

**Department of Health Care Access and Information**  
**Office of Statewide Hospital Planning & Development**

---

# HOSPITAL INSPECTOR RECERTIFICATION

---

The recertification seminar covers 2022 code updates, inspection procedures, and requirements used for hospital construction. This seminar is designed to fulfill the education requirement for Hospital Inspector Recertification. To renew and maintain a valid certification, the Hospital Inspector must participate in the recertification seminar, or a seminar conducted, sponsored, or cosponsored by HCAI, and participate in a written recertification examination prior to expiration. Certifications expire the last day of the expiration month. NOTE: The expiration date of your renewal certification is based on the date of issuance of the most recent examination and not from the original expiration date.

**All inspectors due to expire on 9/30/23 must attend and participate in the in-person, all-day seminar, and examination to renew their certification.**

**Your exam will be scheduled by our office during the dates listed below at the selected location on a first come, first served basis.**

---

## EXAM SCHEDULE AND REGISTRATION

---

**Final Filing Date: August 1, 2023**

CERTIFICATION #: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

PHONE #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Indicate if the information above is a change of...

- address
- phone number
- e-mail address

**NOTE:** If space constraints arise, priority will be given to those Hospital Inspectors whose certifications are due to expire near the current exam date.

You will receive an exam appointment confirmation email after receipt of this registration form and applicable fee(s).

For more information, contact Michelle Lachica at [michelle.lachica@hcai.ca.gov](mailto:michelle.lachica@hcai.ca.gov).

**Please check preferred location:**

**SACRAMENTO: September 19, 2023**

OSHPD  
2020 W. El Camino Avenue, Suite 800  
Sacramento, CA 95833

**LOS ANGELES: September 12-14, 2023**

OSHPD  
(Wells Fargo Center)  
355 South Grand Avenue, 20th Floor  
Los Angeles, CA 90071

**ACCEPTABLE METHODS OF PAYMENT:**

**Check, Cashier's Check or Money Order** made payable to *HCAI*. DO NOT send electronic bank payments.

**FEES:**

Recertification Exam	\$100.00
Delinquency Fee (if applicable)	\$100.00

**➡ Mail form and payment to: ⬇**

Office of Statewide Hospital Planning & Development  
HOSPITAL INSPECTOR CERTIFICATION PROGRAM  
2020 W. El Camino Ave., Suite 800  
Sacramento, CA 95833  
**ATTN: MICHELLE LACHICA**