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POLICY INTENT NOTICE (PIN)

SUBJECT

Hazardous Materials Inventory Statement

PIN: 8
Effective: 3/30/1995
Revised: 8/03/2020



BACKGROUND

A number of projects are submitted to OSHPD that involve storage or use of hazardous materials. Information required for review of these projects is often incomplete for the purpose of evaluating compliance with the California Building Code (CBC) and the California Fire Code (CFC). While the information may be provided, it is often presented in a form that requires additional clarification.

A guideline has been developed to assist the industry with the preparation of hazardous materials information submittals and to assist OSHPD staff in determining the occupancy classification of areas where hazardous materials are stored or used. The Hazardous Materials Inventory Statement (HMIS) example provided, condenses essential information into one table.

POLICY

In order to expedite the plan review process and evaluate compliance with the requirements for the storage and use of hazardous materials, when required by the Office, a Hazardous Materials Inventory Statement (see example) shall be included with construction documents submitted to the Office.

The Hazardous Materials Inventory Statement (HMIS) shall comply with Health and Safety Code, Chapter 6.95, Sections 25500 through 25545, and CCR, Title 19, Division 2, Chapter 4.

Note: Please refer to [OSHPD Code Application Notice 1-0](#) to determine the applicable edition of the code.

Original signed 8/03/2020
 Paul Coleman Date

**OSHPD FDD
HAZARDOUS MATERIALS INVENTORY STATEMENT
GUIDELINE FOR PLAN REVIEW**

When required, a Hazardous Materials Inventory Statement (see example below) shall be included with construction documents submitted to the Office.

The Hazardous Materials Inventory Statement shall list by hazard class all hazardous materials stored **by room** and shall include the following information for **each** hazardous material listed **by room**.

1. Common or trade name.
2. Chemical name, major constituents and concentrations if mixture.
3. Hazard Category/Class, pursuant to California Fire Code (CFC).
4. Chemical Abstract Service (CAS) number found in Title 29, Code of Federal Regulations (CFR).
5. Indicate whether the material is pure or a mixture and whether the material is a solid, liquid, or gas.
6. Maximum aggregate quantity stored and used at any one time, in gallons and/or pounds.
7. When a material has multiple hazards, all hazards shall be addressed.

EXAMPLE:

HAZARDOUS MATERIALS INVENTORY STATEMENT									
Room Number /ID	Common/Trade Name	Chemical Components Concentration	Hazard Category/ Class	Chemical Abstract Service (CAS) Number	Physical State	Quantity in Use/Open System	Quantity in Use/Closed System	Quantity in Storage	Number & Size of Containers