

OSHDP Office of Statewide Health Planning and Development

Healthcare Workforce Development Division

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June 12-13, 2019

Meeting Minutes

CALIFORNIA HEALTHCARE WORKFORCE POLICY COMMISSION (Commission)

Policy Meeting

Location:

OSHDP Sacramento Headquarters

Conference Room 900

2020 West El Camino Avenue

Sacramento, CA 95833

Commission Members Present:

Jasmeet K. Bains, MD

Sandra Baker, DNP, RN, CNE, ANEF

Elizabeth Dolezal

Katherine Flores, MD

Susan Foster, MSN, FNP-BC

William Henning, DO

Catherine Kennedy, RN

Cathryn Nation, MD

Joseph Provenzano, DO

Deanna Stover, PhD, RN

Commission Members Not in Attendance:

Rosslynn S. Byous, DPA, PA-C

Angelica Millan, RN, DNP, FAAN

Debra Sung, MSPT

Staff to Commission:

C.J. Howard, Deputy Director

Kim Ramson, Section Chief

Melissa Omand, Program Manager

Additional OSHDP Staff:

Robert David, OSHDP Director

Elizabeth Wied, Chief Legal Counsel

Courtney Ackerman, HWDD Data Specialist

Andre Haynes, HWDD Data Analyst

Hovik Khosrovian, HWDD Policy Manager

Ross Lallian, HWDD Research Manager

Chanel Murphy, HWDD Data Analyst

Evan Wallis, HWDD Data Specialist

AGENDA ITEM 1: Call to Order

Chair Henning called the meeting to order at 10:00 a.m.

AGENDA ITEM 2: Introduction of Commission Members

Commission members introduced themselves, indicated whom they represent, and their appointing authority.

AGENDA ITEM 3: Chair's Remarks

Chair Henning reminded Commissioners of policies and procedures for the meeting.

AGENDA ITEM 4: OSHPD Director's Report

Robert David, OSHPD Director, reported on the Fiscal Year 2019-20 state budget cycle and several workforce bills.

AGENDA ITEM 5: Executive Secretary's Report

C.J. Howard, Deputy Director, Healthcare Workforce Development Division (HWDD), reported on the HWDD program activities and the Governor's budget agreement.

[*The Executive Secretary's Report for June 2019 is hereby incorporated as Attachment A*](#)

AGENDA ITEM 6: Approval of April 4, 2019 Meeting Minutes

Commissioners reviewed and approved the meeting minutes with the correction that Katherine Flores was not in attendance at the April 4, 2019 meeting.

ACTION ITEM

Motion to approve corrected meeting minutes (Stover), Second (Nation). Motion adopted.

[*The April 4, 2019 Meeting Minutes are hereby incorporated as Attachment B*](#)

AGENDA ITEM 7: Correspondence

Melissa Omand, Song-Brown Program Manager, presented two letters from:

- California Academy of Family Physicians
- California Primary Care Association

[*Two correspondence letters are hereby incorporated as Attachment C*](#)

AGENDA ITEM 8: Song-Brown Glossary Update

Melissa Omand recommended seven new and two updated glossary definitions.

ACTION ITEM

Motion to adopt the recommendations (Flores), Second (Provenzano). Motion adopted.

[*The Song-Brown Glossary Update presentation is hereby incorporated as Attachment D*](#)

AGENDA ITEM 9: California Health Workforce Plan: One Year Later

Jeffrey Oxendine, Co-Director, Management Team, California Future Health Workforce Commission (CFHWC), presented an overview of their final report.

[*The CFHWC presentation is hereby incorporated as Attachment E*](#)

AGENDA ITEM 10: Primary Care Residency (PCR) and Family Nurse Practitioner/Physician Assistants (FNP/PA) Outcome Measures

Ross Lallian, HWDD Research Manager, presented an update of outcome measures.

[*The Primary Care Residency and Family Nurse Practitioner/Physician Assistants Outcome Measures presentation is hereby incorporated as Attachment F*](#)

AGENDA ITEM 11: Primary Care Residencies: Program Review

Lynda McCallum, from Sjoberg Evashenk Consulting, Inc, shared observations on the Song-Brown PCR program review.

ACTION ITEM

Motion to create subcommittee to review the final recommendations (Flores), Second (Dolezal). Motion adopted.

[*The Primary Care Residencies Program Review presentation is hereby incorporated as Attachment G*](#)

AGENDA ITEM 12: Policy Cycle Development

Hovik Khosrovian, HWDD Policy Manager, presented a process for systematically reviewing and making changes to Song-Brown funding applications and scoring processes.

ACTION ITEM

Motion to adopt a policy calendar to annually review program policy for each discipline. Perform a comprehensive policy review for each discipline every three years; PCR in 2020, FNP/PA in 2021, RN in 2022 (Stover), Second (Dolezal). Motion adopted.

PUBLIC COMMENT

- Requested clarification on when stakeholders should submit requests for agenda items.
- Asked if correspondence was the best method for submitting comments given the requirement to submit correspondence 10 days in advance of a meeting.

[*The Policy Cycle Development presentation is hereby incorporated as Attachment H*](#)

AGENDA ITEM 13: Environmentally or Economically Disadvantaged Definition

Hovik Khosrovian presented an overview of stakeholder input and staff recommendations.

ACTION ITEM

Motion to accept the staff recommendation (Stover), Second (Kennedy). Motion adopted.

PUBLIC COMMENT

- CPCA referenced their submitted correspondence and indicated there are multiple methods to measure environmentally or economically disadvantaged.

[*The Environmentally or Economically Disadvantaged Definition presentation is hereby incorporated as Attachment I*](#)

AGENDA ITEM 14: CalMedForce and CalHealthCares Overview

Lupe Alonzo-Diaz, President and Chief Executive Officer, and Monica Montano, CalMedForce Program Director from Physicians for a Healthy California provided an overview of their graduate medical education and loan repayment programs.

[The CalMedForce and CalHealthCares Overview presentation is hereby incorporated as Attachment J](#)

AGENDA ITEM 15: Healthcare Workforce in Rural Areas

Commissioner Jasmeet Bains, MD, presented her perspective on healthcare workforce in rural California.

[The Healthcare Workforce in Rural Areas presentation is hereby incorporated as Attachment K](#)

AGENDA ITEM 16: Areas of Unmet Need (AUN)

Ross Lallian presented on the staff recommendation to change the methodology for determining areas of unmet need.

ACTION ITEM

Motion to adopt the staff recommendation (Stover), Second (Flores). Motion adopted.

PUBLIC COMMENT

- Comment regarding submitted correspondence about integrating the supply of PAs and NPs into the PCR methodology.

[The Areas of Unmet Need presentation is hereby incorporated as Attachment L](#)

AGENDA ITEM 17: Primary Care Shortage Areas (PCSA): Annual Update

Ross Lallian stated that he will not present this item, per the Commission's action on Agenda Item 16, moving the PCSA update to a three-year cycle.

AGENDA ITEM 18: Registered Nurse Shortage Areas (RNSA): Subcommittee Update

Evan Wallis, Research Data Specialist, presented an update on the subcommittee's progress.

[The Registered Nurse Shortage Areas: Subcommittee Update is hereby incorporated as Attachment M](#)

AGENDA ITEM 19: Registered Nurse Shortage: Annual Update

Andre Haynes, Research Data Analyst, presented the RNSA annual update.

ACTION ITEM

Motion to maintain current RNSA methodology (Baker), Second (Stover). Motion adopted.

[Registered Nurse Shortage Area presentation is hereby incorporated as Attachment N](#)

AGENDA ITEM 20: Registered Nurse Special Programs (RNSP) Evaluation Criteria

Commissioner Catherine Kennedy, RN, presented an overview of several RNSP evaluation criteria issues.

ACTION ITEM

Motion to create subcommittee to develop specific recommendations (Stover), Second (Flores). Motion adopted.

[*RNSP Evaluation Criteria presentation is hereby incorporated as Attachment O*](#)

AGNEDA ITEM 21: Family Nurse Practitioner/Physician Assistant Subcommittee Update

Courtney Ackerman, Research Data Specialist, presented an update on the subcommittee's progress.

[*The Family Nurse Practitioner/Physician Assistant Subcommittee Update is hereby incorporated as Attachment P*](#)

AGENDA ITEM 22: Underrepresented Minority (URM) Rubric

Chanel Murphy, Research Data Analyst, presented recommendations to update the scoring rubric for URM student criteria.

ACTION ITEM

Motion to adopt the recommendations (Stover), Second (Dolezal). Motion adopted.

[*Recommended Changes to URM Rubric presentation is hereby incorporated as Attachment Q*](#)

AGENDA ITEM 23: Primary Care Residency: Definition for New Programs

Melissa Omand, Program Manager, presented an overview of proposed eligibility concepts for PCR new programs funding.

ACTION ITEM

The Commission did not take action. Staff will present a recommendation for PCR new programs definition at the PCR funding meeting.

PUBLIC COMMENT

- Discussed challenges facing new programs.
- Gave perspective on Proposition 56 funding and how it differs from Song-Brown.

[*Primary Care Residency: Definition for New Programs presentation is hereby incorporated as Attachment R*](#)

GENERAL PUBLIC COMMENT

- Thanked Commission for taking their concerns into consideration.

FUTURE AGENDA ITEMS

- Develop glossary definitions for pediatrics and designated institutional officer.
- Develop proposed eligibility criteria for PCR new programs funding.

ADJOURN MEETING

The meeting adjourned at 12:00 p.m. on June 13.