

Agenda IV: HPD Data Application Outline

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Application Background

- HSC Division 107 Chapter 8.5 Health Care Payments Data Program [127671 - 127674.1]
- HPD Data Use, Access and Release Regulations
 - HCAI Security Requirements
- Existing HCAI confidential data request forms

Application Sections (high-level)

Overview

- Data Applicant information, qualifications, and prior experience
- Alignment of request with HPD purpose, goals, requirements
- Submit data to HPD program?
- Requesting a Fee Reduction?
- New or Supplemental Request?

Project Specific

- Description of project purpose, goals, and data use/methods
- Requested HPD data product, timeframe of data, and desired delivery format
- List of data elements with justification/reason based on project purpose
- DHCS data requested?
- Proposed Linkages to other sources with justification/reason

Application Sections (high-level)

Data Security

- Method of Data Access – Enclave or Direct Transmission
- Data User information – Contractors?
- Data Security Plan
- Description of how results and key findings will be shared
- Small cells

Additional Information

- Does the project offer significant opportunities to achieve HPD goals?
- All records vs. Subset of Records
- Minimum Data necessary
- Planned Data Products
- Applicant History, including with Breaches/Convictions/Civil Actions

Areas of Interest

- Purpose of Request
 - Research? Analysis? Other?
- Request in alignment with HPD Goals?
- Requested variables and provided justifications
- Data Access and Security
 - Data Access Method
- Minimum Data Necessary
- Linkages
- Data products and outputs

Additional Documents

During Review

- Variable Justification Grids
- Data Requestor CV*
- IT Security Letter*
- Contract*
- 501(c)(3)/proof of non-profit status*
- CPHS Protocol*

Final Approval

- CPHS Approval letter
- Data Use Agreement (DUA)
- Signed Request Form