



2020 West El Camino Avenue, Suite 800  
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## Meeting Minutes

### September 22 and 23, 2022 CALIFORNIA HEALTH WORKFORCE EDUCATION AND TRAINING COUNCIL (Council)

#### \*\*\* SPECIAL NOTICE \*\*\*

**The California Health Workforce Education and Training Council shall hold its meeting remotely as authorized by Section 11133 of the Government Code.**

#### **Members of the Council**

Rehman Attar, MPH  
Sandra Baker, DNP, RN,  
CNE, ANEF  
Carrie Byington, MD  
Audrey Dow, MA  
Kathryn Dresslar  
Katherine Flores, MD  
Kevin Grumbach, MD  
Yingjia Huang, MPP  
Catherine Kennedy, RN  
Judith Liu, RN MSN  
Roger Liu, PhD  
Nader Nadershahi,  
DDS, MBA, EdD  
Cedric Rutland, MD  
Sandra Sanchez, MBA  
Abby Snay, M.Ed.  
Van Ton-Quinlivan, MBA  
Vernita Todd, MBA

#### **HCAI Director**

Elizabeth Landsberg

#### **HCAI Staff**

Jean-Paul Buchanan  
Hovik Khosrovian  
Ross Lallian  
Caryn Rizell

**September 22, 2022  
Meeting Minutes**

**AGENDA ITEM 1: Call to Order**

Chair Sandy Baker called the meeting to order at 10:02 am.

**AGENDA ITEM 2: Oath of Office – New Council Members**

HCAI Legal administered the Oath of Office to Carrie Byington and Rehman Attar.

**AGENDA ITEM 3: Introduction of New Council Members and Roll Call**

Carrie Byington and Rehman Attar introduced themselves. Charise Frisch conducted roll call.

**AGENDA ITEM 4: HCAI Director Remarks**

Elizabeth Landsberg, Director, HCAI, provided a brief overview of the Governor's 2022-23 budget and the continued expansion of HCAI's role in health workforce programs, specifically around nursing, social work, community health workers, and access to reproductive services. She also updated the Council on activities related to the implementation of the Office of Health Care Affordability and the annual hospital equity report, noting that she expects the first set of committee recommendations and metrics by the end of 2022.

She also reiterated the important role the Council has in advising the state with innovative suggestions and effective approaches to increasing capacity and diversity in the healthcare workforce.

**AGENDA ITEM 5: HCAI Workforce Program Updates**

Caryn Rizell, Deputy Director, Healthcare Workforce Development, HCAI, updated the Council on HCAI's current and future health workforce development initiatives, including nursing workforce initiatives.

**AGENDA ITEM 6: Approval of July 12, 2022, Minutes**

The Chair asked the Council for a motion to approve the July 12, 2022, Council Meeting Minutes.

**PUBLIC COMMENT**

None.

**ACTION ITEM**

Motion to approve the July 12, 2022 Council Meeting Minutes (Dow), second (Dresslar).  
Motion approved.

**AGENDA ITEM 7: Council Meeting Schedule Update**

Hovik Khosrovian, Policy Section Chief, Healthcare Workforce Development, HCAI, presented the new December 2022 Council meeting date and the 2023 meeting schedule and meeting structure. He noted that the first in-person meeting will be held in March of 2023.

## **PUBLIC COMMENT**

None.

## **ACTION ITEM**

Motion to approve the change to the December 2022 Council meeting dates, the 2023 Council Meeting dates, and meeting structure as proposed (Todd), second (Ton-Quinlivan). Motion approved.

## **AGENDA ITEM 8: The State of the Nursing Workforce in California**

Joanne Spetz, Director, Institute for Health Policy Studies, and Ross Lallian, Research Section Chief, Healthcare Workforce Development, HCAI, presented on the state of the nursing workforce and an overview of nursing workforce data focusing on education capacity, retention and advancement, job opportunities, and equity in the workforce.

## **AGENDA ITEM 9: Discussion on Nursing Workforce and Training**

Diane Rittenhouse, Senior Fellow Mathematica, facilitated a discussion on expanding nursing workforce capacity and diversity through education and training.

HCAI staff will present key takeaways and common themes from the discussion and introduce a nursing workforce topic for deeper discussion at the December Council meeting.

## **AGENDA ITEM 10: General Public Comment**

- Consider researching midwifery educational requirements and available funding to expand existing or new licensed midwifery programs.
- Recommend focusing on population needs rather than demand because the demand varies by region, and to use the \$220 million for 21<sup>st</sup> Century nursing to fund everything from Certified Nursing Assistants to Nurse Practitioners.
- Develop partnerships to form apprenticeships, apprenticeship programs, and earn and learn programs across the disciplines and in education institutions. Consider the use of concurrent enrollment for Associate Degree Nurses to pursue their bachelor's degree and develop pre-apprenticeship programs for Medical Assistants and paramedics who are interested in nursing.
- Provide information to educational institutions on how HCAI supports and establishes funding for nursing programs.
- Consider stipends or career ladders to add more bilingual nurses to increase diversity in the nursing workforce.
- Recommend "Pay it forward" funding to finance the cost of training, stipends, licensure, and other costs. This allows students and employers to pay into the fund and stretches funding to serve more people.

## **AGENDA ITEM 11: Adjourn Day One Meeting**

Adjourn meeting at 3:16 p.m.

**September 23, 2022  
Meeting Minutes**

**AGENDA ITEM 1: Call to Order**

Chair Sandy Baker called the meeting to order at 10:02 am.

**AGENDA ITEM 2: Roll Call**

Charise Frisch conducted roll call and a quorum of members was present.

**AGENDA ITEM 3: Summary of HCAI Behavioral Health Programs**

Caryn Rizell reviewed all the behavioral health workforce programs that HCAI supports.

**AGENDA ITEM 4: Behavioral Health Education, Training, and Services in Community Health Settings**

Sunita Mutha, Director of Healthforce Center at the University of California, San Francisco, facilitated a discussion on education, training, and services in community health settings. The panelists shared their knowledge and experience with recruiting, retaining, and training behavioral health staff.

**AGENDA ITEM 5: General Public Comment**

- Appreciate HCAI efforts to use some of the increased funding and grants for community-based organizations to increase behavioral health training.
- Recommend continued exploration to address supervision barriers and solutions to support staff training and opportunities for staff growth.
- Identify strategies to promote bonuses/stipends for bilingual/bicultural staff who work with clients in more than one language.

**AGENDA ITEM 6: Adjourn Day Two Meeting**

The meeting adjourned at 12:40 pm on September 23, 2022.