program Application” means the grant application electronically submitted by Grantee and approved by HCAI for funding under this Grant Agreement.
11. “Program Officer” means the HCAI employee or other person designated by HCAI that administers and oversees the program and shall be the primary contact for the Grantee during their Service Obligation.
12. “Service Obligation” means the obligations of Grantee to perform under this Grant Agreement, including but not limited to the obligations of Grantee identified in Section C. Scope of Work of this Grant Agreement.
13. “State” means the State of California and includes all its Departments, Agencies, Committees and Commissions.

B. Term of the Agreement

This Grant Agreement shall take effect on **[Grant Start Date]** and shall terminate upon Grantee’s completion of the Service Obligation (“Agreement Term”).

C. Scope of Work

Grantee agrees to the following Scope of Work. In the event of a conflict between the provisions of this section and the Grantee's Program Application, the provisions of this Scope of Work Section shall prevail.

The Grantee shall:

1. Begin their training or education program by September 30, 2026.
2. Complete the training or education program as listed in the Grantee's original application by June 30, 2028, and submit within 15 days a Completion Date Verification Form (CDV).
3. Achieve certification as the provider type listed in the Grantee's original application and maintain this certification throughout the agreement term.
4. Begin their Full-Time Service by June 30, 2029, or within one year of program completion, whichever is sooner.
5. Complete three years of Full-Time Service in an Approved Practice Site before December 31, 2033.
 - a. Grantee may have up to four weeks a year away from their MBH-CBPTP Approved Practice Site for vacation, holidays, continuing professional education, illness, or any other reason as approved by their site. This provision shall not apply to school vacations during which Grantee is practicing at an Approved Practice Site that is in a school setting.
 - b. Should Grantee take more than four weeks a year as stated above and HCAI agrees to this, HCAI and Grantee agree that the length of Grantee's required Full-Time Service under this Grant Agreement will be extended the term of this Agreement to extend the Service Obligation shall be extended for each day of absence over the four weeks per year, providing that the Service Obligation period does not extend beyond December 31, 2033.
6. Notify HCAI, in writing, of any and all name, mailing address, phone number, and email address changes within 30 calendar days of any such change.
7. Notify HCAI within 30 calendar days of any change in Grantee's place of employment. HCAI will verify if the new place of employment is an approved practice site and will notify Grantee in writing of its decision. It is highly recommended that Grantee contact their Program Officer (identified under Section L. HCAI and Grantee Contact Information of this Grant Agreement) to

verify eligibility of a potential new employer before switching places of employment.

8. Submit to HCAI, by required deadlines as determined by HCAI, all requested information and documents during the duration of this Grant Agreement.
9. Not have agreed to a contract with another entity to practice professionally for a period during the Agreement Term in exchange for financial assistance, including tuition reimbursement, scholarships, loans, or loan repayment. This paragraph shall not apply to Grantee's participation in the Public Service Loan Forgiveness (PSLF) Program from the United States Department of Education.
10. Acknowledge that HCAI or HCAI's designee may contact Grantee for Program evaluation purposes via periodic surveys during the immediate five (5) years after the Agreement Term concludes.

D. Payment Provisions and Reporting Requirements

1. HCAI may designate a third-party administrator to be responsible for issuing of payments and monitoring under this Agreement.
2. HCAI or HCAI's designee shall make payment of Grant Funds within the Agreement Term payable to the Grantee's training/education provider. HCAI reserves the right to change payment provisions within the Agreement Term, if needed.
3. Payments will be made in accordance with, and within the time specified in, Government Code, Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927.
4. Grantee's Full-Time Service will be monitored via the regular submission of Employer Verification Forms (EVFs) by the Grantee every six months in accordance with this Grant Agreement. HCAI reserves the right to increase or decrease the number of EVFs required to be submitted within the Agreement Term, if needed.
5. Nothing in this Grant Agreement relieves the Grantee of the primary responsibility to be in good financial standing with their training/education institution.
6. The total obligation of HCAI under this Agreement shall not exceed **[\$Award Amount]** to the Grantee and shall be payable as follows:
 - a. HCAI or HCAI's designee will issue a single payment directly to the Grantee's training/education provider as identified in their application. The payment will

be made within the period of October 2026 to June 2028.

- b. If Grantee's eligible costs are reduced below the award amount at the time HCAI or HCAI's designee is able to make a payment, the payment amount will be correspondingly reduced. The total award cannot exceed the Grantee's eligible costs.
7. HCAI or HCAI's designee will make a payment to the training/education in good faith. In return, the Grantee will abide by the terms of the Grant Agreement, will complete the Service Obligation, and will provide documents as may be required by HCAI to ensure compliance with the Grant Agreement.
8. Payment is conditioned on the cooperation of the Grantee's training/education provider. Payment may be delayed due to lack of cooperation from the training/education provider. HCAI reserves the right to decrease the award amount or terminate this Grant Agreement if a training/education provider fails to cooperate with HCAI's payment process. In the event of a reduced award, HCAI reserves the right to reduce the term of Grantee's Full-Time Service in accordance with section 6.5 of the [BH-CONNECT special terms and conditions](#).

E. Tax Implications on Award

HCAI does not provide tax advice, and this section may not be construed as tax advice from HCAI. Grantee should seek advice from an independent tax consultant regarding the financial implication(s) of any funds received from HCAI. HCAI does not withhold taxes from payments to Grantee.

F. Budget Contingency Clause

1. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be void. In this event, HCAI shall have no liability to pay any funds whatsoever to the education/training provider of the Grantee or the Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Agreement.
2. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of the Program, HCAI shall have the option to either cancel this Agreement with no liability occurring to HCAI or offer an Agreement amendment to Grantee to reflect the reduced amount.
3. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the term of this Agreement for the purposes of this Program. In addition, this Agreement is

subject to any additional statute, restriction, limitation, or condition enacted by Congress or the Executive Branch of the United States Government which may affect the provisions, terms, or funding of this Agreement in any manner.

4. It is mutually agreed that if the US Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.
5. HCAI has the option to invalidate the Agreement under the 30-day cancellation clause or to amend the Agreement to reflect any reduction of funds.

G. Breach

HCAI or their designee reserves the right to recover the following amounts for Grantee's failure to perform the obligations set forth in this Grant Agreement:

1. For failure to start or complete Grantee's training, education, Full-Time Service, or Service Obligation, HCAI or HCAI's designee shall recover the total amounts paid by HCAI or HCAI's designee to, or on behalf of, the Grantee.
2. Any amount HCAI is entitled to recover from the Grantee for breach of this Agreement shall be paid within one year of the date HCAI determines that the Grantee is in breach of this Agreement.
3. Per Government Code 16580-16586, HCAI has statutory authority to collect on any outstanding debts. HCAI may attempt to collect from the Franchise Tax Board or any Medi-Cal offsets. HCAI may contact the Employment Development Department, the Board of Equalization and/or a collection agency in an effort to obtain repayment of the funds owed.
4. Grantee will be ineligible to apply for any HCAI Programs in the future if they materially breach this Grant Agreement unless Grantee obtains relief under Section H "Provisions for Suspension, Waiver, Cancellation or Voluntary Termination of Service".

By signing below, the Grantee has reviewed and acknowledged the terms under Section G: Breach.

[Grantee's Full Name]

Date

H. Provisions for Suspension, Waiver, Cancellation or Voluntary Termination of Service

1. A Grantee may seek a waiver related to their training, education, or Service Obligation on the basis of an extraordinary circumstance. All requests for a waiver must be sent to the program officer. HCAI may request applicable documentation and may deny a waiver request if documentation is not provided.
2. The following extraordinary circumstances may result in the waiver of Grantee's training, education, or Service Obligation:
 - a. Disability or Serious Illness: A Grantee experiences a documented long-term medical condition or disability that renders them unable to fulfill their training, education, or Service Obligation.
 - b. Death of Grantee: In the event of a Grantee's death, Grantee's training requirements, education requirements, and Service Obligation are considered null and void for purposes of this Grant Agreement.
 - c. Military Deployment or Activation: A Grantee is called to active duty in the United States Armed Forces, including activation if the Grantee is a reservist or the drafting of the Grantee into active service, and the length of time in the armed services renders them unable to fulfill their training, education, or Service Obligation. This does not include circumstances where the Grantee voluntarily enlists into the armed forces.
 - d. Loss of Immigration or Legal Residency Status: A Grantee loses lawful immigration or legal residency status thereby preventing the Grantee from legally working in the state.
3. Grantee may request that the fulfillment of their training, education, Full-Time Service, or Service Obligation be suspended. All requests for a suspension must be sent to the program officer. HCAI may request applicable documentation and deny a suspension request if documentation is not provided.
4. The following circumstances may result in the suspension of a Service Obligation:
 - a. Natural Disaster, Act of God, or Declared Emergency: A major natural disaster, catastrophic event, or declared local, state, or federal emergency significantly disrupts Grantee's ability to fulfill their obligation.
 - b. Institution or Site Closure or Program Disruption: The assigned service site, educational institution, or program closes or becomes non-operational, and an alternative placement is not immediately available.

- c. Temporary Disability: A Grantee experiences a disability that is temporary in nature and temporarily precludes them from fulfilling their training, education, or Service Obligation.
 - d. Military Deployment or Activation: A Grantee is called to active duty in the United States Armed Forces, including activation if the Grantee is a reservist or the drafting of the Grantee into active service, and the length of time in the armed services renders them temporarily unable to fulfill their Service Obligation. This does not include circumstances where the Grantee voluntarily enlists into the armed forces.
5. If Grantee is granted a suspension, Grantee will be given 6 months to become reemployed in an eligible setting or reenrolled with an eligible training or education provider. HCAI may extend the suspension period on a case-by-case basis. Irrespective of any provision in this Grant Agreement, Grantee's Service Obligation must be completed on or before December 31, 2033, or the Grantee may be held in breach.
 6. If Grantee plans to be away from his/her Approved Practice Site(s) for paternity/maternity/adoption leave, Grantee is required to inform HCAI and HCAI's designee at least 60 calendar days before taking the leave. HCAI allows Grantee to be away from their Approved Practice Site(s) within the timeframes established by either the Family Medical Leave Act (up to 12 weeks), or other federal and state law; however, Grantee must adhere to the leave policies of his/her Approved Practice Site.
 7. In accordance with section 6.1 of the [BH-CONNECT Special Terms and Conditions](#), HCAI cannot permit Grantee to work less than full-time, as described in Section 1.A.4 of this Grant Agreement, during the fulfillment of their Service Obligation.
 8. HCAI may terminate this Grant Agreement before payment is made to the Grantee's education/training provider upon Grantee's request. To request termination of this Agreement, Grantee must submit a written request via email with their reason for termination of this Agreement. If approved, HCAI will terminate this Agreement. No penalties will be owed by Grantee to HCAI, and Grantee will be eligible to apply again in the future.

I. Change of Approved Practice Site

1. Grantee may request from HCAI a change in practice location from one Approved Practice Site to another. Grantee must notify HCAI within 30 days of a change in Practice Site and submit required documentation. If the proposed transfer Practice Site is disapproved and Grantee refuses assignment to another Approved Practice Site, Grantee may be placed in breach.

2. If Grantee voluntarily resigns from their Approved Practice Site(s) without prior approval from HCAI or is terminated by their Approved Practice Site(s) for cause, Grantee may be held in breach. Grantee must notify HCAI immediately in writing of such voluntary resignation or termination.
3. If Grantee becomes unemployed or is informed by his/her Approved Practice Site of a termination date, Grantee must notify HCAI immediately in writing. This Grant Agreement may be extended for the length of time Grantee is without an Approved Practice Site, so long as the period without an Approved Practice Site does not exceed six months and so long as Grantee's unemployment is not a result of termination for cause. If additional time is needed, and the period without an Approved Practice Site is not a result of termination for cause, Grantee may notify HCAI in writing requesting additional time. HCAI will inform Grantee of their decision in writing. An extension of Grantee's Full-Time Service requirement that extends the Agreement Term past December 31, 2033 will not be allowed.

J. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

K. General Terms and Conditions

1. **Timeliness:** Time is of the essence in this Agreement. Grantee will submit required deliverables as specified and adhere to the deadlines specified in this Agreement. Anticipating potential overlaps, conflicts, and scheduling issues, and otherwise adhering to the terms of this Agreement, is the sole responsibility of Grantee.
2. **Final Agreement:** This Agreement, along with Grantee's Application, exhibits and forms, constitutes the entire and final agreement between the parties and supersedes any and all prior oral or written agreements or discussions. In the event of a conflict between the provisions of this Agreement and Grantee's application, exhibits, and forms, the provisions of this Agreement shall prevail.

3. **Cumulative Remedies:** A failure to exercise or a delay in exercising, on the part of HCAI, any right, remedy, power or privilege hereunder shall not operate as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege. The rights, remedies, powers, and privileges herein provided are cumulative and not exclusive of any rights, remedies, powers, and privileges provided by law.
4. **Ownership and Public Records Act:** All reports and the supporting documentation and data collected during the funding period which are embodied in those reports, shall become the property of the State and subject to the California Public Records Act (Gov. Code §§ 7920.000 et seq.).
5. **Audits:** Grantee agrees that HCAI, the Department of General Services, the State Auditor, or the designated representative of any of the foregoing shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Grantee agrees to maintain such records for possible audits for a minimum of three years after final payment is made, unless a longer period of records retention is stipulated by the State. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., Cal. Code Regs. tit. 2, §1896).
6. **Non-Discrimination Clause (See Cal. Code Regs., Title 2, §11105):**
 - a. During the performance of this Agreement, Grantee and its subcontractors shall not deny the Agreement's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Grantee shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination
 - b. Grantee and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the

Government Code (Gov. Code §§11135-11139.8), and any regulations or standards adopted by HCAI to implement such article.

- c. Grantee shall permit access by representatives of the Civil Rights Department and HCAI upon reasonable notice at any time during the normal business hours, but not less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or HCAI shall require to ascertain compliance with this clause.
 - d. Grantee and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
 - e. Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.
7. Independence from the State: Grantee, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
8. Waiver: The waiver by HCAI of a breach of any provision of this Agreement by Grantee will not operate or be construed as a waiver of any other breach. HCAI expressly reserves the right to disqualify Grantee from any future grant awards for failure to comply with the terms of this Agreement.
9. Approval: This Agreement is of no force or effect until signed by both parties. Grantee may not commence performance until such approval has been obtained.
10. Amendment: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or arrangement not incorporated in the Agreement is binding on any of the parties.
11. Assignment: This Agreement is not assignable by Grantee, either in whole or in part, without the consent of HCAI in the form of a formal written amendment.
12. Indemnification: Grantee agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees (i) from all claims and losses accruing or resulting to any and all of Grantee's, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies resulting from Grantee's performance of this Agreement, and (ii) from all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee in the performance of this Agreement.

13. Disputes: Grantee shall continue with the responsibilities under this Agreement during any dispute. Any dispute arising under this Agreement, shall be resolved as follows:
- a. Grantee will discuss the problem informally with the HCAI Program Officer. If unresolved, the problem shall be presented, in writing, to the Deputy Director, stating the issues in dispute, the basis for Grantee's position, and the remedy sought. Grantee shall include copies of any documentary evidence and describe any other evidence that supports their position with their submission to the Deputy Director.
 - b. Within ten working days after receipt of the written grievance from Grantee, the Deputy Director or their designee shall make a determination and respond in writing to Grantee indicating the decision and the reasons for the decision.
 - c. Within ten working days of receipt of the Deputy Director's decision, Grantee may contest the decision of the Deputy Director by submitting a written request for review to the Chief Deputy Director stating why Grantee does not agree with the Deputy Director's decision.
 - d. Within ten working days, the Chief Deputy Director or their designee shall respond in writing to Grantee with their decision. The Chief Deputy Director's decision will be final.
14. Termination for Cause: In addition to the Breach provisions above, HCAI may terminate this Agreement and be relieved of any payments should Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Grantee shall pay the amount actually awarded under this Grant Agreement.
15. Governing Law: This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
16. Unenforceable Provision: If any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
17. The Grant Guide is incorporated into this Grant Agreement by reference.

L. HCAI and Grantee Contract Information

The representatives of HCAI and the contact information for each party during the term of this agreement are listed below. Direct all inquiries to:

State Agency: Department of Health Care Access and Information	HCAI Program Awarded Under: [Cycle Name]
Section/Unit: Health Workforce Development	Grantee’s First Name, Last Name: [Applicant Contact Name]
Program Officer Name: Grant Administrator 1 Full Name]	Address: [Applicant Contact Address 1]
Address: 2020 West El Camino Avenue, Suite 1222 Sacramento, CA 95833	Phone Number 1: [Applicant Contact Phone 1]
Phone: [Grant Administrator 1 Main Phone]	Phone Number 2: [Applicant Contact Phone 2]
Email: [Grant Administrator 1 Primary Email]	Email: [Applicant Contact Email Address]

M. Parties’ Acknowledgement:

By signing this Grant Agreement, I acknowledge that I am subject to the eligibility requirements identified in the Medi-Cal Community Based Provider Training Program Grant Year 2026 Grant Guide (the “Grant Guide”), which is incorporated into this Agreement in its entirety by reference. I understand that I may be disqualified from the process if an eligibility conflict is identified based on the criteria set forth in the Grant Guide.

By signing below, the Department of Health Care Access and Information (HCAI) and Grantee acknowledge that this Agreement accurately reflects the understanding of HCAI and Grantee with respect to the rights and obligations under this Agreement.

[Grantee’s Full Name]

Date

For the Department of Health Care Access and Information:

Date
