**Non-Material Altered (NMA) Change Form**

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| NMA # |  | Facility ID # | Issue Date: |  |
| Client Document Name: | Facility Name and Address: | HCAI Project Name and Number: |
| HCAI Concurrence/Date: |
| Issued by: |  Contractor RFI  | DPOR Stamp: |
|  Field Condition |
|  Owner Request  |
|  DPOR Revision |
| Subject of NMA: |
| Description of NMA: |
| List of Attached Drawing/Sketches: |
| Check the type of Non-Materially Altered Change this NMA represents – Reference CAC 7-153(b): |
|  |  1. Clarification/interpretation of plans and specifications without structural calculations. |
|  |  2. Construction means and methods. |
|  |  3. Substitutions of equipment, products, or materials without increasing loads to MPE systems, or increasing lateral or gravity loads. |
|  |  4. New details based on other approved details in whole or part, including referenced standards. |
|  |  5. Final routing configurations of ducts, conduits, pipes, etc., where shown diagrammatically on the approved plans. |
|  |  6. Dimensional changes to rooms that do not affect code required minimums or space requirements.  |
|  |  7. Relocation of doors, windows, switches, outlets, plumbing fixtures, etc., without code implications. |
|  |  8. Cabinetry relocation/reconfiguration without code implications. |
| Signature of Submitter: | Date: |
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