



Request for Information (RFI)
RFI No. 22-23037

ADDENDUM #2

DATE: February 22, 2023

TO: All Interested Entities

FROM: California Department of Health Care Access and Information (HCAI)

SUBJECT: Behavioral Health (BH) Training Development

1. Purpose of the Request for Information

HCAI invites vendors to review and respond to this non-binding Request for Information (RFI), which will provide information to HCAI to inform the planning, design, development, and launch of the behavioral health training for non-medical and non-behavioral health professionals by June 2023. HCAI may use the RFI responses to develop a scope of work for a potential future solicitation of services. Specifically, this RFI will help HCAI:

- Identify potential **service vendors who provide product** (e.g., training, technology & data), **operational** (e.g., workforce), and **implementation** (e.g., training facilitation) services/solutions to one or more business needs.
- Determine **supports** that may be needed to manage the solution(s).
- Refine solution scope, schedule, and approximate costs (one-time and/or ongoing) to establish a **budget** and **timeline for future programming**.

Questions that are submitted for clarification under Section D, Vendor Questions, of this RFI will be answered and, if needed, HCAI will release a Question and Answer (Q&A) document or addendum to the RFI.

Please read this RFI document thoroughly and adhere to the response submission guidelines.

A. RFI Disclaimer

This RFI is issued for information and planning purposes only and does not constitute a solicitation. A response to this RFI is not an offer and cannot be accepted by the State to form a binding contract. Responding vendors are solely responsible for all expenses associated with responding to this RFI.

Responding vendors must be aware that responses to this RFI are the property of the State and are subject to the California Public Records Act (Government Code Section 6250 et seq.) and responses may be subject to disclosure. As such, do not include any proprietary, trade secret or confidential information in your response to this RFI.

Submitting a response to this RFI will not enhance the review of that respondent's proposal(s) to any future solicitations. Not submitting a response to this RFI will neither prohibit a response to any future solicitations, nor disadvantage the evaluation of a response to any future solicitation.

HCAI asks willing responding vendors to share non-binding budgetary pricing information. Pricing is only for planning purposes. Any pricing provided in a response to this RFI will not be considered a proposal/bid on the part of the responding vendor.

2. Background

Established in state law as part of the Budget Act of 2021, the Children and Youth Behavioral Health Initiative is a multiyear, multi-department package of investments that seeks to reimagine the systems, regardless of payer, that support behavioral health for all California's children, youth, and their families. Efforts will focus on promoting social and emotional well-being, preventing behavioral health challenges, and providing equitable, appropriate, timely, and accessible services for emerging and existing behavioral health (mental health and substance use) needs for children and youth ages 0-25. CYBHI is grounded in focusing on equity; centering efforts on children and youth voices, strengths, needs, priorities, and experiences; driving transformative systems to change, and using ongoing learning as the basis for change and improvement in outcomes for children and youth. The CYBHI will deliver equitable, appropriate, timely, and accessible behavioral health services and supports with the following aspirations:

- **Advance Equity:** All children, youth and their families have access to linguistically, culturally, and developmentally appropriate services and supports.
- **Designed for Youth by Youth:** Children and youth are engaged in the design and implementation of services and supports; ensuring that programs center on their needs.
- **Start Early, Start Smart:** The systems supporting children, youth, and their families shall act early by promoting positive mental health and reducing risk for more significant mental health needs and challenges.
- **Center around Children and Youth:** Across all levels of government, child and youth-serving agencies form coordinated systems of care to deliver high-quality behavioral health programs responsive to the needs of youth and their families.
- **Empower Families and Communities:** People who teach, work with, or care for children and youth are equipped to recognize signs of poor mental health or substance use and know how to access supports.
- **Right Time, Right Place:** Youth and children can access high-quality care and information when they need it — including early mornings, evenings, and weekends and where they need it — including where they live, learn and play.
- **Free of Stigma:** Children, youth, and their families can talk about their mental health and well-being and seek help without feeling ashamed or fearing discrimination.

The two CYBHI workstreams that will be informed through this RFI will be the Substance Use Disorder (SUD), and Justice & System Involved Youth (JSIY) workstreams. Both workstreams seek to creating behavioral health trainings for non-medical and non-behavioral health professionals that regularly interact with children and youth. These will be two trainings with two purposes and outcomes, but with similar scope.

3. Key Action Dates and Times

Listed below are the RFI Key Action Dates and Times by which actions should be taken or completed.

<u>EVENT</u>	<u>DATE</u>
Release of RFI	January 17, 2023
Emailed Questions to HCAI Due Date	February 24, 2023 by 3:00 p.m.
HCAI Response to Questions Due Date	March 10, 2023
RFI Response Due Date	March 24, 2023

4. Vendor Questions

Vendors shall submit questions regarding this RFI via e-mail by the specified date and time in Section C, RFI Key Action Dates and Times. Questions should be submitted via email as described in Section F, Contact Information.

The following **must be included** in the e-mail inquiry:

- On the subject line of the e-mail, include RFI #22-23037, HCAI CYBHI BH Training - Vendor Questions;
- Vendor name, contact person, telephone number, and e-mail address, as part of the sender's contact information;
- A description of the subject or issue in question, or discrepancy found in the RFI;
- RFI section, page, number and/or other information useful in identifying the specific problem or issue in question; and
- The vendor's question(s).

5. RFI Format and Submission

Responses to this RFI are due by the date and time stated in Section C, RFI Key Action Dates and Times. Vendors are asked to submit responses via email as described in Section F, Contact Information.

HCAI asks vendors to include the following in their responses:

A. **Vendor profile** that includes the following elements:

- 1) Vendor name, address, telephone number; and
- 2) Contact information including the name, title, address, telephone number, and e-mail address of the vendor's primary contact person for this RFI.
- 3) A narrative describing the following:
 - a) The vendor's primary business focus, areas of expertise, certifications, and/or credentials relevant to the content of this RFI and experience with similar solutions; and
 - b) The vendor's experience doing business with other governments and the State of California.

c) At least 3 references from engagements where the vendor was paid for similar services.

d) Details regarding business model, customer base, and staff size.

B. Attachment A response:

1) Answers to all questions laid out in the attachment

2) Respondents should feel free to add to Attachment A as they see fit based on their own expertise and experience.

C. Cost: including a high-level cost estimate/cost model for the services/solutions described, explaining one-time (design, configuration, testing, data conversion, training(s), and deployment) and/or recurring (annual subscriptions, licenses, and fees) costs. If a different fee structure or payment model is used, please explain.

6. Contact Information

All correspondence and/or questions related to this RFI (including optional supplemental information or documentation) shall be directed to the State at the email address:

PCS CONTACT:

chantelle.parr@hcai.ca.gov

ATTACHMENT A

1. Instructions

Through this RFI, HCAI is seeking information on the market for services to support the creation and facilitation of a Substance Use Disorder Behavioral Health Training Program (SUD BH Training Program) and a Justice & System Involved Youth Behavioral Health Training Program (JSIY BH Training Program) by June 2023.

A. Substance Use Disorder Behavioral Health Training Program

The SUD BH Training Program must provide linguistic access in all Medi-Cal threshold languages and be culturally appropriate to reflect the diversity of California's population.

Below is a brief description of the purpose and outcomes that HCAI is seeking to achieve through the SUD BH Training Program:

- 1) **Purpose:** The purpose of the SUD Training Program is to educate non-behavioral health professionals about early SUD detection and to equip them with resources for referring the youth to appropriate care. The training will accomplish this outcome through two competency goals.
 - a) **Understanding of Addiction and Early Identification:**
 - How substance use and addiction can manifest in youth.
 - Basic knowledge of the signs, symptoms, and side effects of common substances misused by children and youth.
 - How addiction is different for children versus adults.
 - The benefits of early intervention.
 - b) **Understanding of the Recovery Process:**
- 2) **Scopes of Service:** The training is intended for non-medical and non-behavioral health professionals that regularly interact with children and youth. Specifically, the training is to prepare the participants for two scopes of service:
 - a) **Identify:** Recognize the identifiers of a substance use disorder and escalate behavioral health concerns as needed.
 - b) **Refer:** Be able to provide knowledge of behavioral health/medical resources, including knowledge of organizations' names, services, general service areas, and how to contact them.

B. Justice & System Involved Youth Behavioral Health Training Program

The JSIY BH Training Program must provide linguistic access in all Medi-Cal threshold languages and be culturally appropriate to reflect the diversity of California's population.

Below is a brief description of the purpose and outcomes that HCAI is seeking to achieve through the JSIY BH Training Program:

- 1) **Purpose:** The purpose of the JSIY BH Training Program is to increase behavioral health competency for non-providers and to improve the continuum of behavioral health care within the justice, foster, and unhoused systems. The program will accomplish this outcome through five domains.
 - a) **Behavioral Health Basics** (All systems audience)
 - b) **BH in Justice System** (Justice audience only)
 - c) **BH in Foster System** (Foster audience only)
 - d) **BH in Unhoused System** (Unhoused audience only)

e) **Cross System Continuum of Care Module** (All systems audience)

- Improve cross-system awareness of the various behavioral health channels, techniques, and best practices for the purpose of improving behavioral health coordination and continuum of care across the systems.

2) **Scopes of Service:** The training is intended for non-medical and non-behavioral health professionals that regularly interact with children and youth. Specifically, the training is to create a baseline BH level of awareness and skills for non-providers to prepare the participants for two scopes of service:

- a) Have appropriate and effective engagements with youth experiencing BH situations
- b) Be able to recognize signs and symptoms of BH situations for the purpose of escalating situations to the appropriate care

Respondents should feel free to add to Attachment A as they see fit based on their unique circumstances, expertise, and experiences.

2. RFI Questions

A. Describe how the organization will create and facilitate the SUD BH Training Program.

- a) Include a brief description of your organization's experience with education and training curriculum development in the behavioral health field generally, and substance use disorders specifically.
- b) Does the structure that HCAI has laid out seem probable and the best structure for the intended purpose of the training? If so, how will the training meet the two competency goals listed in Section 1, Instructions, Subsection A.(1), Purpose? If not, please describe the structure and purpose the organization would recommend.
- c) HCAI wants the training to take a total of 4-10 hours for trainees to finish. Is this a reasonable time frame? If not, please advise what timeframe the organization would recommend.
- d) How will the organization determine which populations are potential target trainees?
- e) How will the organization market and conduct outreach to potential target organizations/trainees?
- f) HCAI wants the training to be accessible online to have the largest reach to state residents. How will the organization make the training accessible to the largest number of potential trainees?
- g) How will the organization ensure the funds are used for the specific purpose(s)?
- h) How does the organization monitor the expenses of itself and its vendors/partners?
- i) How will the training be facilitated?
- j) How will the organization evaluate and report the effectiveness of the program?
- k) What resources will trainees need to be able to successfully perform the scope of services after attending training?
- l) What needs to be considered to ensure the training is sustainable and long-lasting with a definite impact?
- m) What other qualities or criteria should HCAI be considering?

B. Describe the organization's vision for the development and implementation of a SUD BH Training Program.

- 1) What is the estimated timeline to develop and implement the SUD BH Training Program?
 - 2) How will you ensure this training is accessible to the workforce that regularly interacts with children and youth, prioritizing excluded populations and underserved areas?
- C. Describe how the organization will create and facilitate the JSIY BH Training Program.
- 1) Include a brief description of your organization's experience with education and training curriculum development in the behavioral health field generally, and justice, foster, and unhoused systems specifically.
 - 2) Does the structure that HCAI has laid out seem probable and the best structure for the intended purpose of the training? If so, how will the training meet the two competency goals listed in Section A, Instructions, Subsection b1, Purpose? If not, please describe the structure and purpose the organization would recommend.
 - 3) HCAI wants the training to take a total of 4-10 hours for trainees to finish. Is this a reasonable time frame? If not, please advise what timeframe the organization would recommend.
 - 4) HCAI has identified the list of potential target trainees as the following, but not limited to: Probation Officers, Correctional Officers, Police Officers, Food Bank Staff, Foster System Staff, Shelter Staff, Homeless Services Coordinators, Foster Services Coordinators, Case Managers, System/Justice Educational partners. Which populations are potential target trainees that HCAI has not identified above?
 - 5) How will the organization market and conduct outreach to potential target organizations/trainees?
 - 6) HCAI wants the training to be accessible online to have the largest reach to state residents. How will the organization make the training accessible to the largest number of potential trainees?
 - 7) How will the organization ensure the funds are used for the specific purpose(s)?
 - 8) How does the organization monitor the expenses of itself and its vendors/partners?
 - 9) How will the training be facilitated?
 - 10) How will the organization evaluate and report the effectiveness of the program?
 - 11) What resources will trainees need to be able to successfully perform the scope of services after attending training?
 - 12) What needs to be considered to ensure the training is sustainable and long-lasting with a definite impact?
 - 13) What other qualities or criteria should HCAI be considering?
- D. Describe the organization's vision for the development and implementation of a JSIY BH Training Program.
- 1) What is the estimated timeline to develop and implement the JSIY BH Training Program?
 - 2) How will you ensure this training is accessible to the workforce that regularly interacts with children and youth, prioritizing excluded populations and underserved areas?