



2020 West El Camino Avenue, Suite 800
Sacramento, CA 95833
hcai.ca.gov



REQUEST FOR QUALIFICATIONS
Notice to Prospective “Bidders”
Fire & Life Safety Plan Review Services
RFQ 24-25019

September 13, 2024

You are invited to review and respond to the Request for Qualifications (RFQ) 24-25019 for a Statement of Qualifications (SOQ) from Fire & Life Safety bidders, to provide independent fire and life safety review of construction documents of building structures for the construction of hospitals and skilled nursing facilities, in compliance with the California Building Standards Code, Title 24 California Code of Regulations (CCR).

Note that all agreements entered into with the State of California will include by reference General Terms and Conditions (GTC) and Contractor Certification Clauses (CCC) that may be viewed and downloaded at the following internet site: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language>. If you do not have Internet access, a hard copy can be provided by contacting the Contract Analyst listed below.

Bidders are encouraged to carefully read the entire solicitation. The need to verify all documentation and responses prior to the submission of bids is the responsibility of the bidder and cannot be overemphasized.

In submitting your bid, you must comply with the instructions found herein. Failure to comply with any of the requirements may result in rejection of your bid. By submitting a bid, you agree to all terms stated in this RFQ and within your bid submission.

This solicitation is published online in the California State Contracts Register at: <https://caleprocure.ca.gov/pages/Events-BS3/event-search.aspx>.

It is the opinion of the Department of Health Care Access and Information (HCAI), that this RFQ is complete without need of explanation. However, if you have questions, notice any discrepancies or need any clarifying information, please contact the below listed Contract Analyst. Please note that no *verbal* information given will be binding upon the State unless such information is issued in writing as an official addendum.

Chantelle Parr, Contract Analyst
Department of Health Care Access and Information
2020 West El Camino Avenue, Suite 1000
Sacramento, CA 95833
(916) 326-3217
pcs@hcai.ca.gov

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1. Purpose and Description of Services

The Department of Health Care Access and Information (HCAI), Office of Statewide Hospital Planning and Development (OSHPD), is soliciting for Statement of Qualifications (SOQ) from Fire & Life Safety bidders, to provide independent fire and life safety review of construction documents of building structures in compliance with the California Building Standards Code, Title 24 California Code of Regulations (CCR).

Bidders awarded a contract will provide fire and life safety plan review services on an “as-needed” basis to review plans and specifications for compliance with all applicable laws. HCAI anticipates the Scope of Work within a specific assignment shall consist of, but not be limited to, fire and life safety plan review and back-check review of drawings and specifications, review of change orders, addendums, deferred approvals, alternate designs, and revisions.

All work performed from a contracted bidder shall comply with all applicable statutes and regulations, HCAI policy, HCAI, procedures, and HCAI guidelines as they relate to fire and life safety plan review. All work must be performed under the supervision of, and approved by, the bidder’s principal licensed in the State of California in accordance with the California Business and Professions Code, Division 3 (hereafter Principal in Charge).

2. Bidder Minimum Qualifications

The criteria for determining the most qualified bidder(s) shall include:

- A. The degree to which the SOQ demonstrates ability to accommodate HCAI deadlines.
- B. The degree to which the SOQ demonstrates that the bidder has sufficient professional plan review services to meet HCAI project schedules and deadlines. It is anticipated that multiple reviewers under the Principal in Charge will be required for some assignments.
- C. The degree to which the SOQ demonstrates Principal in Charge’s experience.
 - 1) The Principal in Charge has a minimum of five (5) years of relevant work experience within the last eight (8) years, in providing Fire and Life Safety Design services for, or performing Fire and Life Safety Plan Review of commercial, institutional, or educational projects within the State of California. Work experience must include performing or managing the design or plan review of projects containing the following fire and life safety elements:
 - a) Building limitations (height, number of stories, allowable area, location on property);
 - b) Special detailed requirements based on occupancy and use;
 - c) Fire protection systems (fire sprinkler, fire alarm, standpipe, smoke control, water supply, and private fire mains);
 - d) Fire resistive construction elements and listed and tested fire resistance rated assemblies;
 - e) Means of egress systems and specific door hardware requirements;
 - f) EPSS/Generator systems and fuel storage;
 - g) Fire resistance and protection requirements, and;
 - h) Medical gas systems, bulk oxygen systems, refrigeration machinery rooms underground fuel storage, H occupancies, etc.

To show sufficient qualifying experience, the Principal in Charge must complete the Fire & Life Safety Qualifying Experience Matrix (Exhibit M) providing a list of relevant projects

including project name, location, project type, brief project description, and scope of services.

- 2) Each Principal in Charge has sufficient knowledge of statutes and regulations applicable to building and site design for fire and life safety requirements for commercial, institutional, or educational projects within the State of California. Knowledge and experience may be demonstrated by providing information related to fire and life safety education, training, classes, and technical degrees; copies of certifications and licenses/registrations; and information about current or immediate past participation in technical committees, or professional associations.

D. The degree to which the SOQ demonstrates Plan Reviewer's experience.

- 1) Each Plan Reviewer has a minimum of five (5) years of relevant work experience within the last eight (8) years, in providing Fire and Life Safety Design services for, or performing Fire and Life Safety Plan Review of commercial, institutional, or educational projects within the State of California. Work experience must include performing or managing the design or plan review of projects containing the following fire and life safety elements:
 - a) Building limitations (height, number of stories, allowable area, location on property);
 - b) Special detailed requirements based on occupancy and use;
 - c) Fire protection systems (fire sprinkler, fire alarm, standpipe, smoke control, water supply, and private fire mains);
 - d) Fire resistive construction elements and listed and tested fire resistance rated assemblies;
 - e) Means of egress systems and specific door hardware requirements;
 - f) EPSS/Generator systems and fuel storage;
 - g) Fire resistance and protection requirements, and;
 - h) Medical gas systems, bulk oxygen systems, refrigeration machinery rooms underground fuel storage, H occupancies, etc.

To show sufficient qualifying experience, each plan reviewer must complete the Fire & Life Safety Qualifying Experience Matrix (Exhibit M) providing a list of relevant projects including project name, location, project type, brief project description, and scope of services.

- 2) Each Plan Reviewer has sufficient knowledge of statutes and regulations applicable to building and site design for fire and life safety requirements for commercial, institutional, or educational projects within the State of California. Knowledge and experience may be demonstrated by providing information related to fire and life safety education, training, classes, and technical degrees; copies of certifications and licenses/registrations; and information about current or immediate past participation in technical committees, or professional associations.
- E. Bidder must be registered with the State of California, Secretary of State, if required by law.
- F. Bidder must have a Principal in Charge that has a valid Architect or Professional Engineering license in the State of California.

3. Submittal Requirements and Information

A. Key Action Dates

Listed below are the key action dates and times by which the actions must be taken or completed. All dates after the submission of quotes are approximate and may be adjusted by HCAI, as conditions require, without addendum to this RFQ.

KEY ACTIONS	DATES
Release of RFQ	September 13, 2024
RFQ Written Questions Due to OSHPD	September 25 by 4:00 p.m. PDT
OSHPD Written Response Due to Questions	October 2, 2024
Submission of RFQ Responses	October 23, 2024 by 4:00 p.m. PDT
Review of RFQ Responses	October 24, 2024
Interview Notification	November 1, 2024
Virtual Interviews (TBD)	November 13 – November 15, 2024
Notice of Intent to Award	November 22, 2024
Negotiation of Agreement Fees	December 2, 2024
Anticipated Project Start Date	January 15, 2025

All questions regarding this RFQ must be in writing and submitted by email to the project contact below by **Wednesday, September 25, 2024**.

Responses to questions received by the above due date will be provided and via email to all bidders who have expressed interest or submitted questions.

B. HCAI Project Contact

Chantelle Parr, Contract Analyst
Department of Health Care Access and Information
2020 West El Camino, Suite 1000
Sacramento, CA 95833
(916) 326-3217
pcs@hcai.ca.gov

C. Submission of Bid

One (1) complete original (labeled “original”) and one (1) electronic copy submitted via a downloadable link to pcs@hcai.ca.gov. Items 1 through 18 shall be tabulated in the order listed below as Section 1. Item 19, shall be labeled as Section 2, 3, etc. A material deviation shall be cause for disqualification. Electronic submittals may be in the form of a digital zip file with each individual file clearly labeled by Section.

- 1) Completed PENALTY OF PERJURY STATEMENT, EXHIBIT A, Page 10.
- 2) Completed General Information Sheet, EXHIBIT B, Page 11.
- 3) Completed CALIFORNIA DVBE PROGRAM REQUIREMENTS, EXHIBIT C, Page 12. Public Contract Code Sections 10115 et seq., establishes the goal of three percent (3%) DVBE participation for all construction, services, maintenance, and supply contracts led by any State department. OSHPD encourages the use of subcontractors to meet the DVBE participation goal. (OPTIONAL, See Page 9, Section I)
- 4) Response to BIDDER MINIMUM QUALIFICATIONS, Page 3, Section 2., Items A through F.
- 5) Completed BIDDER DECLARATION, (GSPD-05-0105), EXHIBIT E, Page 14.

- 6) Completed COMMERCIALLY USEFUL FUNCTION QUESTIONNAIRE, EXHIBIT F, Page 15-16, if applicable.
- 7) Completed PAYEE DATA RECORD (STD. 204), EXHIBIT G, Page 17.
- 8) Completed CONTRACTOR CERTIFICATION CLAUSES (04/2017), EXHIBIT H, Page 18.
- 9) Completed DARFUR CONTRACTING ACT VENDOR CERTIFICATION, EXHIBIT I, Page 19.
- 10) Completed CIVIL RIGHTS LAWS ATTACHMENT, EXHIBIT J, Page 20
- 11) Completed FEDERAL FORM 330 PARTS I & II (BIDDER), Contract-Specific Qualifications and General Qualifications, EXHIBIT K, Page 21.
- 12) Completed FEDERAL FORM 330 PART II – GENERAL QUALIFICATIONS (SUBCONTRACTORS), EXHIBIT L, Page 22.
- 13) Completed HCAI-OSH-240 Fire & Life Safety Qualifying Experience Matrix, EXHIBIT M, Page 23.
- 14) Completed STD. 1000 Generative Artificial Intelligence (GenAI) Reporting and Factsheet, EXHIBIT N, Page 28.
- 15) Detailed and specific resume which defines the education, current California architectural or professional engineer license number, training, and professional experience of each architect or professional engineer that shall be assigned to HCAI projects. The resume shall also include a list of HCAI projects worked on by each proposed architect or professional engineer. The list shall include the HCAI project number, a brief project scope description and a listing of specific structural design or review responsibilities completed by the architect or professional engineer for said projects. The list is required; if the list is incomplete or not provided for an architectural or professional engineer, the architect or professional engineer will be removed from the list of qualified architect or professional engineers in the Statement of Qualifications (SOQ) for the bidder.
- 16) Copy of Contractor's current registration certification with the State of California, Secretary of State, if required by law.
- 17) Copy of the Principal in Charge's valid Architect or Professional Engineering license in the State of California.
- 18) Description of in-house computer software and hardware used for fire and life safety review and design. Description of method of keeping updated building codes and reference standards on file/in house.
- 19) If applicable, any Subcontractor information, divided into separate sections, by subcontractor.

D. General Guidelines and Restrictions

To clarify, the submitting bidder shall have all required documentation in their SOQ labeled as Section 1, the first subcontractor shall have all required documentation labeled as Section 2, the next subcontractor shall have all required documentation labeled as Section 3, etc.

Subcontracts

If subcontractors are to be used, the SOQ shall include the following Items 1 through 4.

- 1) Complete SUBMITTAL REQUIREMENTS, Page 5, Section C, Items 1 and 4 - 18. All subcontractors must be registered within the State of California, Secretary of State, if required by law, and have a Principal in Charge that has a valid Architect or Professional Engineering license in the State of California.

- 2) Specific tasks to be performed by each subcontractor.
- 3) Detailed cost or percentage of the subcontract(s).
- 4) Details of past projects the bidder and subcontractor(s) have worked on together. HCAI reserves the right to approve all subcontractors.
- 5) HCAI reserves the right to approve all subcontractors. After contract award, no work may be subcontracted without prior written approval from HCAI.

Debriefing

Bidders may contact the HCAI Legal Office and be given written or oral SOQ evaluation debriefings. Pursuant to the California Public Records Act, all proposals, and all evaluation and scoring sheets, which are retained as a permanent State record, shall be made available for public inspection, upon written request to legal@hcai.ca.gov.

Confidentiality

Prior to award of an Agreement, all proposals shall be designated confidential to the extent permitted by the California Public Records Act.

Property Rights

Each SOQ submitted shall be at no cost or obligation to the State. HCAI reserves the right to retain all proposals. All property rights, including rights of publication, for materials produced by the bidder in connection with the work provided for herein shall be vested in the State. Neither the bidder nor a subcontracted bidder shall copyright, publish, or otherwise disclose information without the express written permission of the HCAI Contract Coordinator.

Settlement of Disputes

In the event of a dispute, Contractor shall file a "Notice of Dispute" with HCAI, Procurement and Contract Services (PCS), within ten (10) business days of discovery of the problem. Within ten (10) business days, HCAI PCS shall meet with the Contractor and Project Manager for purposes of resolving the dispute. The decision of HCAI shall be final.

E. Submittal Date, Time, and Location

You may hand deliver, use U.S. Mail, Express, or an Overnight Delivery service for the submittal of the original copy. The electronic copy will be emailed prior to the final submittal October 23, 2024 at 4:00 p.m. The sealed SOQ must clearly indicate: **RFQ 24-25019 – Fire & Life Safety Review of Construction Documents** and be marked with **MAILROOM DO NOT OPEN**, as shown in the following example:

<p>Department of Health Care Access and Information Office of Statewide Hospital Planning and Development Attn.: Rebecca Mark 2020 West El Camino Avenue, Suite 800 Sacramento, CA 95833</p> <p>RFQ 24-25019 Fire & Life Safety Review of Construction Documents MAILROOM DO NOT OPEN</p>

Any SOQ that does not contain SUBMITTAL REQUIREMENTS, Page 5, Section C, Items 1 through 19, or the PENALTY OF PERJURY STATEMENT, EXHIBIT A, may be disqualified. A material deviation shall be cause for disqualification. Any SOQ submitted after the Final

Date/Time for Submission, Page 7, Section E, SUBMITTAL DATE, TIME, AND LOCATION shall be disqualified.

F. Evaluation Process

- 1) Each SOQ shall be pre-screened for administrative and technical requirements.
- 2) Bidders identified as the most qualified shall be invited to make a presentation of their qualifications and experience identified in the BIDDER MINIMUM QUALIFICATIONS, Page 3, Section 2., Items A through F. Bidders may also be presented with technical code-based questions during their presentation. The HCAI panel shall score bidders based on responses made in their SOQ; presentation; and responses to standard, technical, follow-up, or clarification questions. The HCAI panel shall rank, and recommend to the Director of HCAI, a list of the most qualified bidders in order of qualifications (Rank 1, 2, 3, etc.).
- 3) Retainer contracts shall be in the amount of Two and a Half Million Dollars and Zero Cents (\$2,500,000) and in effect for a three (3) year term (\$500,000 in the first fiscal year and \$1,000,000 in the second and third fiscal years). Assignments for independent fire and life safety review of contract documents for the construction of hospitals and skilled nursing facilities shall be negotiated and the aggregate of all assignments shall not exceed Two and a Half Million Dollars and Zero Cents (\$2,500,000). HCAI reserves the right to negotiate separate increments, phases, etc., within an assignment, or project. Assignments shall be negotiated prior to the expiration of the agreement and may extend past the original term of the agreement. HCAI does not guarantee any assignment(s) shall be made.

G. Award of Contract

An Agreement may be awarded to the most qualified bidder whose SOQ complies with all requirements listed within this RFQ.

H. Agreement, Execution, and Performance

- 1) Performance shall start on the express date set by the awarding agency and the Contractor, after all approvals have been obtained and the agreement is fully executed. Should the Contractor fail to commence work at the agreed upon time, the awarding agency, upon five (5) days written notice to the Contractor, reserves the right to terminate the Agreement. In addition, the Contractor shall be liable to the State for the difference between Contractor's bid price and the actual cost of performing work by the second lowest bidder or by another contractor.
- 2) All performance under the agreement shall be completed on or before the termination date of the agreement.
- 3) Evaluations will be completed by a selection panel consisting of HCAI's technical experts. Evaluations will be used by HCAI to help rank bidders in future SOQ submissions not related to this RFQ. Additionally, the evaluations will be used to evaluate work performance in the Agreements/Assignments by this RFQ and may be used in part or in whole as termination for cause for said Agreements/Assignments.
- 4) Contractor agrees that the State or its representative shall have the right to review, obtain, and copy all records pertaining to the performance of the agreement. Contractor agrees to provide the State or its representative with any relevant information requested, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such records, accounts, and other material that may be relevant to the agreement in question. Contractor further agrees to

maintain such records for a period of three (3) years after final payment under the Agreement.

I. DVBE Incentive

The DVBE Program requirement for this solicitation has been waived; however, the DVBE Incentive still applies.

For more information:

<https://www.dgs.ca.gov/PD-OSDS>

EXHIBIT D provides information about the DVBE Incentive.

J. Generative Artificial Intelligence (GenAI) Disclosure

The State of California seeks to realize the potential benefits of GenAI, through the development and deployment of GenAI tools, while balancing the risks of these new technologies.

Bidder/Offeror/Contractor must notify the State in writing if their solution or service includes or makes available, any GenAI including, GenAI from third parties or subcontractors.

The State has developed a [GenAI Reporting and Factsheet \(STD. 1000\)](#) to be completed by the Bidder/Offeror/Contractor. Please see Exhibit N, Page 28.

Failure to submit the GenAI Reporting and Factsheet ([STD. 1000](#)) will result in disqualification of the Bidder/Offeror/Contractor.

Failure to report GenAI to the State may void any resulting contract. The State reserves its right to seek any and all relief to which it may be entitled to as a result of such non-disclosure.

Upon receipt of a Bidder/Offeror/Contractor GenAI Reporting and Factsheet ([STD. 1000](#)), the State reserves the right to incorporate GenAI Provisions into the final contract or reject bids/offers that present an unacceptable level of risk to the State.

EXHIBIT A
PENALTY OF PERJURY STATEMENT

I hereby certify that I have made a diligent effort to ascertain the facts with regard to the representations made herein and, to the best of my knowledge and belief, each firm set forth in this submittal package as a DVBE complies with the relevant definitions set forth in Section 1896.61 of Title 2, California Code of Regulations and Section 999 of the Military and Veterans Code. In making this certification, I am aware of Section 10115 et seq. of the Public Contract Code which establishes penalties for falsification of documents when applying for certification for State contracts:

Legal Name of Firm

Mailing Address: _____

(City) CA (State) (ZIP)

Telephone Number: _____ FAX: _____

Signature of Chief Executive Officer Date

Printed Name Title

EXHIBIT B
GENERAL INFORMATION SHEET

Fire & Life Safety Review

Date: _____

Legal Name of Firm: _____

Federal Employer I.D. Number: _____

Firm Address: _____

(City) CA (State) (ZIP)

Telephone Number: (_____) _____
Area Code

Fax Number: (_____) _____
Area Code

Principal In-Charge: _____
Name Title License Number

Primary Contact Person: _____
(For any questions pertaining to the Statement of Qualifications)

Mailing Address: _____

(City) CA (State) (ZIP)

Telephone Number: (_____) _____
Area Code

Email Address: _____

EXHIBIT C (OPTIONAL)
DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS
(if applicable)

Bidders who are disabled veteran (DV) owner(s) and DV manager(s) of a Disabled Veteran Business Enterprise must complete DGS PD 843 Disabled Veteran Business Enterprise Declarations when a DVBE contractor or subcontractor will provide materials, supplies, services or equipment and include it with the bid response.

The DGS PD 843 Disabled Veteran Business Enterprise Declarations form can be found at:

[DGS PD 843](#)

EXHIBIT D
CALIFORNIA DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)
PARTICIPATION PROGRAM
(Revision Date 1-2022)

Please read the instructions carefully before you begin.

The requirements for the California Disabled Veteran Business Enterprise (DVBE) Participation Program can be found at this website:

<https://www.dgs.ca.gov/PD-OSDS>

EXHIBIT E
BIDDER DECLARATION

All bidders must complete the Bidder Declaration (GSP-05-105) and include it with the bid response.

The Bidder Declaration (GSP-05-105) is available at the following website:

<http://www.documents.dgs.ca.gov/dgs/fmc/gsp/pd/gspd05-105.pdf>

EXHIBIT F
COMMERCIALLY USEFUL FUNCTION DEFINITION

California Code of Regulations, Title 2, § 1896.61(l):

The term "DVBE contractor, subcontractor or supplier" means any person or entity that satisfies the ownership (or management) and control requirements of §1896.61(f); is certified in accordance with §1896.70; and provides services or goods that contribute to the fulfillment of the contract requirements by performing a commercially useful function.

As defined in MVC §999, a person or an entity is deemed to perform a "commercially useful function" if a person or entity does **all** of the following:

- Is responsible for the execution of a distinct element of the work of the contract.
- Carries out the obligation by actually performing, managing, or supervising the work involved.
- Performs work that is normal for its business services and functions.
- Is responsible with respect to products, inventories, materials, and supplies required for the contract, for negotiating price, determining quality and quantity, ordering, installing if applicable, and making payment.
- Is not further subcontracting a portion of the work that is greater than that expected to be subcontracted by normal industry practices.

A contractor, subcontractor, or supplier will not be considered to perform a commercially useful function if the contractor's, subcontractor's, or supplier's role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of disabled veteran business enterprise participation.

If the submitting bidder is a certified Small Business (SB) or DVBE, a CUF form is required in their bid response. If the submitting bidder is subcontracting with a SB or DVBE, then a CUF form for the subcontractor must be submitted.

State of California – Health and Human Services Agency

Office of Statewide Health Planning and Development

Commercially Useful Function Questionnaire

OSH-AD-159 (NEW 1/2019)

BUSINESS NAME

“DOING BUSINESS AS” (DBA) NAME

OSDS REF # (CURRENTLY CERTIFIED FIRMS ONLY)

COMMERICALLY USEFUL FUNCTION (CUF)

All certified Small Business (SB), Microbusiness (MB), and/or Disabled Veteran Business Enterprise (DVBE) vendors (contractors, subcontractors, or suppliers) must meet commercially useful function requirements under Government Code Section 14837(d)(4) and Military and Veterans Code Section 999(b)(5)(B).

Answer the following questions as they apply to the vendor that is fulfilling a contract or purchase order.

Mark all that apply: DVBE Small Business Micro Business

1	Vendor is responsible for the execution of a distinct element of the work of the contract or purchase order?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
2	Vendor will carry out its obligation on a contract or purchase order by actually performing, managing, or supervising the work involved?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
3	Vendor will perform work on a contract or purchase order that is normal for its business, services and functions?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
4	Vendor is responsible, with respect to products, inventories, materials, and supplies required for the contract, for negotiating price, determining quality and quantity, ordering, installing, if applicable, and making payment?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
5a	Is the vendor subcontracting?	Yes <input type="checkbox"/> <i>Go to 5b</i>	No* <input type="checkbox"/> <i>Skip 5b</i>
5b	Is the vendor further subcontracting a portion of the work that is greater than what is to be expected by normal industry practices?	Yes <input type="checkbox"/>	No* <input type="checkbox"/>

Please note: to be considered compliant, a vendor must meet all five criteria.

Responses that meet the requirements of the government code criteria are marked with an asterisk (*).

Vendor's Certification

I, the Vendor certify under penalty of perjury under the laws of the State of California that my company is in compliance with all five of the criteria listed above.

SIGNATURE

DATE

Buyer's Certification

I, the Buyer certify that I have performed a CUF evaluation and the vendor is in compliance with all five of the criteria listed above.

SIGNATURE

DATE

EXHIBIT G
PAYEE DATA RECORD (STD 204)

All bidders must complete the Payee Data Record (STD 204) and include it with the bid response.

The Payee Data Record (STD 204) is available at the following website:

<http://www.documents.dgs.ca.gov/dgs/fmc/pdf/std204.pdf>

EXHIBIT H
CONTRACTOR CERTIFICATION CLAUSES (CCC– 04/2017)

All bidders must complete the Contractor Certification Clauses Form (CCC– 04/2017) and include it with the bid response.

The Contractor Certification Clauses form (CCC 04/2017) is available at the following website:

<https://www.dgs.ca.gov/-/media/Divisions/OLS/Resources/CCC-042017.pdf>

EXHIBIT I
DARFUR CONTRACTING ACT VENDOR CERTIFICATION

Bidders who have had any business activities or other operations outside of the United States within the previous three years must complete the Darfur Contracting Act Certification and include it with the bid response.

The Darfur Contracting Act Certification is available at the following website:

https://www.documents.dgs.ca.gov/dgs/FMC/GS/PD/PD_1.pdf

EXHIBIT J
CALIFORNIA CIVIL RIGHTS LAWS ATTACHMENT

All bidders must complete the California Civil Rights Laws Attachment (DGS OLS 04) and include it with the bid response.

The California Civil Rights Laws Attachment (DGS OLS 04) is available at the following website:

<https://www.dgs.ca.gov/-/media/Divisions/OLS/Forms/CALIFORNIA-CIVIL-RIGHTS-LAWS-ATTACHMENT.pdf>

EXHIBIT K
FEDERAL FORM 330 PARTS I & II (BIDDER)

Contract-Specific Qualifications and General Qualifications

Forms may be found through the following website:

<https://www.gsa.gov/reference/forms/architectengineer-qualifications>

EXHIBIT L
FEDERAL FORM 330 PART II – GENERAL QUALIFICATIONS (SUBCONTRACTORS)

Forms may be found through the following website:

<https://www.gsa.gov/reference/forms/architectengineer-qualifications>

If no subcontractors will be used for this contract, please mark the below box and include this page for Attachment 8.

No Subcontractors will be used on this contract.

EXHIBIT M
HCAI-OSH-204 FIRE & LIFE SAFETY QUALIFYING EXPERIENCE MATRIX

Form may be found on the next page.

FIRE & LIFE SAFETY QUALIFYING EXPERIENCE MATRIX

HCAI-OSH-240 (New 7/15/24)

Guidelines for Completion

Each Plan Reviewer and Principal in Charge must provide five (5) years of relevant work experience in the last eight (8) years performing Fire and Life Safety Design or Plan Review services of commercial, institutional, or educational projects within the State of California. Work experience must include performing or managing the design or plan review of projects containing the following fire and life safety elements: (a) automatic fire suppression systems; (b) fire alarm systems; (c) rated assemblies; (d) egress; and (e) site fire services.

- ✓ List three (3) different projects in any five of the eight years given or at least one project for each of the eight years given.
- ✓ List no more than three (3) different projects for each year.
- ✓ If there are no relevant projects for a given year, enter NONE under Project Name.

Year – Year that the described services were provided for the project.

Project Name – Name of the Project at the time services were provided

Project Location – Geographic location of constructed (or to be constructed) project

Project Type – Commercial, Institutional, or Educational Projects within the State of California.

Project Description (limit 180 characters) – Brief description of the project – *EXAMPLE – “Two Story Wood Framed Classroom Building”*.

Services Provided – Design services or Plan Review services

Name:		Role in This Contract: Principal in Charge <input type="checkbox"/> Plan Reviewer <input type="checkbox"/>		Office Location:	
Year	Project Name	Project Location	Project Type	Project Description	Services Provided
2016			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review

QUALIFYING EXPERIENCE MATRIX

Year	Project Name	Project Location	Project Type	Project Description	Services Provided
2017			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
2018			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
2019			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review

QUALIFYING EXPERIENCE MATRIX

Year	Project Name	Project Location	Project Type	Project Description	Services Provided
2020			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
2021			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
2022			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review

QUALIFYING EXPERIENCE MATRIX

Year	Project Name	Project Location	Project Type	Project Description	Services Provided
2023			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review
			<input type="checkbox"/> Commercial <input type="checkbox"/> Institutional <input type="checkbox"/> Educational		<input type="checkbox"/> Design <input type="checkbox"/> Plan Review

EXHIBIT N
GENERATIVE ARTIFICIAL INTELLIGENCE (GenAI) REPORTING AND FACTSHEET (STD. 1000)

Forms may be found through the following website:

[GenAI Reporting and Factsheet \(STD. 1000\)](#)