



2020 West El Camino Avenue, Suite 800
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Hospital Supplier Diversity Commission (HSDC)

Draft Meeting Minutes

November 15, 2022

Members Attending: Lupe Alonzo-Diaz, Physicians for a Healthy California; Jennie E. Kim, Providence St. Joseph's; Baljeet Sangha, San Francisco Health Network, San Francisco Department of Public Health; Tracy Stanhoff, AD PRO, American Indian Chamber of Commerce of CA; Ruksana Azhu Valappil, NEEV, Inc.; Theresa A. Martinez, Community Connections, LLC; Jackson Dalton, Black box Safety, Inc.; Tara Lynn Gray, CA Office of Small Business Advocate; Cameron M. Stewart, Alcam Medical.

Members not in attendance: Lilly Rocha, Latino Restaurant Association

Presenters: Michael Valle, Deputy Director, Department of Health Care Access and Information (HCAI), Elizabeth Landsberg, Director, Department of Health Care Access and Information, Sharon Takhar, Hospital Disclosures Unit Manager, HCAI

Public Attendance: 15

Agenda Item # 1 Welcome and Meeting Minutes

Lupe Alonzo-Diaz, Commission Chair, welcomed everyone to the Hospital Supplier Diversity Commission meeting. She reviewed the meeting ground rules, agenda and September 20 meeting minutes. She also led a vote to approve the meeting minutes:

Motion made by: Theresa Martinez

Motion seconded by: Cecil Plummer & Tara Lynn Gray

Vote passed with a vote with 10 Ayes and 0 Nays.

The meeting minutes were approved. There were no comments from commission members or members of the public.

Agenda Item # 2 Department Updates

Elizabeth Landsberg, Director, HCAI, provided a departmental update including updates to new health care workforce programs as well as the establishment of the Office of Healthcare Affordability. Director Landsberg also provided a short excerpt from



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Governor Newsom's Executive Order N-16-22 directing state agencies and departments to take additional actions to embed equity analysis and considerations in their mission, policies and practices, she also noted that HCAI has formed a racial equity team, and noted that the team will be focusing on both embedding equity within HCAI as a workplace as well assessing how HCAI's programs consider equity. Lastly, Director Landsberg thanked the commission for the development of recommendations.

Michael Valle, Deputy Director, HCAI, thanked the commission for its work in developing the recommendations and emphasized the importance of data transparency and public reporting. He also previewed the data analytics presentation that the Hospital Supplier Diversity program team would be presenting.

Questions/Comments from the Commission:

Commission members thanked Elizabeth Landsberg and Michael Valle for their leadership and for their efforts and providing the commission the opportunity to develop the recommendations and to participate in this process to increase procurement with diverse suppliers in the hospital industry.

There were no comments from members of the public.

Agenda Item III: HSD Reporting Program Update

Sharon Takhar, Hospital Disclosures Unit Manager, HCAI

Updates on program implementation. Review and discussion of second year supplier diversity reports and data analysis.

Questions/Comments from the Commission:

The commission discussed the helpfulness of visual content such as graphs and infographics in data representation and made suggestions for updates that can be incorporated in future data reports. Some of the topic the commission discussed include:

- Clarifying which hospitals have data submitted at the individual and the hospital level;
- Stratification of hospitals based on size – either bed count or dollar spend;
- Reporting on rural versus urban hospitals;
- Considerations for future opportunities to trend the data for multiple years; and
- Breaking down race and ethnicity to a more granular level.



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The commission also had a discussion on the low levels of LGBT spending shown in the data and identified this topic as a potential future area to explore.

Questions/Comments from the Public:

There was one public comment provided.

The member of the public noted that one of the challenges hospitals have run into has been around determining the category of spend and working with vendors to understand how they identify themselves. The commenter noted the importance of efforts their Group Purchasing Organization (GPO) has made in connecting their organization to diverse businesses.

Agenda Item # 4 Finalize Recommendations Report
Lupe Alonzo-Diaz, Commission Chair

Conducted discussion and vote on the commission's first year draft recommendations report, highlighting the best methods to increase supplier diversity within the hospital industry.

Commission members took a vote on the approval of recommendations R1 to R12 for the hospital industry.

Motion made by: Theresa Martinez

Motion seconded by: Cecil Plummer & Tara Lynn Gray

Votes: 10 Ayes 0 Nays

There were no comments from commission members or members of the public.

Commission members took a vote on the approval of recommendations R13 to R19 for the HCAI Director.

Motion made by: Tara Lynn Gray

Motion seconded by: Ruksana Azhu Valappil & Tracy Stanhoff

Votes: 10 Ayes 0 Nays

There were no comments from commission members or members of the public.



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Commission members took a vote on the approval of recommendations R20 to R26 for the “other” category, which includes recommendations to GPOs, chambers of commerce, business associations, manufacturers, distributors, and other such entities.

Motion made by: Theresa Martinez

Motion seconded by: Cecil Plummer & Tara Lynn Gray

Votes: 10 Ayes 0 Nays

There were no comments from commission members or members of the public.

Agenda Item # 5 Next Meeting Topics

Michael Valle, Deputy Director, HCAI, provided a proposal for a regular meeting cadence for the commission that would include two annual anchor meetings, in March and November, and one supplemental summer meeting, as needed, in August. The March meeting will focus on hospitals and other supplier diversity representatives, inviting them to present to share information to the commission on the status of hospital supplier diversity in their organizations. The November meeting will focus on a review of the submitted Hospital Supplier Diversity Reports for the previous reporting cycle. Deputy Director Valle thanked Chairwoman Alonzo-Diaz for leading the commission in the development of the 26 recommendations and her contributions to the HSDC.

Questions/Comments from the Commission:

Commission members echoed the sentiment expressed by Deputy Director Valle and thanked Chair Alonzo-Diaz for her leadership, service, and facilitation of the commission.

There was no public comment.

Agenda Item # 6 Public Comment

There was no public comment.

The meeting adjourned at 11:15am.