

File a No Data to Report (NDR)

- 1. Log in to SIERA.
- 2. On the Home page, find the column marked "NDR."
- 3. Select the icon () that corresponds to the facility, report type, and report period you wish to certify has no data to report.

SHPD ID Facility Name	Current/Active V					Resources
		0	Filte			
^{how/} Report	Report Period	Status	Due Date	Report History	NDR 🥐	Intro to SIERA How To Guides
						How to Submit an Inpatient Report
06244032 ADVANCED ENDOSCOPY	CENTER					Contact Us
86 W OLIVE AVE, STE B, MERCED, CA, 9534	8					
Ambulatory Surgery	04/01/2020-06/30/2020	Delinquent	08/14/2020	3		Announcements
Ambulatory Surgery	01/01/2020-03/31/2020	Delinquent	05/15/2020			Announcemente
Ambulatory Surgery	10/01/2019-12/31/2019	Delinquent	02/14/2020			
Ambulatory Surgery	07/01/2019-09/30/2019	Delinquent	11/14/2019	•		Hello PDS and DSG Teams! Welcome to SIERA!
						The SIERA system has replaced MIRCal for submitting
						ambulatory surgery, emergency department, and inpatient records.
						If you have questions about SIERA, or need assistance in
						how to submit your reports, please contact the Patient Data
						Section at (916) 326-3935.

4. In the resulting pop-up, enter all applicable information. Click Continue. Continue

ADVANCED ENDOSCOPY C		OSHPD ID: 30624403		
Report Type: Ambulatory Surgery	Report Period: 04/01/20-06/30/20	Due Date: 08/14/20	Status: Delinquent	
We did not perform procedures on cardiac catheterization laboratory.	an outpatient basis in a general ope Additional explanation (optional):	rating room, ambulatory	surgery room, endoscopy uni	t, or
	_			

5. Read the certification message. Check the checkbox 🗹 and then click Certify. Certify



6. The screen will display a confirmation message in green. Your NDR request has been submitted to HCAI and is pending approval. You will receive an email when it has been approved.



7. On the Home page, the icon in the NDR column will be replaced with the word "Pending."

NDR
?
Pending

8. To confirm your NDR was approved, check the Home page the next business day. Once the NDR is approved, you will see "Approved-NDR" noted in the Status column.

Status

Approved-NDR Approved-NDR Pending Data Available