

# Hospital Supplier Diversity Reporting Program Update

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# Program Progress to Date

- Hospitals have been registering as data submitters
- OSHPD Hospital Supplier Diversity Report Templates and Guidance have been developed and are published on our website
- Hospital Supplier Diversity Reporting Program webpage has been updated to include information on submission of reports

**Hospital Reports due July 1, 2021**

# Submit New Hospital Supplier Diversity Reports

## First Year Report due July 1, 2021.

Email electronic Hospital Supplier Diversity Reports to [supplierdiversity@oshpd.ca.gov](mailto:supplierdiversity@oshpd.ca.gov). In the email, include a list of hospitals and the OSHPD ID numbers. *You can find your OSHPD ID number by [clicking on facility finder](#) and searching for your hospital profile.*

Hospital Supplier Diversity Reporting Templates and Guidance for first year reporting can be found under the Additional Resources section below.

## Request an Extension

A hospital may request, a 30-day extension to file the report if needed due to unintended or unforeseen delays. If you are requesting a 30-day extension, please email your request including hospital name(s) and OSHPD ID number(s) with justification to [supplierdiversity@oshpd.ca.gov](mailto:supplierdiversity@oshpd.ca.gov).

## Late Submission

Section [1339.87](#) provides for a civil penalty of one hundred dollars (\$100) per day for failure to file a timely report. Penalties imposed may be appealed pursuant to current appeals processes provided by Sections [128770](#) and [128775](#).

## Submitter Registration

If you need to register as a submitter, email your facility name, OSHPD ID, and primary contact information including your name, title, phone number, and email address to [supplierdiversity@oshpd.ca.gov](mailto:supplierdiversity@oshpd.ca.gov).

# Hospital Supplier Diversity Reporting Templates

California Hospital Supplier Diversity System Report

2020

Reporting Organization:

System or Regional Network Description:

Report Period Start Date:

Report Period End Date:

*What is the amount of procurement by your hospital system or regional network within your hospital system for the report period from each of the business enterprises with at least a majority of their workforce in California for the categories below? Provide dollar amount and percentage of the total spending. If detail is not available, you may complete total amounts only. If amounts are included in multiple categories, complete the "Less Duplicated Amount" to remove for calculating the "Combined Total."*

	Product Procurement (Dollars)	Services Procurement (Dollars)	Total Procurement (Dollars)	% of Total Spending
African American				
Hispanic American				
Native American				
Asian Pacific American				
Total Minority Owned				
Women Owned				
LGBT Owned				
Disabled Veteran Owned				
Less duplicated amount				
Combined Total				

Do you require suppliers to be certified?

Do you accept self-certification?

## Additional Resources #

- [Hospital Supplier Diversity Report – Guidance](#)
- [Hospital Supplier Diversity Reporting Program – Template](#)
- [Hospital Supplier Diversity Reporting Program – System Template](#)
- [Hospital Operating Expenses](#)

- Individual report templates include all required reporting as defined in statute
- System level templates only include procurement that cannot be identified at a facility level

# Anticipated Program Timeline

## 2021 – JULY TO DECEMBER

- Collect reports with 30-day extensions by July 31<sup>st</sup>
- Post first set of annual reports to the OSHPD website
- Publish draft regulations and take public comment
- Reconvene Hospital Supplier Diversity Commission to discuss data collected

## 2022 – JANUARY TO JUNE

- Regulations become effective
- Deploy online system to collect hospital reports
- OSHPD begin collection and review of second year hospital reports